

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
YUIMA MUNICIPAL WATER DISTRICT
Wednesday March 8, 2017**

The Special Meeting of the Board of Directors of the Yuima Municipal Water District was held at the office of the District, 34928 Valley Center Road, Pauma Valley, California on Tuesday, the 8th day of March, 2017.

**Special Meeting
3-8-2017**

1. ROLL CALL – DETERMINATION OF QUORUM

President Knutson called the meeting to order at 8:05 a.m.

**Call to Order
8:05 am**

Directors Present:

Present 5

W.D. Knutson, President
Ron W. Watkins, Vice-President, via teleconference
Terry Yasutake, Secretary/Treasurer
Laney Villalobos, Director
Roland Simpson, Director

Directors Absent:

Absent: 0

none

Others Present:

Others Present

Amy Reeh, Finance Manager
Doug Anderson
Lori Johnson
Mike Fitzsimmons

President Knutson declared that a quorum of the Board was present.

Quorum Present

2. Pledge of Allegiance

President Knutson led those present in the Pledge of Allegiance.

Pledge of Allegiance

3. Approval of Agenda

No changes to the Agenda were proposed.

4. Public Comments

No speaker requests were received and no other indication to speak was offered by members of the public present.

Public Comments
none

I. ACTION / DISCUSSION

1. Review of the IDA Allocation 3-Factor Formula

Manager Reeh reviewed with the Board the calculation methodology of the 3-Factor Formula used to allocate the General and Administrative expenditures to the Improvement District A. Manager Reeh also discussed the discrepancies in the data that was discovered during the review and audit of the formula. She indicated that the number of customers that has been used was inaccurate and that the hours reported from the facilities staff were not being coded correctly (on call hours specifically). Three additional methodologies were presented as alternatives to the current formula; however, Manager Reeh indicated she believed the current use of the 3-Factor formula is the best method as long as the data used in the calculation is accurate. The Board directed staff to also look at using EDU's or Capacity in place of number of customers as part of the formula.

Open Session
at 8:07 a.m.

II. ADJOURNMENT

There being no further business to come before the board and upon a motion to adjourn the meeting offered by Director Simpson, seconded by Director Knutson and carried unanimously, the meeting was adjourned at 8:40 a.m.

Adjournment
8:40 a.m.



Terry Yasutake, Secretary

ATTEST:

W.D. "Bill" Knutson, President