

# Agenda

## Regular Adjourned Meeting of the Board of Directors of Yuima Municipal Water District

Monday, September 25, 2017 2:00 P.M.  
34928 Valley Center Road, Pauma Valley, California

REVISED

Bill Knutson, President  
Ron W. Watkins, Vice President  
Terry Yasutake, Secretary/Treasurer

Laney Villalobos, Director  
Roland Simpson, Director

### AGENDA TOPICS

- 2:00-2:05 P.M.
1. **Roll Call** – Determination of Quorum.
  2. **Pledge of Allegiance**
  3. **Approval of Agenda** – At its option, the Board may approve the agenda, delete an item, reorder items and add an item to the agenda per the provisions of Government Code §54954.2.
  4. **Public Comment** – This is an opportunity for members of the public to address the Board on matters of interest within the Board’s jurisdiction that are not listed on the agenda. The Brown Act does not allow any discussion or action by the Board or staff on matters raised during public comment except; 1) to briefly respond to statements made or questions posed; 2) ask questions for clarification; 3) receive and file the matter; 4) if it is within staff’s authority, refer it to them for a reply; or 5) direct that it be placed on a future board agenda for a report or action. Inquiries pertaining to an item on the agenda will be received during deliberation on that agenda item. No action can be taken unless specifically listed on the agenda (Government Code §54954.3)

2:05-2:08 P.M. **I. CONSENT CALENDAR**

Consent Calendar items will be voted on together by a single motion unless separate action is requested by a Board Member, staff or member of the audience.

1. Approve Minutes of the Regular Meeting of August 28, 2017.
2. Approval of Accounts Paid and Payable for August 2017.
3. Acceptance of Monthly Financial Reports – August Treasurers Report and Cash Statement.

*Background:* In compliance with Ordinance 104-10 which provided that water

connection fees (Capacity Charges) be reviewed annually and adjusted to conform to changes in the construction costs as determined by the Engineering News Record (ENR) construction cost index. This ENR-CCI-LA index increased 7.24% from August, 2016 to August, 2017. The capacity charges, a component of the cost for a new water meter installation, are collected and the revenue is allocated toward construction of capital facilities, such as tanks, pump stations and pipelines needed to provide service to the new demand on the system. A public hearing is required under Government Code Section §66016 (a). The proposed resolution sets the time and date of the hearing for October 23, 2017 at 2:10 p.m.

*Recommendation:* That the Board approve the proposed resolution.

2:08-2:10 P.M. **II. SPECIAL REPORTS**

1. Joint Powers Fire Report Bishop  
*Captain Bishop will be present*

2:10-3:00 P.M. **III. ACTION/DISCUSSION**

1. Presentation by Maureen Stapleton of San Diego County Water Authority. Williamson
2. Proposed Resolution Setting Forth Water Connection Fees (Capacity Charges) for 2018 and Fixing Time and Place of Hearing and Giving Notice of Hearing. Knutson

*Background:* In compliance with Ordinance 104-10 which provides that water connection fees (Capacity Charges) be reviewed annually and adjusted to conform to changes in the construction costs as determined by the Engineering News Record (ENR) construction cost index. This ENR-CCI-LA index increased 7.24% from August, 2016 to August, 2017. The capacity charges, a component of the cost for a new water meter installation, are collected and the revenue is allocated toward construction of capital facilities, such as tanks, pump stations and pipelines needed to provide service to the new demand on the system. A public hearing is required under Government Code Section §66016 (a). The proposed resolution sets the time and date of the hearing for October 23, 2017 at 2:10 p.m.

*Recommendation:* That the Board approve the proposed resolution.

3. Proposed Resolution Adopting a Debt Management Policy in Accordance With California Senate Bill 1029. Knutson

*Background:* California Senate Bill 1029, adopted in September 2016, requires municipal bond issuers who issue bonds after January 1, 2017 to have an adopted debt policy. Additionally, Yuima will be required to complete annual reporting to the state regarding any debt issued (both current and future) starting in January 2018. This requires Yuima to adopt a Debt Management Policy.

*Recommendation:* That, after review of draft policy, the Board approve the resolution should they approve of the policy.

4. Proposed Resolution Revising the Capital Assets Policy and Procedure Knutson

*Background:* The District adopted a Capital Assets Policy and Procedure on June 27<sup>th</sup>, 2008. Due to changes in accounting requirements and standards for recording capital assets, a small revision is suggested for the existing policy.

*Recommendation:* That, should the board agree with suggested policy changes, they adopt the resolution as presented.

5. Approval of Purchase Order for Fain Drilling & Pump Company to Develop The Well #51 Pilot Hole into an Operational Well. Williamson

*Background:* On August 28, 2017 the Board approved a purchase order for the drilling of Well # 51 pilot hole. Fain Drilling & Pump Co. has completed drilling down to 100 feet and are getting approximately 100 gpm from the pilot hole. A change order was submitted to now develop the pilot hole into an operation well at a cost of \$108,100.

*Recommendation:* That, should the Board so choose, approve the submitted purchase order for Fain Drilling & Pump Co.

6. Request authorization from the Board to update Wholesale and Mutual Aid Agreements. Williamson

*Background:* Many of the Wholesale and Mutual Aid agreements that the District currently participates in were entered into more thirty years ago. Due to many changes within the industry and our water environment, it is necessary to review and update these agreements.

*Recommendation:* For the Board to give Staff authorization to revisit and update all Wholesale and Mutual Aid Agreements.

7. Amending Ordinance No. 124-17: Director eligibility for Dental and Vision Insurance. Knutson

*Background:* On April 10, 2017 the Board of Director approved Ordinance No. 124-17 Fixing Compensation to Directors. Verbiage in the ordinance infers that Directors are not eligible for Dental and Vision Insurance. However, the Directors are eligible but at no cost to the

2:15-3:30 P.M. **IV. INFORMATION/REPORTS**

1. **Board Reports/Meetings**

President/JPIA  
San Diego County Water Authority/MWD  
Other Meetings (SGMA/GSA)

Knutson  
Watkins

2. **Administrative**

General Information  
Production/Consumption Report  
Well Levels  
District Water Purchased

Williamson

3. **Capital Improvement Program**

Williamson

4. **Operations**

General Information  
Rainfall Record

Simon

5. **Counsel**

Scott

6. **Finance & Administrative Services**

Reeh

General Information  
Delinquent Accounts  
Audit Update

3:30-4:25 P.M. **V. CLOSED SESSION**

PURSUANT TO GOVERNMENT CODE SECTION 5495639(d)(4)  
CONFERENCE WITH LEGAL COUNSEL – One Personnel matter and one  
potential litigation.

4:25-4:30 P.M. **VI. OTHER BUSINESS**

4:30-4:35 P.M. **VII. ADJOURNMENT**

*NOTE: In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact the General Manager at (760) 742-3704 at least 48 hours before the meeting to enable the District to make reasonable accommodations. The meeting begins at 2:00 p.m. The time listed for individual agenda items is an estimate only. Any writings or documents provided to a majority of the members of the Yuima Municipal Water District Board of Directors regarding any item on this agenda will be made available for public inspection during normal business hours in the office of the General Manager located at 34928 Valley Center Road, Pauma Valley.*