

# Agenda

## Regular Meeting of the Board of Directors of Yuima Municipal Water District

Monday, April 10, 2017 2:00 P.M.  
34928 Valley Center Road, Pauma Valley, California

Bill Knutson, President  
Ron W. Watkins, Vice President  
Terry Yasutake, Secretary/Treasurer

Laney Villalobos, Director  
Roland Simpson, Director

### AGENDA TOPICS

- 2:00-2:05 P.M. 1. **Roll Call** – Determination of Quorum.
2. **Pledge of Allegiance**
3. **Approval of Agenda** – At its option, the Board may approve the agenda, delete an item, reorder items and add an item to the agenda per the provisions of Government Code §54954.2.
4. **Public Comment** – This is an opportunity for members of the public to address the Board on matters of interest within the Board’s jurisdiction that are not listed on the agenda. The Brown Act does not allow any discussion or action by the Board or staff on matters raised during public comment except; 1) to briefly respond to statements made or questions posed; 2) ask questions for clarification; 3) receive and file the matter; 4) if it is within staff’s authority, refer it to them for a reply; or 5) direct that it be placed on a future board agenda for a report or action. Inquiries pertaining to an item on the agenda will be received during deliberation on that agenda item. No action can be taken unless specifically listed on the agenda (Government Code §54954.3)

2:05-2:08 P.M. **I. SPECIAL REPORTS**

1. Joint Powers Fire Report  
*Chief Bishop and/or Captain Shoots will be present*

Bishop/  
Shoots

2:08-2:20 P.M. **II. CONSENT CALENDAR**

Consent Calendar items will be voted on together by a single motion unless separate action is requested by a Board Member, staff or member of the audience.

1. Approve Minutes of the Regular & Special (workshop) Meetings of

February 27, 2017, Special Meetings of March 8, 2017 and March 22, 2017

2. Approval of Accounts Paid and Payable & Reporting under Government Code §53065.5 for February, 2017.
3. Acceptance of Monthly Financial Reports – February, 2017 Treasurer Report and Cash Statement.

2:20-2:35 P.M. **III. ACTION/DISCUSSION**

**PUBLIC HEARING**

1. Public Hearing to Receive Comments and Consider Adoption of the Ordinance Fixing Compensation of Directors and Rescinding All Ordinances Resulting in Director Compensation. Knutson

*Summary:* Currently, District Ordinance No. 115-14 §8 specifies that compensation to members of the Board of Directors shall be \$206.00 per day for each day's attendance at meetings of the Board. Service rendered as a member of the board by request of the Board in excess of four (4) hours, or \$103.00 for each day's service rendered under four (4) hours as a member of the board by request of the Board (i.e. committee meetings). The Board has proposed to reduce the compensation rate to \$100.00 per day for each day's attendance at meetings of the Board, or for each day's service rendered as a member of the board by request of the Board in excess of four (4) hours, or \$50.00 for each day's service rendered under four (4) hours as a member of the board by request of the Board; and to delete director eligibility to health, dental and vision benefits.

1-A. Proposed Ordinance Fixing Compensation of Directors and Rescinding Ordinances 112-13 and 115-14 . Knutson

*Recommendation:* That the Board over-rule all objections, if any are presented, and adopt the Proposed Ordinance.

**PUBLIC HEARING**

2. Public Hearing to Consider Adoption of Fire Mitigation Multi-year Facilities and Equipment Plan Knutson

*Summary:* The Fire Mitigation Multi-Year Facilities and Equipment Plan funded the Fire Apparatus Building completed in fiscal year 2008/09. Future collections will fund the advance for the Apparatus Building construction and allocate funds to the items in the proposed plan.

2-A. Proposed Resolution Adopting the Fire Mitigation Fee Multi-Year Facilities and Equipment Plan for the Yuima, Pauma and Mootamai Municipal Water Districts Knutson

*Recommendation:* That the Board adopt the Proposed Resolution adopting the

plan.

3. Proposed Resolution Making the Annual Required Finding of the San Diego County Fire Mitigation Fee Ordinance and Re-establishing a Fire Mitigation Fee Program for Fiscal Year 2017/18 Knutson

*Background:* The Fire Mitigation Fee Review Committee, established by the Board of Supervisors, annually evaluates the program along with the Multi-Year Facilities and Equipment Plans and ensures proper allocation of fee revenue as outlined in the County's Fire Mitigation Fee Ordinance. The committee analyzes the cost of construction, as required under Section §810.310 of the Ordinance. The County collects 100% of the Fire Mitigation Fees for Yuima, Pauma & Mootamai Municipal Water Districts during the permit process and remits the fees collected on the District's behalf quarterly. The current fees for 2016/17 are .56 cents per square foot of new construction for residential construction and .15 cents/sf for agricultural buildings. The FMF Committee is due to meet this month to discuss the fire mitigation fee schedule for 2017/18.

*Recommendation:* That the Board adopt the proposed resolution re-establishing the fee and allocating revenue to continue to participate in the Fire Mitigation Fee Program and that the County continue to collect 100% of the ceiling amount from applicants for building permits on behalf of the District. Further that staff be directed to send a certified copy of said resolution to the County.

4. Proposed Resolution Setting Forth a Schedule of Water Availability Charges Proposed to be Established for the District (2017-18) and Fixing the Time and Place of Hearing and Giving Notice of Hearing Meyer

*Background:* The levy of the Water Availability Charge collects \$10/acre within the District's boundaries or, approximately \$79,000. These funds are allocated in the capital budget each year. This is not a new or increased charge and is not subject to the provisions of Proposition 218.

*Recommendation:* That the Board approve the proposed resolution which sets the hearing before the Board at 2:10 o'clock p.m. on the 24<sup>th</sup> day of April and direct staff to publish the notice as required.

5. Proposed Resolution Approving Design, Determining the Wage Scale, and Approving Redrafted Plans and Specifications, and Other Contract Documents for, and Authorizing the Advertisement of Invitation for Bids covering the Construction of IDA Wells No. 51 & 52 Andrews

*Background:* At our board meeting held last month, February 27, 2017, the board rejected all bids from our bid opening held February 16<sup>th</sup> and directed engineer to redraft the plans and specification for Wells No. 51 & 52. Redrafting was to separate the construction of the two pilot holes as separate bids to be let out a second time (scheduled for May 4<sup>th</sup> @ 2pm). The following changes were made to the plans and specifications after having been also

reviewed by the Local Water Committee of the board, (Simpson & Yasutake) together with invitees experienced in area drilling:

- Smaller Pilot hole/now 8”.
- Smaller well casing/8”
- Pilot hole and well casing depth now 500’
- Well Screen changed to high strength carbon steel w/ mill cut slots/previously stainless steel louvered.
- 8-inch diameter pilot hole increments were revised to be 0-500 feet, 500-1,000 feet and 1,000-1,500 feet with a unit price per foot for each increment.
- A temporary 10-inch steel casing has been added with a unit bid price per foot for 0-100 feet increment, includes installation and removal.
- The well casing design was eliminated from both projects.
- Testing for yield and drawdown has been added at a lump sum price.
- The E-log was replaced with a Video Log at a lump sum price.

Recommendation: That the Board approve the resolution as presented

6. Up-date on Agreement for Sale of Water (Rancho Corrido RV Park)

Scott/  
Meyer

Background: The board adopted a resolution at its January meeting requesting approval by the San Diego County Water Authority, the Metropolitan Water District of Southern California and the Local Agency Formation Commission of a concurrent annexation to said agencies subject to approval of a water agreement being reached. Said agreement would serve as an off-setting condition to demands placed on our system. Staff reported last month that initial terms were discussed with the owner’s attorney, BB&K for preparation of a draft agreement. BB&K is working with others who have placed deed restrictions on owner’s parcel that need to be addressed in the final agreement. Staff will make further report at the meeting as to progress.

Recommendation: That the board review progress and direct staff on a preparation of a draft agreement which, when finalized, will fulfill the condition to forwarding Resolution No. 1712-17 on to the Water Authority for further processing.

7. Proposed Resolution Requesting Approval by the San Diego County Water Authority, the Metropolitan Water District of Southern California, and the Local Agency Formation Commission of a Concurrent Annexation to said Agencies (Pauma Valley Water Company) consisting of approximately 154 acres.

Meyer

Background: This resolution was presented last month and tabled a second time pending the working out of a water agreement with PVWC as an off-set demand as is required of others. As reported earlier, Pauma Valley Water

Company has been in violation of surface water regulations since their only financial resources currently available to them are through the State Division of Drinking Water and their recommendation is to annex to Yuima, CWA and MWD. Their grant will not fund the parcels that do not currently have houses on them. Only domestic parcels will qualify for their funding. Therefore, they were proposing irregular boundary that would include “islands” served with a new pipeline installed to district specifications, while others that are not currently receiving domestic service will be designated “agriculture only” parcels and will receive water from their existing private water system. Manager Meyer has met with Project Manager, Mike Perricone on several occasions and PVWC is willing to bring their agricultural parcels into Yuima if a deferral can be arranged from Yuima, CWA and MWD of the per acre charge until such time as a building permit, or other residential permit is obtained. Manager Meyer will have further report at the meeting. This area is within our sphere of influence.

*Recommendation:* Recommendation will be provided by staff at the meeting depending upon progress of agreement negotiations.

8. Discussion regarding Separate Class for 4” Interruptible Agriculture Meter Installations Within the General District

Meyer

*Background:* Currently there is a moratorium on new agriculture meters within the General District. This moratorium was put in place mainly due to flow restrictions at our Forebay flow control facility which affected our delivery of water during peak demand periods. There are owners within the General District that have requested meters and their requests have been denied at this time due to the moratorium. In an effort to accommodate these requests, staff is proposing that the board consider adopting a separate class of service wherein these meters would be classified as “interruptible” and service could be interrupted as determined by the Yuima System’s Operator at his/her discretion at any time.

*Recommendation:* That should the board agree with this concept that they direct staff to present a resolution setting forth this “Class of Service.”

9. Proposed Resolution Amending Employee Manual Sections 6, Organizational Chart; 32 Jobs Descriptions and 33 Pay Range Schedule.

Meyer

*Background:* The following amendments to update the Employee Manual are:

- a. Eliminate The Operations Manager Position and Pay Scale
- b. Approve a Utility Worker I position beginning July 2017

*Recommendation:* That should the board agree with this concept that the resolution as presented be approved.

10. Proposed Resolution Designating Applicant’s Agent for Non-State Agencies

Meyer

*Background:* Due to the damaged sustained in the recent storms in January and

February of 2017 Yuima has submitted preliminary information to apply for State and Federal funds to aid in the repair of district facilities damaged in the storms. The Office of Emergency Services requires all applicant's to have a resolution appointing an agent to act on behalf of the District in submitting all required documents necessary to be eligible for funding. The General Manager is the individual appointed as the District's agent, with the Finance Manger as an alternate. Manager Reeh attended an initial meeting with FEMA at the County Office of Emergency Services on April 4<sup>th</sup>. She will make additional report at the meeting.

*Recommendation:* That, should the Board desire to be considered eligible for State and Federal funds, they approve the resolution appointing the General Manager as the District's agent.

2:35-3:50 P.M. **IV. INFORMATION/REPORTS**

1. **Board Reports/Meetings**

President/JPIA	Knutson
San Diego County Water Authority/MWD	Watkins
Other Meetings/Personnel Committee Meeting	

2. **Administrative**

General Information	Meyer
Production/Consumption/Slippage	
Well Levels	
District Water Purchased	

3. **Capital Improvement Program**

Meyer

4. **Operations, Maintenance & Engineering**

Simon

General Information  
Rainfall Record

5. **Counsel**

Scott

6. **Finance**

Reeh

General Information  
Delinquent Accounts  
Software Conversion  
Website  
Storm Damage

4:50-4:25 P.M. **V. CLOSED SESSION**

1. Personnel Matters Pursuant to Government Code Section 54957(b) – to consider appointment or employment of a public employee (General Manager)
2. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(4) – (one case) CONFERENCE WITH LEGAL COUNSEL Consideration of Initiation (one case).

4:25-4:30 P.M **VI. OTHER BUSINESS**

4:30 P.M. **VII. ADJOURNMENT**

*NOTE: In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact the General Manager at (760) 742-3704 at least 48 hours before the meeting to enable the District to make reasonable accommodations.*

*Any writings or documents provided to a majority of the members of the Yuima Municipal Water District Board of Directors regarding any item on this agenda will be made available for public inspection during normal business hours in the office of the General Manager located at 34928 Valley Center Road, Pauma Valley.*