

Agenda

Regular Adjourned Meeting of the Board of Directors of Yuima Municipal Water District

Friday, June 26, 2015 2:00 P.M.
34928 Valley Center Road, Pauma Valley, California

Bill Knutson, President
Ron W. Watkins, Vice President
George Stockton, Secretary/Treasurer

Mike Fitzsimmons, Director
Laney Villalobos, Director

AGENDA TOPICS

- 2:00-2:05 P.M.
1. **Roll Call** – Determination of Quorum.
 2. **Pledge of Allegiance**
 3. **Approval of Agenda** – At its option, the Board may approve the agenda, delete an item, reorder items and add an item to the agenda per the provisions of Government Code §54954.2.
 4. **Public Comment** – Opportunity for members of the public to address the Board on matters within the Board’s jurisdiction, inquiries pertaining to an item on the agenda will be received during deliberation on that agenda item. No action can be taken unless specifically listed on the agenda (Government Code §54954.3)
 5. **Award Presentation** - President Knutson will present the following award: Certificate of Achievement for Excellence in Financial Reporting by the Governmental Finance Officers Association for Yuima’s 2014 Comprehensive Annual Financial Report (CAFR) and Award of Financial Reporting.

2:05-2:08 P.M. **I. CONSENT CALENDAR**

Consent Calendar items will be voted on together by a single motion unless separate action is requested by a Board Member, staff or member of the audience.

1. Approve minutes of the Special Meeting (Board Workshop) of April 27, 2015 and the Regular Meeting April 27, 2015.
2. Approval of Accounts Paid and Payable & Reporting under Government Code §53065.5 for April & May, 2015.
3. Acceptance of Monthly Financial Reports – April & May, Treasurers Report and Cash Statement.
4. Proposed Resolution Establishing the Appropriation Limit for Fiscal Year 2015/16 Pursuant to Article XIII B of California Constitution

Background: Annually the District is required to calculate the annual appropriation limit pursuant to Article XIII B of the State Constitution. The public notice requirements under Government Code Section §7910 have been met.

Recommendation: That the Board adopt the proposed Resolution

5. Proposed Resolution Approving Agreement for Water Service and Management Contract for the Lazy H Mutual Water Company and Rescinding Resolution No. 1559-14.

Background: The contract provides for management, recordkeeping and maintenance services. The Lazy H Board requested additional services be added under the contract for monthly reading of their newly installed meters. There is a \$317.42 per month increase in the contract cost for fiscal year 2015/16. This item is scheduled for review at the Board Workshop held earlier in the day.

Recommendation: That the Board approve the proposed resolution.

6. Proposed Resolution Approving Agreement for Record Keeping and Secretarial Services for the Mootamai Municipal Water District and Rescinding Resolution No. 1560-14.

Background: The contract provides for secretarial and recordkeeping services. There is no change in the services provided under the contract. There is a \$4.18 per month decrease in labor portion of the contract cost for fiscal year 2015/16. This item is scheduled for review at the Board Workshop held earlier in the day.

Recommendation: That the Board approve the proposed resolution.

7. Proposed Resolution Approving Agreement for Record Keeping and Secretarial Services for the Upper San Luis Rey Watershed Authority and Rescinding Resolution No. 1561-14.

Background: The contract provides for secretarial and recordkeeping services. There is no change in the services provided under the contract. There is a \$6.50 per month decrease in labor portion of the contract cost for fiscal year 2015/16. This item is scheduled for review at the Board Workshop held earlier in the day.

Recommendation: That the Board approve the proposed resolution.

8. Proposed Resolution Approving Agreement for Emergency and Support Services for the Rancho Estates Mutual Water Company and Rescinding Resolution No. 1562-14.

Background: Rancho Estates MWC has requested renewal of the emergency and support services agreement for their mutual water company. There is no change in the emergency services provided under the contract. This item is scheduled for review at the Board Workshop held earlier in the day.

Recommendation: That the Board approve the proposed resolution.

9. Proposed Resolution Approving Agreement for Emergency and Support Services for the Pauma Valley Water Company and Rescinding Resolution No.1563-14.

Background: The Pauma Valley Water Company has requested renewal of the emergency and support services agreement for their mutual water company. There is no change in the emergency services provided under the contract. This item is scheduled for review at the Board Workshop held earlier in the day.

Recommendation: That the Board approve the proposed resolution.

10. Proposed Resolution Authorizing Change to Employer Paid Member Contribution CalPERS #1812

Background: This resolution authorizes a change in the amount the District pays to CalPERS, shifting an additional 1.5% of the Member Contribution to the employees effective the first pay period in July, 2015. This leaves .8% or eight-tenths percent of the employee portion of the pension cost to be shifted to the employees next fiscal year. This item is scheduled for review at the Board Workshop held earlier in the day.

Recommendation: That the Board approve the proposed resolution.

11. Proposed Resolution Amending Employee Manual Sections: 12 Hiring of Related Persons; 16-B Employee Pension Plan; 16-E;Health Ins.;16-O Sick Leave; 32 Job descriptions and 33 Pay Range Schedule;

Background: This resolution amends the employee manual to reflect actions of the Board and updated legal requirements. This item was reviewed at the April 27th Board workshop.

Recommendation: That the Board approve the proposed resolution.

2:08-2:10 P.M. **II. SPECIAL REPORTS**

1. Joint Powers Fire Report

Chief Williamson and Captain Johnson will be present

Williamson

2:10-3:00 P.M. **III. ACTION/DISCUSSION**

1. Objection by Rancho Pauma Mutual Water Company to the Allocation

Burzell

Procedure. Rancho Pauma objects to the reported drought allocation methodology

Background: Subsequent to the issuance to the proposed drought methodology Rancho Pauma objected by letter. Copies attached.

Recommendation: That the Board hear the objection and respond as appropriate

2. Public Hearing to Receive Comments and Consider Adoption of the Proposed Schedule of Water Rates and Charges. Knutson

A public hearing will be held at 2:10 p.m. to hear comments on the proposed Water Rate Schedule.

- 2-A Proposed Resolution Adopting Increases in Water Rates and Charges and Amending Rules and Regulations Governing Water Service (Schedule of Rates, Rentals, Fees, Deposits and Charges (Sections §2.27; 2.3.0; 2.3.1; 4.1.1; 8.5.3; 8.2.6; 9.1.2;11.5; 12.14; 16.1;16.2;16.3; 16.5 &18.3.6) Knutson

Background: The rates and charges were reviewed at the board workshop held earlier in the day. A 1.57% to 3.16% increase in the base water rate is proposed in order to pass through the increases from the imported water supply. A 15% increase in the monthly meter charges are proposed to pass through the increases in the San Diego County Water Authority's fixed charges to Yuima. All increases proposed are a *direct pass through* of the San Diego County Water Authority's increases to Yuima for fixed and volumetric charges. The "all in" SDCWA increase is \$74 per acre foot effective January 1, 2016. Yuima's pass through of this increase range from \$22.00 to \$44.85 per acre foot in the General District depending on rate class, and an increase of \$13.35 per acre foot in Improvement District A. Decreases in the service hourly rates are proposed to pass through decreases in the District's overhead hourly rate due to employee benefit cost containment. The water service and management contracts also reflect the overhead hourly rate decrease.

Recommendation: That the Board approve the proposed resolution as presented or modified.

3. Proposed Resolution Adopting the Operating and Capital Budgets for Fiscal Year 2015-2016 Knutson

Background: The Operating and Capital Budgets are scheduled for review at the board workshop to be held at noon on June 26, 2015. A \$455,000 capital budget and a \$9.7 million dollar operating budget is proposed. Projected sales are restricted by the drought allocations and 15% reductions in the District's TSAWR allocations from the San Diego County Water Authority.

Recommendation: That the Board approve the Resolution as presented or amended.

4. Proposed Resolution Authorizing an Increase in the Commercial Security and Business Loan Agreement with California Bank & Trust for ACH Transactions and Rescinding Resolution No. 1589-15

Background: In order to accommodate additional uses and higher water bill payments through the District's Payment Program an increase in the District's security limit with California Bank & Trust is required. This raises the maximum limit from \$97,438 to \$148,938.

Recommendation: That Board approve the resolution as presented

5. Approve Agreement for Participation in the San Diego County Water Authority's WaterSmart Field Services Program. Burzell

Background: CWA has presented an agreement for the WaterSmart Field services program with cost sharing funding up to \$2,042 for fiscal Year 2015-16. This program will mostly be used for the Mission Resources Conservation District to perform Agricultural Irrigation Audits. Yuima does not have the staff to self-perform these services.

Recommendation: That the Board consider approval of participation in the WaterSmart Field Services Program.

6. Association of California Water Agencies (ACWA) Call for Candidate Nominations for the 2016-2017 Term (President & Vice-President) Knutson

Background: ACWA is calling for nominations for president and vice-President for the 2016-2017 term. Only an elected or appointed member of the governing body shall be eligible for election to the officer position. A resolution to nominate and support will need to be adopted should the board choose to nominate someone for these positions.

Recommendation: That should the board make a nomination adopt the required resolution for the nomination.

7. Proposed Ordinance Establishing a Comprehensive Emergency Framework of Response to Governor's Executive Order B-29-15 and other Drought Related Requirements Burzell

Background: Executive Order B-29-15 mandates a number of State regulatory actions with respect to mandatory conservation and cutbacks to customers based on class of service. The Ordinance addresses these mandates so as to minimize the adverse effects on the District's customers while remaining in full compliance with the Governor's regulatory framework and

the spirit of their regulatory intent. This Ordinance further directs staff to review Ordinance No. 100-08, the District Drought Response Conservation Program, and propose revisions as are necessary to conform to the provisions thereof with the requirements of Executive Order B-29-15 and sets a public hearing for July 31st, 2015 at 2:10 p.m.

Recommendation: That the Board adopt the proposed Resolution.

2:15-3:30 P.M. **IV. INFORMATION/REPORTS**

1. **Board Reports/Meetings**

President/JPIA Knutson
San Diego County Water Authority/MWD Watkins
Other Meetings (Director Fitzsimmons CSDA Governance)
TRS Audit Letter to Board of Directors

2. **Administrative**

General Information Burzell
Slippage
Well Levels
District Water Purchased

3. **Capital Improvement Program**

Burzell

4. **Operations, Maintenance & Engineering**

Engstrand

General Information
Rainfall Record

5. **Counsel**

Jackson

6. **Finance**

Johnson

General Information
Delinquent Accounts
TRS Audit Letters
Water Availability Deferral Listing for 2015-16
Update - Encroachment District Hegardt Parcel – Humason
Update - Encroachment Station 6 – Plascencia & Hernandez
Update - District Facility Damages Claim – O’Connor
Update – District above ground facilities in IDA
Update – IDA Overplanting’s & Special Connections

3:30-4:25 P.M. **V. OTHER BUSINESS**

CLOSED SESSION:

Conference with Legal Counsel – Existing Litigation

Litigation pursuant to Government Code Section 54956.9(a)

**Name of Case: Strub v. Palomar Mutual Water Company – San Diego
County Superior Court Case No. 162650. In the Court of Appeal of the State of
California Fourth Appellate District, Division One: Rancho Pauma Mutual Water
Company vs. Yuima Municipal Water District**

4:25-4:30 P.M. **VI. ADJOURNMENT**

Consider adjourning the July Board meeting from July 27th to Friday, July 31st
at 2:00 p.m.

NOTE: In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact the General Manager at (760) 742-3704 at least 48 hours before the meeting to enable the District to make reasonable accommodations. The meeting begins at 2:00 p.m. The time listed for individual agenda items is an estimate only. Any writings or documents provided to a majority of the members of the Yuima Municipal Water District Board of Directors regarding any item on this agenda will be made available for public inspection during normal business hours in the office of the General Manager located at 34928 Valley Center Road, Pauma Valley.