

Agenda

Regular Meeting of the Board of Directors of Yuima Municipal Water District

Monday, June 24, 2019 2:00 P.M.
34928 Valley Center Road, Pauma Valley, California

Ron W. Watkins, President
Roland Simpson, Vice-President
Don Broomell, Secretary / Treasurer

Laney Villalobos, Director

AGENDA TOPICS

- 2:00-2:05 P.M. 1. **Roll Call** - Determination of Quorum Broomell
2. **Pledge of Allegiance**
3. **Approval of Agenda** – At its option, the Board may approve the agenda, delete an item, reorder items and add an item to the agenda per the provisions of Government Code §54954.2. Watkins
4. **Public Comment** – This is an opportunity for members of the public to address the Board on matters of interest within the Board’s jurisdiction that are not listed on the agenda. The Brown Act does not allow any discussion by the Board or staff on matters raised during public comment except; 1) to briefly respond to statements made or questions posed; 2) ask questions for clarification; 3) receive and file the matter; 4) if it is within staff’s authority, refer it to them for a reply; or 5) direct that it be placed on a future board agenda for a report or action. Inquiries pertaining to an item on the agenda will be received during deliberation on that agenda item. No action can be taken unless specifically listed on the agenda (Government Code §54954.3). Watkins
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- 2:05 - 2:08 P.M. I. **SPECIAL REPORTS**
- Joint Powers Fire Report Bishop
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- 2:08-2:10 P.M. II. **CONSENT CALENDAR**
- Consent Calendar items will be voted on together by a single motion unless separate action is requested by a Board Member, staff or member audience.
1. Approve minutes of the Special Meeting of May 29, 2019.
2. Approval of Accounts Paid and Payables for & Reporting under Government Code §53065.5 for May 2019.
3. Acceptance of Monthly Financial Reports - May 2019, Treasurer's Report and Cash Statements.
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- 2:10-3:00 P.M. III. **ACTION DISCUSSION**
1. **Division 4 Vacancy - Applicant Interviews** Watkins

Background: A vacancy on the Board of Directors of the Yuima Municipal Water District in Division 4 has occurred as the result of the resignation of W.D. "Bill" Knutson. In accordance with Government Code Section 1780 (a) the Board shall fill the vacancy by appointment, or by calling a special election. At the Special Meeting of the Board on May 6, 2019 the Board acted to fill the vacancy by appointment. The District received two (2) applications for the board seat. The Board will conduct interviews at the meeting and make an appointment to fill the unexpired term of Division 4.

1. A - Proposed Resolution Appointing Director to serve the unexpired term until November 2020.

Oath of Office: Accountant Abigail Champaco will administer the Oath of Office to the newly appointed Director.

2. PUBLIC HEARING

Watkins

Public Hearing to Receive Comments and Consider Adoption of the Proposed Schedule of Water Rates and Charges.

A public hearing will be held at 2:10 p.m. to hear comments on the proposed Water Rate Schedule.

2-A. Proposed Resolution Adopting Increases in Water Rates and Charges and Amending Rules and Regulations Governing Water Service (Schedule of Rates, Rentals, Fees, Deposits and Charges Section § 1.17; 2.27; 11.5; 12.1;16.1; 16.3.1; 16.5 & 18.3.6).

Background: The rates and charges were reviewed at board workshops held on May 29th and June 24th, 2019. There is a 2.3% increase to the Yuima and IDA Commodity Charge. The CWA/MET fixed charges are proposed to be passed through as a *direct pass through* to each General District customer based on their rolling average of water use, the same way CWA calculates the fees for the District.

Recommendation: That, should the Board agree, they adopt the Proposed Resolution increasing water rates and charges and amending the Rules and Regulations Governing Water Service.

3. PUBLIC HEARING

Watkins

Public Hearing to Receive Comments and Consider Adoption of the Proposed IDA Special Connection Fee.

A public hearing will be held at 2:15 p.m. to hear comments on the proposed IDA Special Connection Fee.

3-A. Proposed Ordinance Establishing A Special Connection Fee and Charge For New Service Connections and Expanded Water Use for Improvement District A and Repealing Ordinance 128-18.

Background: Revisions to IDA Special Connection Fee Ordinance are presented for adoption or further revision. The IDA Special Connection charge, which fairly reflects estimated cost of new facilities which are required and a reasonable contribution toward the historic depreciation cost of existing works which would be utilize in effecting new or expanded water use in Improvement District A will increase from \$8,438 per acre to \$8,487 per acre.

Recommendation: That, should the Board agree, they adopt the Proposed Ordinance.

4. Proposed Resolution Adopting the Operating, Capital, and Fire Budgets for Fiscal Year 2019/20. Watkins

Background: The Operating, Capital, and Fire Budgets were reviewed at the board workshop held at the board workshop on May 29th and June 24th, 2019.

Recommendation: That, should the Board agree, they adopt the Resolution as presented or amended.

5. Proposed Resolution Approving Agreement for Water Service and Management Contract for the Lazy H Mutual Water Company and Rescinding Resolution No.1788-18. Watkins

Background: The contract renewal provides for management, recordkeeping and maintenance services. There is no change in the services provided under the contract.

Recommendation: That, should the Board agree, they approve the resolution as proposed.

6. Proposed Resolution Approving Agreement for Emergency and Support Services for the Pauma Valley Water Company and Rescinding Resolution No. 1789-18. Watkins

Background: The Pauma Valley Water Company has requested renewal of the emergency and support services agreement for their mutual water company. There is no change in the emergency services provided under the contract.

Recommendation: That, should the Board agree, they approve the resolution as proposed.

7. Proposed Resolution Approving Agreement for Record Keeping and Secretarial Services for the Upper San Luis Rey Resource Conservation District and Rescinding Resolution No. 1790-18. Watkins

Background: The Upper San Luis Rey Resource Conservation District has requested renewal of their secretarial and bookkeeping services contract for the 2019/20 Fiscal Year.

Recommendation: That, should the Board agree, they approve the resolution as proposed.

8. Proposed Resolution Approving Agreement for Management Contract for the Rincon Ranch Road Community Services District and Rescinding Resolution No. 1791-18. Watkins

Background: The Rincon Ranch Community Services District has requested renewal of their secretarial and Management and Secretarial and Bookkeeping contract for the 2019/20 Fiscal Year.

Recommendation: That, should the Board agree, they approve the resolution as proposed.

9. Proposed Resolution Approving Agreement for Emergency and Support Services for the Rancho Estates Mutual Water Company and Rescinding Resolution No. 1792-18. Watkins

Background: The Rancho Estates Mutual Water Company has requested renewal of their Emergency Services contract for the 2019/20 Fiscal Year.

Recommendation: That, should the Board agree, they approve the resolution as proposed.

10. Proposed Resolution Approving Agreement for Record Keeping and Secretarial Services for the Upper San Luis Rey Watershed Authority (USLRWA) and Rescinding Resolution No. 1796-18. Watkins

Background: The Upper San Luis Rey Watershed Authority has requested renewal of their secretarial and recordkeeping contract for 2019/20 Fiscal Year.

Recommendation: That, should the Board agree, they adopt the Proposed Resolution.

11. Proposed Resolution Amending Employee Manual Sections 6 Organizational Chart, 32 Job Descriptions, and 33(D) Approved Positions and Salary Ranges. Watkins

Background: The changes to the Employee Manual reflect the recommendations made by the Personnel Committee and incorporated into the 2019-20 Budget.

Recommendation: That, should the Board agree, they approve the resolution as proposed.

12. Proposed Ordinance Adopting a Cross-Connection Control Program to Protect the Public Water System. Watkins

Background: Recently the District was subject to an audit by the State Water Resources Control Board - Division of Drinking Water (DDW) on the District's Cross-Connection Control Program. Although the District's Water Rules and Regulations addresses the cross-connection (backflow) devices, required testing, etc. the DDW requested that the District adopt an ordinance that encompasses the program and insures the program addresses aspects of the California Code Regulations, Title 17, §7584, §7583-7586 and §7601-7605.

Recommendation: That, should the Board agree, they adopt the Ordinance as presented, or amended.

13. Rancho Corrido Pre Annexation Agreement.

Williamson

Background: Some minor modifications and clarifications have been made to the Rancho Corrido Pre Annexation Agreement.

Recommendation: That, should the Board agree, they authorize the General Manager to sign the revised agreement.

2:45 - 3:30 P.M.

IV. INFORMATION / REPORTS

1. Board Reports / Meetings

President/JPIA
San Diego County Water Authority/MWD
Other Meetings (SGMA/GSA)

Williamson
Watkins
Simpson

2. Administrative

General Information
Monthly Task Listing
Address Director(s) Written Questions
Contract Services

Williamson

3. Capital Improvements

Williamson

4. Operations

General Information
Rainfall
Production / Consumption Report
Well Levels
District Water Purchased

Simon

5. Counsel

Burns

6. Finance & Administrative Services

General Information
Delinquent Accounts

Reeh

3:30-3:45 P.M.

V. OTHER BUSINESS

1. Revenue Bond Process Presentation on July 22, 2019 at 12:00 p.m.

3:45-4:00 P.M.

VI. ADJOURNMENT

NOTE: In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact the General Manager at (760) 742-3704 at least 48 hours before the meeting to enable the District to make reasonable accommodations. The meeting begins at 2:00 p.m. The time listed for individual agenda items is an estimate only. Any writings or documents provided to a majority of the members of the Yuima Municipal Water District Board of Directors regarding any item on this agenda will be made available for public inspection during normal business hours in the office of the General Manager located at 34928 Valley Center Road, Pauma Valley.