

# Agenda

## Regular Meeting of the Board of Directors of Yuima Municipal Water District

Monday, February 22, 2021 2:00 P.M.  
34928 Valley Center Road, Pauma Valley, California

Roland Simpson, President  
Don Broomell, Secretary / Treasurer  
Bruce Knox, Director

Steve Wehr, Vice President  
Laney Villalobos, Director

**IMPORTANT NOTICE: PER GOVERNOR NEWSOM'S EXECUTIVE ORDERS, THE AGENDIZED MEETING WILL NOT BE HELD IN PERSON. THE DIRECTORS WILL BE PROVIDED TELEPHONIC OR ELECTRONIC ACCESS SEPARATELY. THE PUBLIC MAY ACCESS THE MEETING ELECTRONICALLY BY FOLLOWING THE INSTRUCTIONS INCLUDED AT THE END OF THIS AGENDA. PUBLIC COMMENTS MAY BE SUBMITTED VIA EMAIL BY 1:45 P.M. ON THE MEETING DAY TO [carmen@yuimamwd.com](mailto:carmen@yuimamwd.com). SUBMISSIONS WILL BE READ ALOUD AT THE PUBLIC COMMENT PERIOD, OR AT THE TIME THE ITEM IS DISCUSSED DURING ACTION / DISCUSSION, TO THE EXTENT THEY FIT WITHIN THE THREE-MINUTE LIMIT.**

### AGENDA TOPICS

- |                  |     |   |          |
|------------------|-----|---|----------|
| 2:00 p.m.        | 1.  | <b>Roll Call</b> - Determination of Quorum  | Broomell |
|                  | 2.  | <b>Pledge of Allegiance</b>   |          |
|                  | 3.  | <b>Approval of Agenda</b> – At its option, the Board may approve the agenda, delete an item, reorder items and add an item to the agenda per the provisions of Government Code §54954.2.  | Simpson  |
|                  | 4.  | <b>Public Comment</b> – This is an opportunity for members of the public to address the Board on matters of interest within the Board's jurisdiction that are not listed on the agenda. The Brown Act does not allow any discussion by the Board or staff on matters raised during public comment except; 1) to briefly respond to statements made or questions posed; 2) ask questions for clarification; 3) receive and file the matter; 4) if it is within staff's authority, refer it to them for a reply; or 5) direct that it be placed on a future board agenda for a report or action. Inquiries pertaining to an item on the agenda will be received during deliberation on that agenda item. No action can be taken unless specifically listed on the agenda (Government Code §54954.3).D48 | Simpson  |
| 2:05 - 2:08 P.M. | I.  | <b><u>SPECIAL REPORTS</u></b><br><br>Joint Powers Fire Report   | Bakkela  |
| 2:08-2:10 P.M.   | II. | <b><u>CONSENT CALENDAR</u></b><br>Consent Calendar items will be voted on together by a single motion unless separate action is requested by a Board Member, staff or audience member.  |          |
|                  | 1.  | Approve minutes of the Regular Meeting of January 25, 2021.   |          |
|                  | 2.  | Approve of Accounts Paid and Payables for & Reporting under Government Code §53065.5 for January 2021.  |          |
|                  | 3.  | Accept of Monthly Financial Reports - January 2021, Treasurer's Report and Cash Statements.   |          |

4. Consider and Accept Staff Report on Yuima's Identity Theft Prevention Program

*Background:* District Staff is required by the Fair and Accurate Credit Transaction Act (FACTA) and Red Flag Rules to report to the Board, in a publicly noticed meeting, on material matters that occurred during the year related to the District's Identity Theft Prevention Program.

*Recommendation:* Receive and accept Staff Report.

5. Annual Review and Report on the District's Fraud Policy

*Background:* The Board adopted a Fraud Policy in 2008 that formalized the expectation of personal honesty and integrity required of District officials and employees. The policy sets out specific guidelines and responsibilities for appropriate actions that must be followed in the investigation of fraud and other similar irregularities. In 2011 the policy was updated to add contractors when working for the District and clarified some staff responsibilities.

*Recommendation:* Receive and accept Staff Report.

6. Presentation of ACWA/JPIA Present's Special Awards for achieving a low number of paid claims and case reserves in both Property and Liability Programs.

7. Destruction of Records

*Background:* Per the District's Record Retention Policy District Staff must present a list to the Board of all records, papers and documents that meet the specifications for destruction in accordance with the provisions of the Records Retention and Disposal Policy.

2:10-3:00 P.M.

III. **ACTION DISCUSSION**

1. Consider Appointment of General Manager - Amy Reeh

Simpson

*Background:* At their January 27, 2020 Board meeting the Board of Directors appointed Assistant General Manager / Finance Manager Amy Reeh as Interim General Manager. The Board will consider appointing Ms. Reeh as the District's General Manager.

2. Proposed Resolution Amending Employee Manual Sections 32 Job Descriptions.

Simpson

*Background:* The attached proposed changes are in accordance with direction from the Board at their January 25, 2021 Board meeting.

*Recommendation:* That, should the Board agree, they approve the resolution as proposed.

3. Proposed Resolution Documenting the Methodology by Which the District Will Impose the Permanent Special Agricultural Water Rate Eligibility and Service Limitations on Participating Agricultural Customers.

Reeh

*Background:* On December 31, 2020 the Temporary Special Agricultural Water Rate (TSAWR) program with the San Diego County Water Authority (SDCWA) expired. Because this program is so important to San Diego County agricultural the SDCWA Board of Directors approved a Permanent Special Agricultural Water Rate (PSAWR) to continue offering a discounted rate to qualified agricultural customers. This new program has new eligibility and participation perimeters that the District and its eligible customers must adhere to in order to participate in the program. This resolution outlines those requirements.

*Recommendation:* That, should the Board agree, they approve the resolution as proposed.

4. Proposed Resolution Governing Water and Sewer Service to Affordable Housing Units for Lower Income Households. Simpson

*Background:* Government Code §65589.7(b) requires public agencies providing water or sewer services to adopt written policies and procedures once every five years to grant a priority and adopt standards for the provision of water and sewer services to proposed developments that include housing units affordable to lower income households. The District's last adoption was in 2016.

*Recommendation:* That, should the Board agree, they approve the resolution as proposed.

5. Proposed Resolution Supporting the Rincon del Diablo Municipal Water District Nomination of David A. Drake to the ACWA/JPIA Executive Committee. Reeh

*Background:* Clint Baze, General Manager of the Rincon del Diablo Municipal Water District (Rincon Water) requests Yuima's support in the nomination of David A. Drake to the ACWA/JPIA Executive Committee.

*Recommendation:* That, should the Board agree, they approve the resolution as proposed.

3:45-4:00 P.M. IV. INFORMATION / REPORTS

1. **Board Reports / Meetings**  
President/JPIA  
San Diego County Water Authority/MWD  
Other Meetings (SGMA/GSA) Simpson
2. **Administrative**  
General Information Reeh
3. **Capital Improvements** Reeh
4. **Operations** Simon  
General Information  
Rainfall  
Production / Consumption Report  
Well Levels  
District Water Purchased
5. **Counsel** Burns
6. **Finance & Administrative Services** Reeh  
General Information  
Delinquent Accounts

4:00 - 4:05 P.M. V. OTHER BUSINESS

4:05 P.M. VI. ADJOURNMENT

*NOTE: In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact the General Manager at (760) 742-3704 at least 48 hours before the meeting to enable the District to make reasonable accommodations. The meeting begins at 2:00 p.m. The time listed for individual agenda items is an estimate only. Any writings or documents provided to a majority of the members of the Yuima Municipal Water District Board of Directors regarding any item on this agenda will be made available for public inspection during normal business hours in the office of the General Manager located at 34928 Valley Center Road, Pauma Valley.*