



**Regular Meeting  
Of the Board of Directors of  
YUIMA MUNICIPAL WATER DISTRICT  
Monday, March 25, 2024 2:00 p.m.  
34928 Valley Center Road, Pauma Valley, California**

Roland Simpson, President  
Don Broomell, Secretary / Treasurer  
Bruce Knox, Director

Steve Wehr, Vice-President  
Laurie Kariya, Director

**I. CALL TO ORDER**

**II. ROLL CALL – DETERMINATION OF QUORUM**

**III. APPROVAL OF AGENDA**

At its option, the Board may approve the agenda, delete an item, reorder items and add an item to the agenda per the provisions of Government Code §54954.2.

**IV. PUBLIC COMMENT**

This is an opportunity for members of the public to address the Board on matters of interest with the Board's jurisdiction that are not listed on the agenda. The Brown Act does not allow any discussions by the Board or staff on matters raised during public comment except; 1) to briefly respond to statements made or questions posed; 2) ask questions for clarification; 3) receive and file the matter; 4) if it is within staff's authority, refer it to them for a reply; or 5) direct that it be placed on a future Board agenda for a report or action. Inquiries pertaining to an item on the agenda will be received during deliberation on that agenda item. No action can be taken unless specifically listed on the agenda. (Government Code §54954.3).

**V. CONSENT CALENDAR**

- a) Approve minutes of the Regular Meeting of February 26, 2024
- b) Approve Accounts Paid and Payables & Reporting under Government Code §53065.5 for February 2024
- c) Acceptance of Monthly Financial Reports, Treasurer's Report and Cash Statements – February 2024

**VI. ACTION DISCUSSION**

- a) **Consideration and Possible Action to Direct Staff to Issue a Request for Proposal for Audit Services.**

*Background:* Yuima MWD's current auditor is retiring from performing audit services of government agencies. Staff would like to solicit proposals for audit services. The draft Request for Proposal is attached. Staff has developed a list of Firms that perform independent audits of government agencies. Direct staff as to the Board's desire to establish an audit selection committee or bring three responding firms to the Board for selection.

*Recommendation:* That the Board approve the Request for Proposal as presented and direct staff as to the selection process.

- b) **Proposed Resolution Setting Forth a Schedule of Water Availability Charges Proposed to be Established for the District (2024/2025) and Fixing the Time and Place of Hearing and Giving Notice of Hearing.**

*Background:* The levy of Water Availability Charge collects a \$10.00 per acre charge within the District's boundaries or, approximately \$94,797. These funds are allocated in the capital budget each year. This is not a new or increased charge and is not subject to the provisions of Proposition 218.

*Recommendation:* That, should they agree, the Board adopt the Proposed Resolution which sets the hearing before the Board at 2:10 p.m. on the 25<sup>th</sup> day of March 2024 and direct staff to publish the notice as required.

**c) Discussion: Budget Development Process: Review 2024/25 Budget Process and Budget Drivers**

*Background:* Staff will review the 2024/25 Budget drivers and factors being considered during the upcoming budget process and receive directions from the Board for use in the 2024/25 Budget. Staff is requesting the President to appoint two Directors to a Personnel Committee to develop committee recommendations for staffing / budget needs.

*Recommendation:* That the Board review the information for use in the 2024/25 Budget and the President to assign two Directors to serve on the Personnel Committee.

**d) Proposed Resolution Approving Emergency Support services Agreement for the Pauma Valley Community Services District.**

*Background:* The District was approached by the Pauma Valley Community Services District to enter into an Emergency Services contract. The contract would be to provide emergency aide, specifically an emergency connection for hazard mitigation purposes.

**VII. CLOSED SESSION**

- a) **Public Employee Performance Evaluation: Pursuant to Government Code 54957(b):** General Manager.

**VIII. INFORMATION /REPORTS**

**a) Board Reports / Meetings**

- i) JPIA
- ii) San Diego County Water Authority / Metropolitan Water District
- iii) Other Meetings (USLRGMA)

**b) Administrative**

- i) General Information

**c) Capital Improvements**

**d) Operations**

- i) General Information
- ii) Rainfall
- iii) Production / Consumption Report
- iv) Well Levels

v) District Water Purchased

**e) Finance**

i) General Information

ii) Delinquent Accounts

**IX. OTHER BUSINESS**

a) Next Meeting - April

**X. ADJOURNMENT**

*NOTE: In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact the General Manager at (760) 742-3714 at least 48 hours before the meeting to enable the District to make reasonable accommodations. Any writings or documents provided to a majority of the members of the Yuima Municipal Water District Board of Directors regarding any item on this agenda will be made available for public inspection during normal business hours in the office of the General Manager located at 34928 Valley Center Rd., Pauma Valley.*