

**MINUTES OF THE REGULAR ADJOURNED MEETING
OF THE BOARD OF DIRECTORS OF
YUIMA MUNICIPAL WATER DISTRICT
November 20, 2017**

The Regular Adjourned Meeting of the Board of Directors of the Yuima Municipal Water District was held at the office of the District, 34928 Valley Center Road, Pauma Valley, California on Monday, the 20th day of November, 2017.

Regular
Adjourned
Meeting
11/20/2017

1. ROLL CALL – DETERMINATION OF QUORUM

President Knutson called the meeting to order at 2:08 p.m.

Call to Order
2:08 pm

Directors Present:

Present: 4

W.D. "Bill" Knutson, President
Ron Watkins, Vice-President
Roland Simpson, Director
Laney Villalobos, Director

Quorum
Present

President Knutson declared that a quorum of the Board was present.

Directors Absent:

Absent: 0

Others Present:

Rich Williamson, General Manager
Amy Reeh, Finance Manager
Nick Bishop, CDF Captain
Allen Simon, YMWD
Jolyn Duff, YMWD
Lori Johnson
Daren House
Carla Burrus
Don Broomell

Others
Present

2. PLEDGE OF ALLEGIANCE

President Knutson led those present in the Pledge of Allegiance.

Pledge of
Allegiance

3. APPROVAL OF AGENDA

No changes to the agenda were proposed.

Agenda
Approved

4. **PUBLIC COMMENT**

A speaker request form was received from Lori Johnson. Mrs. Johnson

Public Comment

I. **SPECIAL REPORTS**

1. **Joint Powers Fire Report**

Special Report
(Cal Fire)

Captain Bishop reported the call volume was down for the month of October. CDF participated in the Great California Shakeout at Pauma School. He also reported a new Captain starts today and that they will share duties. He will introduce him at the next meeting.

II. **CONSENT CALENDAR**

Consent Calendar

Upon motion being offered by Director Simpson, seconded by Director Watkins, the Minutes of the Regular Adjourned Meeting of October 23, 2017, Accounts Paid and Payable for October 2017 and the Monthly Financial Reports were approved by the following roll-call vote, to wit:

AYES: Watkins, Villalobos, Simpson, Knutson
NOES: None
ABSTAIN: None
ABSENT: None

III. **ACTION/DISCUSSION**

1. **Proposed Resolution Amending the Rules and Regulations Governing Water Service (Schedule of Rates, Rentals, Fees, Deposits, and Charges) (Section 19.4 Wheeling Rate)**

Tabled
Resolution
Amending Rules
and Regs –
Wheeling Rate

Following discussion on how the wheeling rate is calculated, the Resolution was tabled until next meeting. Staff will check with other water districts to find out how they calculate their rate.

2. **Resolution No. 1761-17 Amending Employee Manual Sections 6, Organizational Chart; 32 Jobs Descriptions and 33 Pay Range Schedule.**

Res. No. 1761-17
Amending
Employee
Manual

Following discussion and upon motion being offered by Director Villalobos, seconded by Director Simpson, *Resolution No. 1761-17 Amending Employee*

Manual Sections 6, Organizational Chart; 32 Jobs Descriptions and 33 Pay Range Schedule was carried by the following roll-call vote, to wit:

AYES: Watkins, Villalobos, Simpson, Knutson
NOES: None
ABSTAIN: None
ABSENT: None

3. Zone 4 Tank Storm Damage Drainage Repairs

Zone 4 Storm
Damage Repairs

Manager Williamson explained the repairs at Zone 4 Tank need to be done as soon as possible so that it will be considered for FEMA reimbursable. He would like to break it into two parts: drainage to be done by February and then access. Cost to be between 75K and 100K. Upon motion being offered by Director Simpson, seconded by Director Villalobos, *Zone 4 Tank Storm Damage Drainage Repairs* was carried by the following roll-call vote, to wit:

AYES: Watkins, Villalobos, Simpson, Knutson
NOES: None
ABSTAIN: None
ABSENT: None

4. Well 51 – Discussion and Direction from Board – How to Proceed

Well 51

Following discussion and upon motion being offered by Director Villalobos, seconded by Director Watkins, *to Develop Well 51 for Ag Only and to put the water into Dunlap Reservoir* was carried by the following roll-call vote, to wit:

AYES: Watkins, Villalobos, Simpson, Knutson
NOES: None
ABSTAIN: None
ABSENT: None

5. Division 5 Vacancy – Applicant Interviews

Division 5
Vacancy -
Interviews

Candidates Don Broomell and Carla Burrus each presented their reasons for wanting to serve on the Yuima Board. Board members asked questions of each candidate after which a secret ballot was administered and Don Broomell was chosen as the next board member.

5-A Resolution No. 1762-17 Appointing Don Broomell to serve the unexpired term until November 2020

Res. No. 1762-17
Don Broomell to
serve until
November 2020

Upon motion being offered by Director Simpson, seconded by Director Villalobos, *Resolution No. 1762-17 Appointing Don Broomell to serve the unexpired term until November 2020* was carried by the following roll-call vote, to wit:

AYES: Watkins, Villalobos, Simpson, Knutson
NOES: None
ABSTAIN: None
ABSENT: None

The Oath of Office was administered by Amy Reeh.

IV. INFORMATION/REPORTS

1. Board Reports/Meetings

Director Knutson reported the JPIA/ACWA conference starts the 27th of November. One of the main items of discussion will be the Captive Insurance Company. This company allows agencies to get in a pool to reduce insurance costs. They emphasize Claims, Costs and Coverage.

JPIA

CWA

GSA

Director Watkins reported on the Energy Storage System at San Vicente. He reported the GSA has met with the tribes and noted they are showing strong willingness to participate.

2. Administrative

Administration

Manager Williamson reviewed his Administrative Report focusing on his meetings with Rancho Corrido, Rancho Estates, PVMWC and Shadow Run regarding annexations. He also met with Lazy H MWC. The company received a grant and will be moving forward with a feasibility study for consolidation with Yuima.

Manager Williamson commented on the Rafetelis report in the board packet. He would like all board members to look it over and present any questions or comments at the next board meeting.

Forebay Tank will go out to bid in December. The District is hoping to start in January.

Capital

3. Capital Improvement Program

Manager Williamson reported on the Capital improvement program.

4. Operations

Allen Simon briefly covered the current status of the district facilities; noting that there was another leak on the Hegardt line. He stated 7A is out of service for a continuing bad Bactee sample. Also, well 22 is having its pump upsized.

Operations

5. Counsel

No counsel was present.

Counsel

6. Finance & Administrative Services

Manager Reeh reviewed the delinquent accounts report. The CAFR will be completed before December 15th and will be submitted. She also suggested the November and December meetings be combined and held the 1st week of December.

Finance & Admin. Services

A kickoff meeting was held with Tyler Software. There will be bi-weekly meetings and we hope to go live in 10 months.

V. CLOSED SESSION

Closed Session

The Board entered into a closed session at 4:47 p.m and returned at 5:34 p.m.. No report from Closed Session.

VI. OTHER BUSINESS

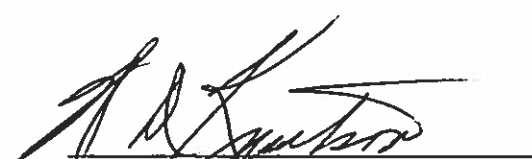
Other Business

Director Simpson was named the alternate director to the USLRWA, replacing Ron Watkins.

VII. ADJOURNMENT

Adjourn to December 18, 2017 @ 2:00 p.m.

There being no further business to come before the board the meeting was adjourned at 5:35 p.m. to December 18th, at 2:00 p.m., upon motion being offered by Director Knutson, seconded by Director Simpson and carried unanimously.


W.D. Knutson, President


Don Broomell, Secretary / Treasurer