

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
YUIMA MUNICIPAL WATER DISTRICT
September 25, 2017**

The Regular Meeting of the Board of Directors of the Yuima Municipal Water District was held at the office of the District, 34928 Valley Center Road, Pauma Valley, California on Monday, the 25th day of September, 2017.

Regular Meeting
09/25/2017

1. ROLL CALL – DETERMINATION OF QUORUM

President Knutson called the meeting to order at 2:07 p.m.

Call to Order
2:05 pm

Directors Present:

Present: 4

W.D. "Bill" Knutson, President
Ron Watkins, Vice-President - via telephone
Roland Simpson, Director
Laney Villalobos

Quorum
Present

President Knutson declared that a quorum of the Board was present.

Directors Absent:

Absent: 1

Terry Yasutake, Treasurer

Others Present:

Others
Present

Rich Williamson, General Manager
Amy Reeh, Finance Manager
Nick Bishop, Captain Cal Fire
Maureen Stapleton, SDCWA
Daren House

2. PLEDGE OF ALLEGIANCE

President Knutson led those present in the Pledge of Allegiance.

Pledge of
Allegiance

NOTE: Director Yasutake arrived at 2:08 p.m.

3. APPROVAL OF AGENDA

President Knutson moved the Presentation by Maureen Stapleton to

Agenda
Approved

Occur prior to Special Reports and added Item 8 to the Action/Discussion Section; Resolution Approving the 2016/17 and 2017/18 Fire Budget.

4. PUBLIC COMMENT

Public Comment

No speaker requests were received and no other indication to speak was offered by members of the public present.

I. CONSENT CALENDAR

Consent Calendar

Upon motion being offered by Director Simpson, seconded by Director Yasutake, the items on the Consent calendar were approved by the following roll-call vote, to wit:

AYES: Knutson, Watkins, Simpson, Villalobos, Yasutake
NOES: None
ABSTAIN: None
ABSENT: None

II. SPECIAL REPORTS

Special Report
(Cal Fire)

1. Joint Powers Fire Report

Captain Nick Bishop reviewed the Cal Fire written report, noting that our local station is currently fully staffed despite several fires in local areas.

III. ACTION/DISCUSSION

CWA
Presentation

1. Presentation by Maureen Stapleton given before the Special Reports.

Ms. Stapleton presented information reviewing the water supply reliability through supply diversification; showing how CWA has reduced it's dependence of MET water from 95% in 1991 to 40% in 2017. She also updated the Board on the drought and that storage levels have increased 37% or 118 total acre feet. She also updated the Board on the MWD rate case, asking for a resolution of support to continue; as well as, sharing concerns regarding the financial practices of Metropolitan Water District. Ms. Stapleton highlighted MWD depletion of cash reserves and the borrowing of 300 million to cover their minimum reserve requirement with plans to borrow and additional 900 million to fund new supply development although sales continue to decline.

2. Resolution No. 1752-17 Setting Forth Water Connection Fees (Capacity Charges) for 2018 and Fixing Time and Place of Hearing and Giving Notice of Hearing.

Res. No. 1752-17
Time and Place of
Capacity Charge
hearing.

Following discussion and upon motion being offered by Director Simpson, seconded by Director Yasutake, *Resolution No. 1752-17 Setting Forth Water Connection Fees (Capacity Charges) for 2018 and Fixing Time and Place of Hearing and Giving Notice of Hearing.*, was carried by the following roll-call vote, to wit:

AYES: Villalobos, Simpson, Yasutake, Watkins, Knutson
NOES: None
ABSTAIN: None
ABSENT: None

3. Resolution No. 1753-17 Adopting a Debt Management Policy in Accordance with California Senate Bill 1029.

Res. No. 1753-17
Debt
Management
Policy

Following discussion and upon motion being offered by Director Yasutake, seconded by Director Knutson, *Resolution No. 1753-17 Adopting a Debt Management Policy in Accordance with California Senate Bill 1029*, was carried by the following roll-call vote, to wit:

AYES: Simpson, Yasutake, Watkins, Knutson, Villalobos
NOES: None
ABSTAIN: None
ABSENT: None

4. Resolution No. 1754-17 Revising the Capital Assets Policy and Procedure

Res. No. 1754-17
Capital Assets
Policy and
Procedures

Following discussion and upon motion being offered by Director Yasutake, seconded by Director Villalobos, *Resolution No. 1754-17 Resolution Revising the Capital Assets Policy and Procedure*, was carried by the following roll-call vote, to wit:

AYES: Villalobos, Simpson, Yasutake, Watkins, Knutson
NOES: None
ABSTAIN: None
ABSENT: None

5. Approval of Purchase Order for Fain Drilling & Pump Company to Develop Well 51 Pilot Hole into an Operational Well.

Well # 51
Purchase Order
\$108,100

Following discussion and upon motion being offered by Director Simpson, seconded by Director Yasutake, the Board voted to approve the purchase order totaling \$108,100 by the following roll-call vote, to wit:

AYES: Villalobos, Simpson, Yasutake, Watkins, Knutson
NOES: None
ABSTAIN: None
ABSENT: None

6. Board authorization for General Manager to begin updating Wholesale and Mutual Aid Agreements.

Wholesale
Agreements

Following discussion and upon motion being offered by Director Knutson, seconded by Director Simpson, the Board authorized Manager Williamson to begin updating said agreements; carried by the following roll-call vote, to wit:

AYES: Villalobos, Simpson, Yasutake, Watkins, Knutson
NOES: None
ABSTAIN: None
ABSENT: None

7. Amending Ordinance No. 124-17: Director eligibility for Dental and Vision Insurance.

Ordinance No.
124-17

After brief clarification and discussion and upon motion by Director Simpson, seconded by Director Knutson, *Ordinance No. 124-17* was amended to correctly reflect directors eligibility for dental and vision insurance at no cost to the district by the following roll-call vote, to wit:

AYES: Villalobos, Simpson, Yasutake, Watkins, Knutson
NOES: None
ABSTAIN: None
ABSENT: None

Director Watkins left the meeting (via telephone) at 3:37 p.m.

8. Resolution No. 1755-17 Adopting the Fire Protection Budget for Fiscal Years 2016-17 and 2017-18.

Resolution No.
1755-17 Fire
Protection Budget

Following discussion and upon motion being offered by Director Yasutake, seconded by Director Knutson, *Resolution No. 1755-17 Resolution Adopting the Fire Protection Budget for the Fiscal Years 2016/17 and 2017/18*, was carried by the following roll-call vote, to wit:

AYES: Simpson, Yasutake, Knutson
NOES: None
ABSTAIN: Villalobos
ABSENT: Watkins

IV. INFORMATION/REPORTS

1. Board Reports/Meetings

There was nothing to report from JPIA and Director Watkins was unavailable to report for CWA.

JPIA

CWA

2. Administrative

Manager Williamson briefly reviewed his Administrative Report focusing on the agreement with Valley Center Water and the non-emergency use of the future ESP connection; primarily be concerned with the possible wheeling rate.

Administration

3. Capital Improvement Program

Manager Williamson reported on the Capital improvement program.

Capital

4. Operations

Allen Simon briefly covered the current status of the district facilities; noting that Station 4 & 7 both have issues with the control panels due to the extreme heat. The use of fans is helping keep the control panels at an optimum operating temperature.

Operations

5. Counsel

No counsel was present.

Counsel

6. Finance & Administrative Services

Manager Reeh reported no delinquencies except for the lien and advised that the Auditors were currently in-house completing the annual audit. The audit will be

Finance &
Admin. Services

completed in conjunction with the CAFR and be presented to the Board at the December 2017 Board Meeting.

V. CLOSED SESSION

Closed Session

The Board entered into a closed session at returned to regular session at 5:28 p.m. Report from Closed Session: No action taken to report from closed session.

VI. OTHER BUSINESS

No other business was addressed.

VII. ADJOURNMENT

There being no further business to come before the board the meeting was adjourned at 5:30 p.m. to October 23rd, at 2:00 p.m., upon motion being offered by Director Knutson, seconded by Director Simpson and carried unanimously.

Adjourn to
October 23, 2017
@ 2:00 p.m.



W.D. Knutson, President



Ron W. Watkins, Vice-President