

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
YUIMA MUNICIPAL WATER DISTRICT
August 28, 2017**

The Regular Meeting of the Board of Directors of the Yuima Municipal Water District was held at the office of the District, 34928 Valley Center Road, Pauma Valley, California on Monday, the 28th day of August, 2017.

**Regular Meeting
8/28/17**

1. ROLL CALL – DETERMINATION OF QUORUM

President Knutson called the meeting to order at 2:05 p.m.

**Call to Order
2:05 pm**

Directors Present:

Present: 4

W.D. "Bill" Knutson, President
Ron Watkins, Vice-President
Terry Yasutake, Treasurer
Roland Simpson, Director

**Quorum
Present**

President Knutson declared that a quorum of the Board was present.

Directors Absent:

Absent: 1

Laney Villalobos, Director

Others Present:

**Others
Present**

Rich Williamson, General Manager
Amy Reeh, Finance Manager
Nick Bishop, Captain Cal Fire
Jolyn Duff, YMWD
Daren House

2. PLEDGE OF ALLEGIANCE

President Knutson led those present in the Pledge of Allegiance.

**Pledge of
Allegiance**

3. APPROVAL OF AGENDA

**Agenda
Approved**

President Knutson adjusted the order of agenda items; moving Closed Session to occur after Special Reports.

4. PUBLIC COMMENT

Public Comment

No speaker requests were received and no other indication to speak was offered by members of the public present.

I. CONSENT CALENDAR

Consent Calendar

Upon motion being offered by Director Watkins, seconded by Director Simpson, the items on the Consent calendar were approved by the following roll-call vote, to wit:

- AYES: Watkins, Simpson, Knutson, Yasutake
- NOES: None
- ABSTAIN: None
- ABSENT: Villalobos

Director Villalobos arrived for the meeting at 2:12 p.m.

II. SPECIAL REPORTS

Special Report
(Cal Fire)

1. Joint Powers Fire Report

Captain Nick Bishop reviewed the Cal Fire written report, noting our local Cal Fire staff was assisting in Fresno County and spent 2 weeks on the Detwiler fire.

V. CLOSED SESSION

Closed Session

The Board entered into a closed session at 2:15 p.m. and returned to regular session at 2:55 p.m. Report from Closed Session: G.M. Williamson was directed to execute agreement and take necessary steps to fulfill agreement.

III. ACTION/DISCUSSION

1. Appoint Representatives to the GSA Executive Committee

GSA Executive
Committee
Delegates

Following discussion and upon motion being offered by Director Simpson, seconded by Director Knutson and carried, *Rich Williamson and Ron Watkins (for 1 year) were appointed as delegates to the GSA Executive Committee* by the following roll-call vote, to wit:

- AYES: Villalobos, Simpson, Yasutake, Watkins, Knutson
- NOES: None

ABSTAIN: None
ABSENT: None

2. Resolution No. 1749-17 Amending Employee Manual Section 13, Probation/Performance Standards

Res. No. 1749-17
Amending
Employee
Manual Section
13,
Probation/Perfor
mance Standards

Following discussion and upon motion being offered by Director Yasutake, seconded by Director Simpson, *Resolution No. 1749-17 Amending Employee Manual Section 13, Probation/Performance Standards*, was carried by the following roll-call vote, to wit:

AYES: Villalobos, Simpson, Yasutake, Watkins, Knutson
NOES: None
ABSTAIN: None
ABSENT: None

3. Resolution No. 1750-17 Approving Agreement for Record Keeping and Secretarial Services for the Upper San Luis Rey Watershed Authority (USLRWA) and Rescinding Resolution No. 1679-16

Res. No. 1750-17
USLRWA
Agreement

Following discussion and upon motion being offered by Director Watkins, seconded by Director Villalobos, *Resolution No. 1750-17 Agreement for Record Keeping and Secretarial Services for the Upper San Luis Rey Watershed Authority*, was carried by the following roll-call vote, to wit:

AYES: Simpson, Yasutake, Watkins, Knutson
NOES: Villalobos
ABSTAIN: None
ABSENT: None

4. Resolution No. 1751-17 Approving Agreement for Facilities Use and Administrative Services for the San Luis Rey Resource Conservation District (USLRRCD)

Res. No. 1751-17
USLRRCD
Agreement

Following discussion and upon motion being offered by Director Knutson, seconded by Director Simpson, *Resolution No. 1751-17 Agreement for Facilities Use and Administrative Services for the San Luis Rey Resource Conservation District*, was carried by the following roll-call vote, to wit:

AYES: Villalobos, Simpson, Yasutake, Watkins, Knutson
NOES: None
ABSTAIN: None
ABSENT: None

5. Resolution No. 1752-17 in Support of Brent Hasey as President of ACWA

Res. No. 1752-17
Brent Hasey as
President of

Following discussion and upon motion being offered by Director Villalobos, seconded by Director Watkins, *Resolution No. 1752-17 in Support of Brent Hasey as President of ACWA*, was carried by the following roll-call vote, to wit:

- AYES: Villalobos, Simpson, Yasutake, Watkins, Knutson
- NOES: None
- ABSTAIN: None
- ABSENT: None

- 6. Approval of Purchase Order for Fain Drilling & Pump Co, for the Development of Well No. 51 Pilot Hole and Cased Well and Approval of Purchase Order for Change Order No. 1 to the Contract Bid for the Development of Well No. 51 Pilot Hole and Cased Well

Well No. 51 Purchase Order and Change Order No. 1

Following discussion and upon motion being offered by Director Simpson, seconded by Director Yasutake, *the Purchase Order for Fain Drilling & Pump Co for the Development of Well No. 51 Pilot Hole and Cased Well and Change Order No. 1 to the Contract Bid*, was carried by the following roll-call vote, to wit:

- AYES: Villalobos, Simpson, Yasutake, Watkins, Knutson
- NOES: None
- ABSTAIN: None
- ABSENT: None

- 7. Review and Possible Action Regarding Financial Software Conversion

Financial Software Conversion

Manager Reeh updated the Board on her dealings with Accela. She has found another company that other cities and utility companies use called Tyler Software. Time frame is 10 months to go live. Initial cost is \$107,000 with an annual fee of \$11,000. All monies paid into Accela will be returned to the District. The Board directed staff to move forward with Tyler Software

- 8. 2017-18 Approved Capital Project Revision

2017-18 Capital Project Revision – Tabled

Tabled

IV. INFORMATION/REPORTS

- 1. Board Reports/Meetings

Director Knutson reported he will be leaving for a JPIA meeting to vote on the Liability Insurance. He stated he will be voting to keep the premium the same. Director Watkins reported the California legislature is proposing a water tax of \$.95 per

JPIA

CWA

month for 1” and smaller meters and \$10 per month for 2” and larger meters. The money collected to be redistributed to the less fortunate customers to pay for their water. Manager Williamson stated he has signed a letter of disagreement to this state bill.

President Knutson left the meeting at 3:58 p.m.

Director Watkins also reported on grant money that is available for small desalination plants and Water Shortage Contingency Plans that all districts should have.

2. Administrative

Manager Williamson reiterated some points on his administrative report.

3. Capital Improvement Program

Manager Williamson reported on the Capital improvement program.

4. Operations

Manager Williamson reported on the status of the Operations and Facilities. Well #22 is getting a new pump and motor.

5. Counsel

No counsel was present.

6. Finance & Administrative Services

Manager Reeh reported no delinquencies except for the lien.

VI. OTHER BUSINESS

No other business was addressed.

VII. ADJOURNMENT

There being no further business to come before the board the meeting was adjourned at 4:50 o'clock p.m. to September 25th, at 2:00 p.m., upon motion being offered by Director Watkins, seconded by Director Simpson and carried unanimously.

Administration

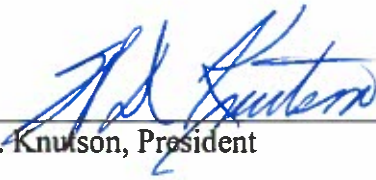
Capital


Operations

Counsel

Finance &
Admin. Services

Adjourn to
September 25,
2017
@ 2:00 p.m.


W.D. Knutson, President


Terry Yasutake, Secretary

