

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
YUIMA MUNICIPAL WATER DISTRICT
Tuesday, November 1, 2016**

The Special Meeting of the Board of Directors of the Yuima Municipal Water District was held at the office of the District, 34928 Valley Center Road, Pauma Valley, California on Tuesday, the 1st day of November, 2016.

**Special Meeting
11-1-2016**

1. ROLL CALL – DETERMINATION OF QUORUM

**Call to Order
10:04 am**

President Knutson called the meeting to order at 10:04 a.m.

Directors Present:

Present 5

W.D. Knutson, President
Ron W. Watkins, Vice-President
Terry Yasutake, Secretary/Treasurer
Laney Villalobos, Director
Roland Simpson, Director

Directors Absent:

Absent: 0

none

Others Present:

Others Present

Lori A. Johnson, General Manager
Gary Phillips, Bob Murray & Associates

President Knutson declared that a quorum of the Board was present.

Quorum Present

2. Pledge of Allegiance

President Knutson led those present in the Pledge of Allegiance.

Pledge of Allegiance

3. Approval of Agenda

No changes to the Agenda were proposed.

4. Public Comments

President Knutson opened the public comment period, noting that comments regarding specific agenda items would be taken up when those items are being considered. There were no members of the public present.

Public Comments
none

I. CLOSED SESSION

Upon motion offered by Director Watkins, seconded by Director Yasutake and carried to adjourn to closed session pursuant to Personnel Matters Pursuant to Government Code Section 54957(b) to consider appointment or employment of a public employee (General Manager).

Closed session
at 10:05 am.

REPORT AFTER CLOSED SESSION

President Knutson reported that the Board met with Gary Phillips and he was Directed to take appropriate action concerning the appointment or employment of the General Manager position.

Open session 10:55
am.

II. Action/Discussion

1. Proposed Resolution Amending Employee Manual Adopting a revised General Manager Job Description and Salary Range

Upon motion offered by Director Watkins, to adopt the *Resolution No. 1697-16 amending the general manager job description and setting the salary range at \$150,000 to \$185,000 and updating the employee manual* to reflect these changes. The motion was seconded by Director Villalobos was approved upon the following roll-call vote, to wit:

Res. 1697-16
Amending
Employee Manual
GM Job Desc &
Salary Range

AYES: Villalobos, Simpson, Watkins, Knutson, Yasutake

NOES: None

ABSTAIN: None

ABSENT: None

2. Proposed Agreement for Temporary Employment Services Interim General Manager

Upon motion offered by Director Watkins to approve a temporary employment agreement with Susan Collins Meyer as an interim General Manager for a period not to exceed five months during the time the District's professional recruitment firm is engaged to bring in a candidate for the position. The employment agreement with Mrs. Meyer will be effective November 5, 2016, the day after General Manager Johnson retires. The motion was seconded by Director Simpson and approved upon the following roll-call vote, to wit:

AYES: Villalobos, Simpson, Watkins, Knutson, Yasutake
NOES: None
ABSTAIN: None
ABSENT: None

III. OTHER BUSINESS

none

IV. ADJOURNMENT

There being no further business to come before the board and upon a motion to adjourn the meeting offered by Director Watkins, seconded by Director Yasutake and carried unanimously, the meeting was adjourned at 11:21 a.m.



Terry Yasutake, Secretary

ATTEST:



W.D. "Bill" Knutson, President

Appointment of
Interim GM
Susan Collins
Meyer

Other Business:

none

Adjournment
11:21 am