

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
YUIMA MUNICIPAL WATER DISTRICT  
April 25, 2016**

The Regular Meeting of the Board of Directors of the Yuima Municipal Water District was held at the office of the District, 34928 Valley Center Road, Pauma Valley, California on Monday, the 25th day of April, 2016.

**Regular Meeting  
04/25/16**

**1. ROLL CALL – DETERMINATION OF QUORUM**

President Knutson called the meeting to order at 2:08 p.m. A quorum was present.

**Call to Order  
2:08 pm**

Directors Present:

**Present: 5**

W.D. “Bill” Knutson, President  
Ron Watkins, Vice-President  
Terry Yasutake, Secretary/Treasurer  
Laney Villalobos, Director  
Roland Simpson, Director

**Quorum Present**

Directors Absent:  
None

**Absent: 0**

Others Present:

**Others Present**

Lori A. Johnson, General Manager  
Jolyn Duff, Customer Service/Accounting Tech  
Battalion Chief John Kiszka, CalFire  
Captain Rick Johnson, CalFire  
Joann Morgan  
Daren House

President Knutson declared that a quorum of the Board was present.

**2. PLEDGE OF ALLEGIANCE**

**Pledge of Allegiance**

President Knutson led those present in the Pledge of Allegiance.

**3. APPROVAL OF AGENDA**

There were no amendments to the agenda.

Approval of  
Agenda

**4. PUBLIC COMMENT**

There were no public comments.

Public  
Comments:  
None

**I. CONSENT CALENDAR**

Director Villalobos asked to pull consent item 5 for further discussion.

Consent Calendar  
Approved: Minutes  
of 3/28/16 Regular  
Meeting, Accts Paid  
& Payable;  
Financial Reports –  
March 2016

Res. #1661-16,  
1662-16, 1663-  
16, 1664-16,  
1665-16, 1666-  
16 and Media  
Protocol Review  
and Update

Director Villalobos moved approval of the Consent Calendar, consisting of the *Minutes of the March 28, 2016 Regular Meeting; the Accounts Paid and Payables for March; Treasures Report and Cash Statement for the month of March 2016; Resolution No. 1661-16 Adopting an Annual Statement of Investment Policy and rescinding Resolution No. 1608-15; Resolution No. 1662-16 Updating the Purchasing Policy and Rescinding Resolution No. 1419-12; Resolution No. 1663-16 Updating the District's Discrimination/Sexual Harassment Policy and Rescinding Resolution No. 1004-05; Resolution No. 1664-16 Updating the Illness & Injury Prevention Program and Rescinding Resolution No. 1613-15; Resolution No. 1665-16 Updating the Heat Illness Prevention Program and Rescinding Resolution No. 1612-15; Resolution No. 1666-16 Updating the Hazard Communications Program and Rescinding Resolution No. 878-03 and the Media Protocol Review Update* as listed on the Consent Calendar. The motion was seconded by Director Simpson and was approved upon the following roll-call vote, to wit:

- AYES: Villalobos, Simpson, Yasutake, Watkins, Knutson
- NOES: None
- ABSTAIN: None
- ABSENT: None

Res. #1667-16  
Use of Ca. Bank  
Credit Card

Director Villalobos inquired as to who is authorized to use the District credit cards. Manager Johnson noted that the policy states only the General Manager, Operations Manager and Finance and Administrative Services Manager under certain limits. Director Villalobos moved to approve *Resolution No. 1667-16 Authorizing the Use of California Bank & Trust Credit Card and Rescinding Resolution No. 1288-10*. The motion was seconded by Director Watkins and approved by the following roll call

vote, to wit:

AYES: Villalobos, Simpson, Watkins, Knutson, Yasutake  
NOES: None  
ABSTAIN: None  
ABSENT: None

## II. SPECIAL REPORTS

### 1. Joint Powers Fire Report

Captain Johnson introduced Battalion Chief John Kiszka who is at Cal Fire station for the day. Captain Johnson reviewed the incident report and reported there have been a couple grass fires and they expect this to pick up as the tall grasses start to die off. Burn hours are still 8:15 am to 3 pm. He has been working with the Fire Safe Counsel to receive Fire Danger signs that will be posted around the community. He also reported that CalFire is breaking ground on the Lusardi Truck Trail.

Cal Fire Report

## III. ACTION/DISCUSSION

### 1. Public Hearing on Proposed Schedule of Water Availability Charges

Manager Johnson reported the Water Availability Charge notice was mailed and posted as required. She stated that the Water Availability funds are allocated to the capital fund and used solely for capital improvements for the water system. The charge is \$10/acre and has not changed.

Public Hearing  
Water  
Availability  
Charge

President Knutson opened the public hearing at 2:14 pm. There were no comments from the public and no written letters of protest received.

President Knutson closed the public hearing at 2:16 pm.

#### 1-A. Proposed Ordinance Fixing a Water Availability Charge for the District (2016/17)

Upon a motion by Director Watkins, seconded by Director Yasutake, Ordinance No. 122-16 *Fixing a Water Availability Charge for the District (2016/17)* was adopted by the following roll call vote, to wit:

Ord. #122-16  
Water  
Availability  
Charge 2016/17

AYES: Villalobos, Simpson, Yasutake, Watkins, Knutson  
NOES: None  
ABSTAIN: None

ABSENT: None

2. Proposed Resolution Levying a Special Fire Tax (Fire Protection) for Fiscal Year 2016/17 (Amador)

Director Watkins moved approval of Resolution No. 1668-16 *Levying a Special Fire Tax (Fire Protection) for the Fiscal Year 2016-17 (Amador)*. The motion was seconded by Director Villalobos and carried unanimously, by the following roll call vote, to wit:

AYES: Villalobos, Simpson, Yasutake, Watkins, Knutson

NOES: None

ABSTAIN: None

ABSENT: None

3. Review and Discussion of Ordinance No. 115-14 Fixing Compensation of Directors

Following review and discussion of the current ordinance the Board decided to not make any changes to the Director Compensation Ordinance at this time.

4. Proposed Resolution Setting Forth the Time and Place of Hearing Regarding the Adoption of a Resolution of Intention to Form a Groundwater Sustainability Agency (GSA)

Manager Johnson updated the Board on the recent meeting of the Upper San Luis Rey Watershed Authority held on April 13<sup>th</sup>, wherein all the agencies present agreed the Pauma Valley Groundwater Basin needs to be managed locally and not by the State. Yuima MWD, Pauma MWD, Mootamai MWD, Valley Center MWD and the County of San Diego will all file separately as GSA's over their jurisdictional boundaries. Valley Center Board will consider a GSA resolution at their June 6<sup>th</sup> meeting. Manager Johnson suggested the Board consider a special meeting on May 9<sup>th</sup> at 2:00 pm to consider adopting a resolution to file as the GSA over Yuima's boundaries.

Director Simpson moved approval of Resolution No. 1669-16 *Setting Forth the Time and Place of Hearing Regarding the Adopting of a Resolution of Intention to Form a Groundwater Sustainability Agency*. The motion was seconded by Director

**Res.# 1668-16  
Special Fire Tax  
FY 2016/17  
Amador**

**Ord. #115-14  
Compensation  
of Directors  
No changes**

**Res. #1669-16  
Public Hearing  
to Form a  
Groundwater  
Sustainability  
Agency**

Watkins and carried unanimously, by the following roll call vote, to wit:

AYES: Villalobos, Simpson, Yasutake, Watkins, Knutson  
NOES: None  
ABSTAIN: None  
ABSENT: None

5. Proposed Resolution Setting For the Time and Place of Hearing and Giving Notice of Hearing for a Water Rate Increase

Manager Johnson informed the board that in order to meet the requirements of Proposition 218, a notice of the public hearing needs to be mailed at least 45 days prior to the hearing on the rate adoption. This is in advance of staff receiving rates and charges from the County Water Authority and prior to staff completing the 2016/17 budget to determine if a local increase is even required. She stated that the mailing needs to be sent by May 13<sup>th</sup> for the June 27<sup>th</sup> hearing.

Director Watkins moved approval of Resolution No. 1670-16 *Setting Forth the Time and Place of Hearing and Giving Notice of Hearing for a Water Rate Increase*. The motion was seconded by Director Yasutake and carried unanimously, by the following roll call vote, to wit:

AYES: Villalobos, Simpson, Yasutake, Watkins, Knutson  
NOES: None  
ABSTAIN: None  
ABSENT: None

6. Proposed Resolution Requesting Approval by the San Diego County Water Authority, The Metropolitan Water District of Southern California, and the Local Agency Formation Commission of a Concurrent Annexation to said Agencies (Shadow Run Ranch, LLC & Sherril Schoepe) (252.80 acres)

Manager Johnson stating that in 2009 the Board adopted a resolution requesting conditional approval from the San Diego County Water Authority and Metropolitan for annexation of 252.80 acres known as Shadow Run Ranch. In 2014 Schoepe requested a local supply calculation be done to determine if they would qualify for annexation to Yuima only based on their local supply. The conditional approval request was pulled from the Water Authority and Met. Due to recent water quality and

**Res. #1670-16  
Setting Time  
and Place of  
Hearing for  
Water Rate  
Increase**

**Res. #1670-16  
Annexation of  
Shadow Run  
Ranch, LLC &  
Sherril Schoepe**

quantity issues, as well the unknown effects of the SGMA implementation, Shadow Run Ranch principals have requested the District consider resubmitting the annexation conditional approval request to the San Diego County Water Authority and Met for consideration.

Manager Johnson stated that this request as well as the Pauma Mutual Water Company's service area request for annexation will have to be considered when the District sets its condition as it determines the effect on the capacity limitations at its Forebay station.

Director Watkins moved approval of Resolution No. 1670-16 *Requesting Approval by the San Diego County Water Authority, the Metropolitan Water District of Southern California, and the Local Agency Formation Commission of a Concurrent Annexation to said Agencies (Shadow Run Ranch, LLC & Sherril Schoepe) (252.80 acres)*. The motion was seconded by Director Simpson and carried unanimously, by the following roll call vote, to wit:

AYES: Villalobos, Simpson, Yasutake, Watkins, Knutson

NOES: None

ABSTAIN: None

ABSENT: None

7. Audit Ad-hoc Committee Appointment

President Knutson appointed Director Yasutake to serve with him on an ad-hoc committee to review the audit proposals for 2016-17 through 2018-19.

**Audit  
Committee  
Appointment**

8. LAFCO 2015-2016 Run-Off Special Districts Election

The board gave direction to cast its vote for the LAFCO run-off election.

**LAFCO Run off  
Election**

**IV. INFORMATION/REPORTS**

IV-1. Board Reports/Meetings

President Knutson reported he be attending the ACWA/JPIA conference in Monterey for three days in May.

**JPIA Report**

Director Watkins reported San Diego County Water Authority meeting is this

**CWA Report**

Thursday. Among the issues for discussion and consideration, rates will be discussed.

Director Watkins stated that at the meeting earlier in the day the board reviewed the personnel committee recommendations.

1. Cost of living increase of 1.6% across-the-board
2. No changes to the job classifications or ranges
3. Suspend the Management Employee Retiree Health Program
4. Implement .8% additional CalPERS pick up by the employees bringing employee contribution to CalPERS to the full 8%.
5. Change monthly to an annual payment for the CalPERS unfunded accrued liability.
6. Employer benefit cost increases for 2016/17.
7. Staffing requirements for 2016/17: Recommend filling the Finance & Administrative Services Manager Position bringing the total employee count to 10 authorized positions.

It was noted that the recommendations, if implemented result in a savings of \$40,876 over the prior year budget for salary and benefits.

Director Villalobos requested additional discussion on item #1 the cost of living increase of 1.6%.

Director Watkins moved approval of items 2, 3, 4, 5, 6 and 7. The motion was seconded by Director Yasutake, by the following roll call vote, to wit:

AYES: Simpson, Yasutake, Watkins, Knutson  
NOES: Villalobos  
ABSTAIN: None  
ABSENT: None

Director Watkins moved approval of Item #1 approving a 1.6% Cost of Living Increase for the employees effective July 1, 2016. The motion was seconded by Director Knutson, and failed by the following roll call vote, to wit:

AYES: Watkins, Knutson  
NOES: Villalobos, Simpson, Yasutake  
ABSTAIN: None  
ABSENT: None

#### IV-2. Administrative Report

Manager Johnson stated the administrative report for April will be combined with the May report.

Personnel  
Committee  
Meeting

Administrative  
Report

IV-3. Capital Improvement Program

Manager Johnson called the Board’s attention to the Capital Improvement Program. She stated that the District will not be purchasing a new utility truck this year. The chloramine project is moving forward at Station No. 1. Perricone Tank project is scheduled to be complete by mid-May.

Capital Improvements

IV-4. Operations Report

Manager Johnson noted that the Health Department has approved the Consumer Confidence Report. It will be posted on the District’s web site and a link provided in the water billing in May.

Operations Report

IV-5. Counsel’s Report.

Counsel Scott was not present.

Counsel’s Report

IV-6. Finance Report

Manager Johnson stated that there were no concerns on the delinquent accounts reports. She reviewed the 9 month budget report noting that sales last year at this time were 5,456 acft compared to 4,195 acft at March 31, 2016. She noted that last year at this time the District’s net margin was a minus \$385,000 compared to a positive \$38,000 this year. She reminded the Board the charges for the maintenance work and coating for the Perricone Tank project is in the IDA operating budget. Office expense is over budget due to the recall election charges that the District was required to pay. She stated that so far the District has been billed \$10,000 and there will be one more invoice still to come.

Finance Reports  
Delinquent Accounts

9 month budget report

V. OTHER BUSINESS

It was noted that there will be a special meeting of the Board on Monday May 9<sup>th</sup> at 2:00 pm. and a board workshop noticed as a Special board meeting on Monday, May 23<sup>th</sup> at noon prior to the regularly scheduled meeting at 2:00 pm.

Other Business

Special Meeting  
May 9<sup>th</sup> 2:00 pm  
Board Workshop  
May 23<sup>rd</sup> at noon  
Regular Meeting  
May 23<sup>rd</sup> at 2:00



VI. ADJOURNMENT

Adjourn @ 4:13  
pm

There being no further business to come before the board, Vice-President  
Watkins moved the meeting adjourned at 4:13 pm.



\_\_\_\_\_  
Terry Yasutake, Secretary

ATTEST:



\_\_\_\_\_  
W.D. "Bill" Knutson, President