

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
YUIMA MUNICIPAL WATER DISTRICT
October 26, 2015**

The Regular Meeting of the Board of Directors of the Yuima Municipal Water District was held at the office of the District, 34928 Valley Center Road, Pauma Valley, California on Monday, the 26th day of October, 2015.

**Regular Meeting
10/26/15**

1. ROLL CALL – DETERMINATION OF QUORUM

President Knutson called the meeting to order at 2:00 p.m. A quorum was present.

**Call to Order
2:00 pm**

Directors Present:

Present: 5

W.D. "Bill" Knutson, President
Ron Watkins, Vice-President
Terry Yasutake, Secretary/Treasurer
Mike Fitzsimmons, Director
Laney Villalobos, Director

Quorum Present

Directors Absent:

Absent: 0

None

Others Present:

Others Present

Lori A. Johnson, General Manager
Todd Engstrand, Director of Ops. & Engineering
Chief Cristina Williamson, CalFire
Captain Rick Johnson, CalFire
Gilbert Caballero
Daren House
Todd Lower
Roland Simpson
Julie Kimball

2. PLEDGE OF ALLEGIANCE

President Knutson led those present in the Pledge of Allegiance.

Pledge of Allegiance

3. APPROVAL OF AGENDA

There were no amendments to the agenda.

Approval of Agenda

4. PUBLIC COMMENT

Todd Lower inquired about the stop sign on Quail Drive indicating that he believes the Head Start bus keeps knocking it down. General Manager Johnson stated that is under the purview of the Rincon Ranch Community Services District, and they will be addressing that issue at their next meeting.

**Public Comments:
Stop signs**

There were no other comments from the public.

I. CONSENT CALENDAR

Director Watkins moved to approve of the Consent Calendar, the motion was seconded by Director Yasutake and the Consent Calendar, consisting of the *Regular Adjourned Meeting Minutes of September 25, 2015 and the Special Meeting Minutes of October 15, 2015; Approval of the Accounts Paid and Payables, Treasures Report and Cash Statement for the month of September* was approved by the following roll call vote, to wit:

**Consent Calendar
Approved:
Minutes 9/25/15 &
10/15/15; Accts Paid
& Payable;
Financial Reports –
September, 2015**

- AYES: Watkins, Fitzsimmons, Villalobos, Yasutake, Knutson
- NOES: None
- ABSTAIN: None
- ABSENT: None

II. SPECIAL REPORTS

1. Joint Powers Fire Report

Captain Johnson reviewed the incident report stating there were 91 responses for the month of which 31 were mutual aid and assists out of District. He noted that the new extrication equipment was used twice in the past month including a fatality at the Highway 76/Valley Center Road intersection. Chief Williamson discussed the SRA fee and how some of the funding is spent. It was noted that approximately \$122,000 is collected by the State from parcels within the boundaries

Cal Fire Report

of Yuima. Chief Williamson stated there is an ongoing effort from the Jarvis supporters challenging the SRA fee. Chief Williamson stated even though she and some of the crew were up at the Northern California Butte Fire, the District always had coverage here. She also stated that the local station has sandbags available to local residents with a maximum of 10 filled bags per request. Chief Williamson stated the State will not be calling for Amador funding for FY 2015/16 due to the high fire danger conditions. Chief Williamson stated she has been temporarily reassigned to the El Cajon headquarters. The local Fire Safe Council with seven (7) active members is considering establishing a Community Emergency Response Team who will receive light training to assist Cal Fire personnel when needed. Director Villalobos asked if the SRA funds were being spent locally. Chief Williamson stated the funding is currently being used primarily to fund improvements to fire roads for improved access.

CalFire left the meeting at 2:22 pm.

III. ACTION/DISCUSSION

1. Public Hearing to Receive Comments and Consider Adoption of the District's Ordinance Setting Forth Water Capacity Charges.

President Knutson opened the public hearing at 2:25 pm. There being no members of the public present and wishing to speak, and there being no written comments having been submitted, the hearing was closed at 2:26 pm. General Manager Johnson stated that the proposed ordinance increases the capacity charges by the annual increase of the ENR-CCI-LA, an increase of 2.3%. She stated that the capacity charges, a component of the cost for a new water meter installation, are collected and the revenue is allocated toward construction of capital facilities, such as tanks, pump stations and pipelines needed to provide service to the new demand on the system.

1-A. Proposed Ordinance Fixing Capacity Charges and Rescinding Ordinance No. 117-14.

Upon a motion by Director Yasutake, seconded by Director Fitzsimmons, Ordinance No. 121-15 *Fixing Capacity Charges and Rescinding Ordinance No. 117-14* was approved by the following roll call vote, to wit:

AYES: Watkins, Fitzsimmons, Villalobos, Yasutake, Knutson

**Ord. 121-15
Fixing Capacity
Charges 1/1/16**

NOES: None
ABSTAIN: None
ABSENT: None

2. Proposed Resolution Amending the Rules and Regulations Governing Water Service (Section 14.7 Capacity Charges)

Director Watkins moved for approval of the Resolution No. 1639-15 *Amending the Rules and Regulations Governing Water Service (Section 14.7 Capacity Charges)* be approved. The motion was seconded by Director Yasutake, and approved by the following roll call vote, to wit:

AYES: Watkins, Fitzsimmons, Villalobos, Yasutake, Knutson
NOES: None
ABSTAIN: None
ABSENT: None

3. Proposed Resolution Awarding Construction Project for Emergency Replacement and Destruction of Existing Well No.20 and Construction of Well No. 20A Pilot Hole and Cased Well, including Bid Addendum for Destruction of Monitoring Well #15.

Staff explained that after review of the individual bid items the wide range in the total bid price seemed to be primarily due to Fain's drilling experience in the area and lower mobilization/overhead costs than the other two companies. Director Watkins moved that Resolution No. 1640-15 *Awarding Construction Project for Emergency Replacement and Destruction of Existing Well No. 20 and Construction of Well No. 20A Pilot Hole and Cased Well, including Bid Addendum for Destruction of Monitoring Well #15*, be awarded to the lowest bidder, Fain Drilling and Pump Company at a bid price of \$178,960. The motion was seconded by Director Fitzsimmons and carried unanimously by the following roll call vote, to wit:

AYES: Watkins, Fitzsimmons, Villalobos, Yasutake, Knutson
NOES: None
ABSTAIN: None
ABSENT: None

4. Proposed Resolution Approving Design, Determining the Wage Scale, and Approving Plans and Specifications, and other Contract Documents for, and Authorizing the Advertisement of Initiation for Bids for the Removal and Replacement of Interior and Exterior Coating of Perricone Tank (5.0 MG)

**Res.#1639-15
Capacity
Charges
effective 1/1/16
in Rules &
Regs.**

**Res.#1640-15
Awarding Bid
to Fain Drilling
IDA River Well
#20A - \$178,960**

Director of Operations & Engineering Engstrand noted he is working on the Zone 3 bypass at Station 4 along with programming modifications at Station 6 along with programming modification at Station 6 to serve Zone 3 during the two month coating job period that Perricone Tank will be out of service. Director Fitzsimmons inquired as to the number of days the contractor will have to get the job completed. Mr. Engstrand noted the contract calls out for 81 calendar days with adjustment for rain days. Director Villalobos inquired what the Engineer estimate for this job is. Director of Operations & Engineering Engstrand stated that he estimates between \$525,000 & \$550,000. Director Watkins moved that Resolution No. 1641-15 *Approving Design, Determining the Wage Scale, and Approving Plans and Specification, and other Contract Documents for, and Authorizing the Advertisement of Invitation for Bids for the Removal and Replacement of Interior and Exterior Coating of Perricone Tank (5.0 MG)* be approved. The motion was seconded by Director Fitzsimmons and carried unanimously by the following roll call vote, to wit;

AYES: Watkins, Fitzsimmons, Villalobos, Yasutake, Knutson
NOES: None
ABSTAIN: None
ABSENT: None

5. Proposed Resolution Declaring Certain District Capital Assets Surplus

Manager Johnson reviewed the list of items that the District Staff believes are no longer needed. It is recommended they be declared surplus and authorized for sale at auction. Director Villalobos stated that if the 2014 Ford Edge were to be sold outright the District may yield a higher sale price. Manager Johnson agreed to put the vehicle for sale requesting minimum bids prior to sending the items to auction. Director Fitzsimmons moved that the Resolution Declaring Certain District Capital Assets Surplus be approved. The motion was seconded by Director Yasutake and carried unanimously by the following roll call vote, to wit;

AYES: Watkins, Fitzsimmons, Villalobos, Yasutake, Knutson
NOES: None
ABSTAIN: None
ABSENT: None

**Res.#1641-15
Approving
Plans & Specs
for Perricone
Tank Interior &
Exterior
Coating**

**Res.#1642-15
Declaring
District Capital
Assets Surplus
2014 Ford
Edge;
6" Horz. Fire
Stick;
Epson Stylus
printer & other
Misc. items.**

IV-1. Board Reports/Meetings

President Knutson stated the ACWA/JPIA will be holding its next meeting in Palm Springs in early December. No other updates to report.

JPIA Report

Director Watkins stated that the Water Authority is doing some administrative clean-up including bond refinancing this time of year. He noted that the Water Authority after 18 years will not be renewing its employment contact with General Counsel Henschke. The search for new General Counsel will begin soon. He noted that the Desalination project has started up with no problems so far. There is still some site work to be completed. Yuima will not get any of this water since it blended at the Twin Oaks plant. Director Watkins asked Staff if they would find out from Sweetwater Authority what the cost per acre foot of water for their new brackish water RO plant were. Staff will find out and report back.

CWA Report

IV-2. Administrative Report

Manager Johnson called the board's attention to her written Administrative report. There were no questions

Administrative Report

IV-3. Capital Improvement Program

Manager Johnson called the board's attention to the Capital Improvement Program report noting that Operation is moving forward on the Chloramine facilities and there were no questions.

Capital Improvements

IV-4. Operations Report

Director of Operations and Engineering Engstrand brought the Board's attention to the photo on Page 2 of the Operations Report noting that most of the valves and piping used for the addition of Pump No. 3 at Station No. 4 were reused from other decommissioned District Project including the VO Wells and Booster No. 5.

Operations & Engineering Report

Director Villalobos asked if the District needed a General Counsel at all. General Manager Johnson stated that General Counsel is needed to provide assistance and guidance to the Board on legal matters and would only be required in those

No. 5.

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IV-5. Counsel's Report.

Counsel Scott was not present.

Counsel's Report

IV-6. Finance Report

Manager Johnson reviewed the delinquent accounts listing and stated there are no concerns at this time. She reviewed the 3 month budget report for the period ending September 30, 2015 noting that water sales are at 27% of budget, combined revenues are at 25.3% of projected budget and expenditures are at 24.3% of budget.

Finance Reports

Delinquent Accounts

3-month Budget Report

Manager Johnson stated that staff is working with the property owners on the easement documents for the three above ground facilities in IDA.

IDA Above ground facilities requiring easements

V. OTHER BUSINESS

President Knutson requested a motion to change the November regular meeting from Monday, November 23rd to Friday, November 20th at 2:00 pm. Upon motion offered by Director Watkins, Seconded by Director Fitzsimmons and carried unanimously to adjourn to Friday, November 20th at 2:00 pm.

Consider adjournment to Friday, Nov. 20th at 2:00 pm.

VI. ADJOURNMENT

There being no further business to come before the board, President Knutson declared the meeting adjourned at 3:17 p.m. The next meeting of the Board will be held on Friday, November 20th, 2015 at 2:00 p.m.

Adjourn @ 3:17 p.m.


Terry Yasutake, Secretary

ATTEST:

W.D. "Bill" Knutson, President