

# Agenda

## Regular Meeting of the Board of Directors of Yuima Municipal Water District

Monday, April 23, 2018 2:00 P.M.  
34928 Valley Center Road, Pauma Valley, California

Bill Knutson, President  
Ron. W. Watkins, Vice-President  
Don Broomell, Secretary / Treasurer

Laney Villalobos, Director  
Roland Simpson, Director

### AGENDA TOPICS

- 2:00-2:05 P.M.
1. **Roll Call** - Determination of Quorum Broomell
  2. **Pledge of Allegiance**
  3. **Approval of Agenda** – At its option, the Board may approve the agenda, delete an item, reorder items and add an item to the agenda per the provisions of Government Code §54954.2. Knutson
  4. **Public Comment** – This is an opportunity for members of the public to address the Board on matters of interest within the Board’s jurisdiction that are not listed on the agenda. The Brown Act does not allow any discussion by the Board or staff on matters raised during public comment except; 1) to briefly respond to statements made or questions posed; 2) ask questions for clarification; 3) receive and file the matter; 4) if it is within staff’s authority, refer it to them for a reply; or 5) direct that it be placed on a future board agenda for a report or action. Inquiries pertaining to an item on the agenda will be received during deliberation on that agenda item. No action can be taken unless specifically listed on the agenda (Government Code §54954.3) Knutson
- 2:05 - 2:08 P.M.
- I. **SPECIAL REPORTS**  
  
Joint Powers Fire report Bishop
- 2:08-2:10 P.M.
- II. **CONSENT CALENDAR**  
  
Consent Calendar items will be voted on together by a single motion unless separate action is requested by a Board Member, staff or member audience.
    1. Approve minutes of the Regular Adjourned Meeting of March 26, 2018
    2. Approval of Accounts Paid and Payables for & Reporting under Government Code §53065.5 for March 2018
    3. Acceptance of Monthly Financial Reports - March 2018, Treasurer's Report and Cash Statements

2:10-2:35 P.M.

III. **ACTION DISCUSSION**

1. **PUBLIC HEARING**

Public Hearing on Proposed Schedule of Water Availability Charges

Knutson

*Summary:* A public hearing will be held at 2:10 p.m. to hear comments on the proposed Ordinance. The Water Availability Charge generates approximately \$78,148 and is used exclusively to finance the capital costs or maintenance and operation expense for water facilities.

1A. Proposed Ordinance Fixing a Water Availability Charge for the District (2018/19)

Knutson

*Recommendation:* That the Board adopt the Ordinance as presented or modified after consideration of public input.

2:35-3:00 P.M.

2. Proposed Resolution Levying a Special Fire Tax (Fire Protection) for the Fiscal Year 2018/19 (Amador)

Knutson

*Background:* In order to collect the revenue needed to fund Yuima's portion of the CalFire Fire Protection contract, it is necessary that the Board adopt the resolution as proposed, which levies 100% of the fire tax approved by voters for FY 2018/19. The Amount that is generated by the Special Fire Tax in our area is approximately \$51,273 per year.

*Recommendation:* That the Board adopt the proposed Resolution

3. Proposed Resolution Adopting an Annual Statement of Investment Policy and Rescinding Resolution No.1733-17

Knutson

*Background:* There are no proposed changes to the investment policy. This is the Annual adoption of the policy that is provided to our Investment Firms

*Recommendation:* That the board adopt the proposed Resolution

4. Proposed Resolution Setting Forth The Time and Place of Hearing and Giving Notice of Hearing for a Water Rate Increase

Knutson

*Background:* If it is required for the District to increase its rates in order to recover costs associated with providing water service, to fund the required capital improvement program and to pass through the increase to rates and charges imposed by our imported water suppliers, Metropolitan Water District and the San Diego County Water Authority a Public Hearing is necessary. In order to meet the mailing requirements, notices will need to be mailed by May 11th for the hearing to be held on June 25.

Since this notice is required prior to the District receiving the water rates and fixed charges from the San Diego County Water Authority and the District's final budget projections, it is proposed that the notice include wording up to a maximum percentage on all water, pumping, and meter related fees and charges. If it is determined that the increases are direct pass-through and include no local Yuima portion, then no notice is required as the prior adopted resolution covered all direct pass thought increases. In order to invite comments from the public, it is necessary to schedule a public hearing and give appropriate notice. The proposed resolution sets the hearing to be held at 2:10 p.m. on June 25th

*Recommendation:* That the Board approve the proposed resolution which sets the hearing before the Board at 2:10 p.m. on June 25, 2018

5. Proposed Resolution supporting the voting structure to be utilized by the Local Agencies group of the Groundwater Sustainability Agency (GSA), and to determine District Participation Level in assisting with funding for the local share of the cost of preparing the Groundwater Sustainability Plan (GSP). Williamson

*Background:* The Board will be presented with recent updates regarding the Groundwater Sustainability Agency and the preparation of the Groundwater Sustainability Plan. Specifically, the proposed voting structure for the Local Agencies component of the GSA will be presented approval by the Board. Additionally, the new structure provides for sharing in the local share costs of preparing the GSP, and staff will present a proposal for what level of commitment the Board may approve relative to cost sharing.

*Recommendation:* That the Board approve the resolution, as may be modified, to reflect their approval of the voting structure and local share funding commitment for the GSA.

6. Proposed Resolution Amending the Rules and Regulations Governing Water Service; Schedule of Rates, Rentals, Fees, Deposits & Charges Section 4.2. Reeh

*Background:* In 2007 Resolution No. 1137-07 was adopted to amend the Annexation Policy and establish a formula for calculating per acre Annexation Fees for the District. This fee has not been recalculated since that time. Using the adopted formula the fee has been re-calculated and a increase of \$507 is proposed.

*Recommendation:* That, should the Board agree with the proposed increase, they adopted the Resolution as proposed.

7. Proposed Resolution Amending the Rules and Regulations Governing Water Service; Schedule of Rates, Rentals, Fees, Deposits & Charges Section 19.4 Wheeling Rate. Reeh

Background: At the November 20, 2017 meeting the Board requested Manager Reeh to research the methodology used to calculate the Wheeling rate. After review of Water Code Section 1811 (c), Yuima's Conveyance and Exchange Policy, and other Districts' methods it was determined that a revision was necessary. The current methodology did not account for the cost recovery of capital asset replacement and refurbishment nor cost recovery for the necessitated additional purchased power. The proposed resolution updates the Supply Conveyance and Exchange Rate (Wheeling Rate) to \$419.52 per acre foot, effective January 1, 2018.

Recommendation: That, should the Board agree with the proposed methodology and rate, they adopted the Resolution as proposed.

8. Approval of Purchase Order for Fain Drilling & Pump Company to perform Change Order # 2, Well Development for Well # 51 approved by the Board on January 22, 2018.

Williamson

Background: YMWD Purchasing Policy requires Board approval for any purchase order \$35,000 or greater. At the January 22, 2018 Board meeting the Board directed General Manager Williamson develop Well 51 Pilot Hole into a well (Change Order #2) and negotiate a well lease with Toni Cinquini. This Purchase Order, in the amount of \$50,800 covers the cost to perform the

Recommendation: That the board approve Purchase Order as presented.

9. Appointment by President Knutson of Director Simpson as a representative of the Yuima Municipal Water District for the GSA, joining Director Watkins and General Manager Williamson.

Knutson

Background: The purpose of the appointment is to insure continuity of Board involvement in the process, and given the new voting structure of the GSA, this will allow two Directors to caucus and represent the District in the revised format of the GSA.

Recommendation: That President Knutson appoint Director Simpson as a representative of Yuima MWD on the GSA Working Group panel.

10. Setting a date and time for the Board of Directors to meet to discuss District authorities, powers, and priorities for the next fiscal year.

Williamson

Recommendation: That the Board meet on April 30, 2018 at the District Board Room to conduct the subject meeting.

3:00 - 3:30 P.M.

#### IV. INFORMATION / REPORTS

##### 1. **Board Reports / Meetings**

President/JPIA  
San Diego County Water Authority/MWD  
Other Meetings (SGMA/GSA)

Knutson  
Watkins  
Watkins

**2. Administrative** Williamson

General Information  
Production/Consumption/Slippage  
Well Levels  
District Water Purchased  
Conservation Report

**3. Capital Improvements** Williamson

**4. Operations** Simon

General Information  
Rainfall Record  
Consumer Confidence Report for 2017 – Review Only

**5. Counsel**

**6. Finance & Administrative Services** Reeh

General Information  
Delinquent Accounts  
9 Month Budget Report @ 3/31/18  
18/19 Budget Process

3:30 - 3:35 P.M.

**V. OTHER BUSINESS**

May 21, 2018 at 12 p.m. Special Meeting 1st Budget Review  
June 25 , 2018 12 p.m. Special Meeting 2nd Budget Review

3:35- 3:45 P.M.

**VI. Closed Session**

1. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(4) – Regarding potential litigation (one case)
2. Personnel Matters Pursuant to Government Code Section 54957(b) Annual review of Performance and Compensation for General Manager for assuming responsibilities as District Engineer.

**VII. Board Actions following Closed Session**

1. Action on Proposed Amendment to Employment Agreement with the General Manager.

3:45-4:00 P.M.

**VIII. ADJOURNMENT**

*NOTE: In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact the General Manager at (760) 742-3704 at least 48 hours before the meeting to enable the District to make reasonable accommodations. The meeting begins at 2:00 p.m. The time listed for individual agenda items is an estimate only. Any writings or documents provided to a majority of the members of the Yuima Municipal Water District Board of Directors regarding any item on this*

Posting Date: January 19, 2018 at 12:00 P.M.

*agenda will be made available for public inspection during normal business hours in the office of the General Manager located at 34928 Valley Center Road, Pauma Valley.*