

Agenda

Regular Meeting of the Board of Directors of Yuima Municipal Water District

Monday, November 20 2017 2:00 P.M.
34928 Valley Center Road, Pauma Valley, California

Bill Knutson, President
Ron W. Watkins, Vice President
Vacant, Secretary/Treasurer

Laney Villalobos, Director
Roland Simpson, Director

AGENDA TOPICS

- 2:00-2:05 P.M. 1. **Roll Call** – Determination of Quorum.
2. **Pledge of Allegiance**
3. **Approval of Agenda** – At its option, the Board may approve the agenda, delete an item, reorder items and add an item to the agenda per the provisions of Government Code §54954.2.
4. **Public Comment** – This is an opportunity for members of the public to address the Board on matters of interest within the Board’s jurisdiction that are not listed on the agenda. The Brown Act does not allow any discussion or action by the Board or staff on matters raised during public comment except; 1) to briefly respond to statements made or questions posed; 2) ask questions for clarification; 3) receive and file the matter; 4) if it is within staff’s authority, refer it to them for a reply; or 5) direct that it be placed on a future board agenda for a report or action. Inquiries pertaining to an item on the agenda will be received during deliberation on that agenda item. No action can be taken unless specifically listed on the agenda (Government Code §54954.3)

2:08-2:10 P.M. **I. SPECIAL REPORTS**

1. Joint Powers Fire Report
Captain Bishop will be present

Bishop

2:05-2:08 P.M. **II. CONSENT CALENDAR**

Consent Calendar items will be voted on together by a single motion unless separate action is requested by a Board Member, staff or member of the audience.

1. Approve minutes of the Regular Adjourned Meeting of October 23, 2017.

2. Approval of Accounts Paid and Payable for October 2017
3. Acceptance of Monthly Financial Reports – October Treasurers Report and Cash Statement.

2:08-3:00 P.M. **III. ACTION/DISCUSSION**

1. Proposed Resolution Amending the Rules and Regulations Governing Water Service (Schedule of Rates, Rentals, Fees, Deposits, and Charges) (Section § 19.4 Wheeling Rate) Knutson

Background: The proposed resolution updates the Supply Conveyance and Exchange Rate set (Wheeling Rate), effective January 1, 2018. In accordance with the policy set forth in Resolution No. 1527-13 adopted November 25, 2013 the rate is to be adjusted annually each January based on a 10-year rolling average of the year-end audited District cost figures. The current rate of \$372.46 per acre foot is good through December 31, 2017. The new rate for 2018 is calculated at \$364.36 using the June 30, 2017 audited expenditures calculated into the 10-year rolling average. There have been no requests for supply conveyance and exchange.

Recommendation: That the Board approve the proposed resolution if they so choose.

2. Proposed Resolution Amending Employee Manual Sections 6, Organizational Chart; 32 Jobs Descriptions and 33 Pay Range Schedule. Williamson

Background: The following amendments to update the Employee Manual are:
a. Addition of Lead Systems Technician Position and Pay Scale
b. Change in Senior Systems Technician Job Description

Recommendation: That should the board agree with this concept that they adopt the resolution as presented for approval.

3. Zone 4 Tank Storm Damage Drainage Repairs

Background: During the winter storms in January 2017 the Zone 4 Tank Drainage pipe sustained damage. Manager Williamson will describe the work to be accomplished and request the Board of Directors for approval to complete the work by Force Account Labor. Most of the costs will be reimbursed by FEMA.

Recommendation: That the Board approve the Force Account Labor method for completion of work.

4. Well 51 – Discussion and Direction from Board – How to Proceed

Background: During the 2016-17 Fiscal Year the Board approved the Development of Well 51 Pilot Hole as a Capital Project. This project was still in progress at the end of the fiscal year and has been completed. The final well production is 25 gpm. Staff would like direction as to how to proceed.

5. Division 5 Vacancy - Applicant Interviews

Knutson

Background: A vacancy on the Board of Directors of the Yuima Municipal Water District in Division 5 has occurred as the result of the resignation of Terry Yasutake. In accordance with Government Code Section 1780 (a) the Board shall fill the vacancy by appointment, or by calling a special election. At the Regular Meeting of the Board on October 23, 2017 the Board acted to fill the vacancy by appointment. The District received two (2) applications for the board seat. The Board will conduct interviews at the meeting and make an appointment to fill the unexpired term for Division 5.

3.A – Proposed Resolution Appointing Director to serve the unexpired term until November 2020.

Oath of Office: Manager Reeh will administer the Oath of Office to the newly appointed Director.

2:15-3:30 P.M. **IV. INFORMATION/REPORTS**

1. **Board Reports/Meetings**

President/JPIA
San Diego County Water Authority/MWD
Other Meetings (SGMA/GSA)

Knutson
Watkins

2. **Administrative**

General Information
Production/Consumption Report
Well Levels
District Water Purchased

Williamson

3. **Capital Improvement Program**

Williamson

4. **Operations**

General Information
Rainfall Record

Simon

5. **Counsel**

6. **Finance & Administrative Services**

Reeh

General Information
Delinquent Accounts
Audit Update
Software Implementation Update

3:30-4:25 P.M. **V.** **CLOSED SESSION**

PURSUANT TO GOVERNMENT CODE 54957(b)
Personnel Matters – Performance Evaluation

PURSUANT TO GOVERNMENT CODE SECTION
54956.9(d)(4) – Consideration of Initiation (one case)

VI. **OTHER BUSINESS**

The Board will consider realignment of the alternate representative for the
Upper San Luis Rey Watershed Authority

4:25-4:30 P.M. **VII.** **ADJOURNMENT**

NOTE: In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact the General Manager at (760) 742-3704 at least 48 hours before the meeting to enable the District to make reasonable accommodations. The meeting begins at 2:00 p.m. The time listed for individual agenda items is an estimate only. Any writings or documents provided to a majority of the members of the Yuima Municipal Water District Board of Directors regarding any item on this agenda will be made available for public inspection during normal business hours in the office of the General Manager located at 34928 Valley Center Road, Pauma Valley.