

Agenda

Regular Adjourned Meeting of the Board of Directors of Yuima Municipal Water District

Friday, September 23, 2016 2:00 P.M.
34928 Valley Center Road, Pauma Valley, California

Bill Knutson, President
Ron W. Watkins, Vice President
Terry Yasutake, Secretary/Treasurer

Laney Villalobos, Director
Roland Simpson, Director

AGENDA TOPICS

- 2:00-2:05 P.M.
1. **Roll Call** – Determination of Quorum.
 2. **Pledge of Allegiance**
 3. **Approval of Agenda** – At its option, the Board may approve the agenda, delete an item, reorder items and add an item to the agenda per the provisions of Government Code §54954.2.
 4. **Public Comment** – This is an opportunity for members of the public to address the Board on matters of interest within the Board’s jurisdiction that are not listed on the agenda. The Brown Act does not allow any discussion or action by the Board or staff on matters raised during public comment except; 1) to briefly respond to statements made or questions posed; 2) ask questions for clarification; 3) receive and file the matter; 4) if it is within staff’s authority, refer it to them for a reply; or 5) direct that it be placed on a future board agenda for a report or action. Inquiries pertaining to an item on the agenda will be received during deliberation on that agenda item. No action can be taken unless specifically listed on the agenda (Government Code §54954.3)

2:05-2:08 P.M. **I. CONSENT CALENDAR**

Consent Calendar items will be voted on together by a single motion unless separate action is requested by a Board Member, staff or member of the audience.

1. Approve Minutes of the Regular Meeting of August 26, 2016.
2. Approval of Accounts Paid and Payable for August 2016.
3. Acceptance of Monthly Financial Reports – August Treasurers Report, August cash statement and June & July final cash statements.
4. Proposed Resolution Setting Forth Water Connection Fees (Capacity Charges) for 2017 and Fixing Time and Place of Hearing and Giving Notice of Hearing

Background: In compliance with Ordinance 104-10 which provided that water connection fees (Capacity Charges) be reviewed annually and adjusted to conform to changes in the construction costs as determined by the Engineering News Record (ENR) construction cost index. This ENR-CCI-LA index increased 1.58% from August, 16 to August, 16. The capacity charges, a component of the cost for a new water meter installation, are collected and the revenue is allocated toward construction of capital facilities, such as tanks, pump stations and pipelines needed to provide service to the new demand on the system. A public hearing is required under Government Code Section §66016 (a). The proposed resolution sets the time and date of the hearing for October 24, 2016 at 2:10 p.m.

Recommendation: That the Board approve the proposed resolution.

2:08-2:10 P.M. **II. SPECIAL REPORTS**

1. Joint Powers Fire Report

Captain Bishop will be present

Bishop

2:10-3:00 P.M. **III. ACTION/DISCUSSION**

1. Forebay Water System Improvement Study & Report

Background: In December Manager Johnson presented a *District Planning and Needs Assessment* report to the Board. The report cited the District's current system capacity limitations and renovation of the 54-year-old Forebay Station. Last month (August) the District was operating at maximum capacity (16 CFS). If the drought continues the District will not be able to meet the increased demands on the system next summer.

Steven Andrews with Steven Andrews Engineering, Water Resources Engineering Consultants was hired to prepare a technical report to address the short and long term solutions. Mr. Andrews will be present at the meeting to discuss the study and answer any questions the board may have.

Recommendation: That the Board give staff direction as to their desire to address the system limitations.

2. Proposed Resolution Amending the Employee Manual – Section 32- I Accounting/Customer Service Clerk & Section 33-D Authorized Positions.

Knutson

Background: Manager Johnson is requesting the Board consider changing one of the Accountant Positions to a lower level position and lower pay range. One of the Accountant positions is vacant due to a resignation of one of the Accountants. There is a cost savings to the District by making these changes at this time. It is anticipated that the position will be filled as soon as possible.

Recommendation: That the Board approve the proposed resolution.

3. Review & Possible Action regarding Sale of Surplus Land Knutson
APN 130-080-08 1.08 Acre – Quail Drive

Background: The District has received inquiries in the past regarding the potential sale of the District’s old Barrett Reservoir site located at the top of Quail Drive. The District’s Zone 4 water storage tank has been in service for over 2 years and is providing the needed storage in Improvement District A’s fourth zone. Staff has determined that the Barrett Reservoir site is no longer a potential water storage tank site. Counsel Scott has prepared a memo outlining the process for the sale of surplus land if the Board chooses to direct staff to begin the process.

Recommendation: Should the board declare APN 130-080-08 surplus, direct staff to send the appropriate notices to the County and the appropriate School Districts.

2:15-3:30 P.M. **IV. INFORMATION/REPORTS**

1. **Board Reports/Meetings**

President/JPIA Knutson
San Diego County Water Authority/MWD Watkins
Other Meetings (SGMA/GSA)

2. **Administrative** Johnson

General Information
Production/Consumption Report
Well Levels
District Water Purchased

3. **Capital Improvement Program** Johnson

4. **Operations** Groters

General Information
Rainfall Record

5. **Counsel** Scott

Counsel Scott will review the following agreements with the Board.

- a. Rossmoyne Village, Inc. – Palomar Mutual Water Company
- b. Agreement Relating to Water Rights dated July 1, 1968
- c. Agreement for Acquisition of Water System between the Yuima Muncipial Water District and Palomar Mutual Water

Company dated April 15, 1968.

6. **Finance & Administrative Services**

Reeh

General Information

Delinquent Accounts

Review Yuima's Delinquency Policy & survey

Audit Update

Cost of Service/Rate Study Update

3:30-4:25 P.M. **V.** **OTHER BUSINESS**

4:25-4:30 P.M. **VI.** **ADJOURNMENT**

NOTE: In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact the General Manager at (760) 742-3704 at least 48 hours before the meeting to enable the District to make reasonable accommodations. The meeting begins at 2:00 p.m. The time listed for individual agenda items is an estimate only. Any writings or documents provided to a majority of the members of the Yuima Municipal Water District Board of Directors regarding any item on this agenda will be made available for public inspection during normal business hours in the office of the General Manager located at 34928 Valley Center Road, Pauma Valley.