

Agenda

Regular Meeting of the Board of Directors of Yuima Municipal Water District

Monday, April 25, 2016 2:00 P.M.
34928 Valley Center Road, Pauma Valley, California

Bill Knutson, President
Ron W. Watkins, Vice President
Terry Yasutake, Secretary/Treasurer

Laney Villalobos, Director
Roland Simpson, Director

AGENDA TOPICS

- 2:00-2:05 P.M.
1. **Roll Call** – Determination of Quorum.
 2. **Pledge of Allegiance**
 3. **Approval of Agenda** – At its option, the Board may approve the agenda, delete an item, reorder items and add an item to the agenda per the provisions of Government Code §54954.2.
 4. **Public Comment** – This is an opportunity for members of the public to address the Board on matters of interest within the Board's jurisdiction that are not listed on the agenda. The Brown Act does not allow any discussion or action by the Board or staff on matters raised during public comment except; 1) to briefly respond to statements made or questions posed; 2) ask questions for clarification; 3) receive and file the matter; 4) if it is within staff's authority, refer it to them for a reply; or 5) direct that it be placed on a future board agenda for a report or action. Inquiries pertaining to an item on the agenda will be received during deliberation on that agenda item. No action can be taken unless specifically listed on the agenda (Government Code §54954.3)

2:05-2:08 P.M. **I. CONSENT CALENDAR**

Consent Calendar items will be voted on together by a single motion unless separate action is requested by a Board Member, staff or member of the audience.

1. Approve minutes of the Regular Meeting March 28, 2016.
2. Approval of Accounts Paid and Payable & Reporting under Government Code §53065.5 for March, 2016.
3. Acceptance of Monthly Financial Reports – March, 2016 Treasurers Report and Cash Statement.
4. Proposed Resolution Adopting an Annual Statement of Investment Policy and Rescinding Resolution No. 1608-15

Background: The only proposed changes to the policy are updating job titles.

This item was reviewed at the Board Workshop held prior to the meeting.

Recommendation: That the Board adopt the proposed Resolution.

5. Proposed Resolution Authorizing the Use of California Bank & Trust Credit Card and Rescinding Resolution No. 1288-10

Background: The Board of Directors has authorized certain employees to use District credit cards to and in connection with District business. This resolution up-dates the job titles of authorized users.

Recommendation: That the Board adopt the proposed Resolution.

6. Proposed Resolution Up-dating the Purchasing Policy and Rescinding Resolution No. 1419-12

Background: Updates to the District's Purchasing Policy to include new job titles and MSDS to SDS along with updated attachments.

Recommendation: That the Board adopt the proposed Resolution.

7. Proposed Resolution Up-dating the District's Discrimination/Sexual Harassment Policy and Rescinding Resolution No. 1004-05

Background: Updates to the District's Harassment Policy to be re-titled *Discrimination/Sexual Harassment*, since this policy covers both discrimination and sexual harassment, and to update the titles of District Managers.

Recommendation: That the Board adopt the proposed Resolution.

8. Proposed Resolution Up-dating the Illness & Injury Prevention Program and Rescinding Resolution No. 1613-15

Background: Updates to the Illness & Injury Prevention Program (IIPP) and rescinding Resolution No. 1613-15 to add training for Chloramine Handling and updated job titles.

Recommendation: That the Board adopt the proposed Resolution.

9. Proposed Resolution Up-dating the Heat Illness Prevention Program and Rescinding Resolution No. 1612-15

Background: Yuima's Heat Illness Prevention Program has been updated with the new job titles and rescinds Resolution No. 1612-15.

Recommendation: That the Board adopt the proposed Resolution.

10. Proposed Resolution Up-dating the Hazard Communications Program and Rescinding Resolution No. 878-03

Background: Updates to portions of the Hazard Communications Program and Rescinds Resolution No. 878-03. Updates include reference to the new Safety Data Sheets and GHS pictograms

Recommendation: That the Board adopt the proposed Resolution.

11. Media Protocol Review and Update

Background: The Media Protocol is updated to change the job titles.

2:08-2:10 P.M. **II. SPECIAL REPORTS**

1. Joint Powers Fire Report
Chief Williamson will be present

Williamson

2:10-3:00 P.M. **III. ACTION/DISCUSSION**

1. Public Hearing on Proposed Schedule of Water Availability Charges

Knutson

Summary: A public hearing will be held at 2:10 p.m. to hear comments on the proposed Ordinance. The Water Availability Charge generates approximately \$72,900 and is used exclusively to finance the capital costs or maintenance and operation expense for water facilities.

1-A. Proposed Ordinance Fixing a Water Availability Charge for the District (2016/17)

Knutson

Recommendation: That the Board adopt the Ordinance as presented or modified after consideration of public input.

2. Proposed Resolution Levying a Special Fire Tax (Fire Protection) for the Fiscal Year 2016/17 (Amador)

Knutson

Background: In order to collect the revenue needed to fund Yuima's portion of the CalFire Fire Protection contract, it is necessary that the Board adopt the resolution as proposed, which levies 100% of the fire tax approved by the voters for FY 2016/17. The amount that is generated by the Special Fire Tax in our area is approximately \$51,245 per year.

Recommendation: That the Board adopt the proposed Resolution.

3. Review and Discussion of Ordinance No. 115-14 Fixing Compensation of Directors

Knutson

Background: President Knutson requested staff include a copy of the current board member compensation ordinance for review & discussion.

4. Proposed Resolution Setting Forth the Time and Place of Hearing Regarding the Adopting of a Resolution of Intention to Form a Groundwater Sustainability Agency Knutson

Background: A public hearing to hear comments from the public to consider the adoption of a resolution electing to become a groundwater sustainability agency under the Sustainable Groundwater Management Act (Water Code §§ 10720-10736.5) (the “Act”). The Act authorizes a local agency overlaying a groundwater basin to serve as the groundwater sustainability agency for that basin. The District overlies portions of the Upper San Luis Rey groundwater basin (designed as groundwater basin Number 9-7 by the California Department of Water Resources) which is located in San Diego County. The District intends to consider becoming the groundwater sustainability agency for the portions of the above-referenced sub basin that the District overlies.

It is proposed that the hearing take place at a special meeting of the Board on May 9, 2016 at 2:00 p.m.

5. Proposed Resolution Setting Forth The Time and Place of Hearing and Giving Notice of Hearing for a Water Rate Increase Johnson

Background: It is proposed that the District increase its rates in order to recover costs associated with providing water service, to fund the required capital improvement program and to pass through the increase to rates and charges imposed by our imported water suppliers, Metropolitan Water District and the San Diego County Water Authority. In order to invite comments from the public, it is necessary to schedule a public hearing and give appropriate notice. The proposed resolution sets the hearing to be held at 2:10 p.m. on June 27th.

Recommendation: That the Board approve the proposed resolution which sets the hearing before the Board at 2:10 P.M. on June 27th 2016.

6. Proposed Resolution Requesting informal Approval by the San Diego County Water Authority, the Metropolitan Water District of Southern California, and the Local Agency Formation Commission of a Concurrent Annexation to said Agencies (Shadow Run Ranch, LLC & Sherril Schoepe) (252.80 acres) Johnson

Background: Shadow Run Ranch/Schoepe requested approval for Annexation in June of 2009. The District adopted Resolution No. 1261-09 Requesting informal approval from CWA and MET. A proposed local water off-set removed the request for annexation to the San Diego County Water Authority and the Metropolitan Water District, which would have resulted in

an annexation only to the Yuima Municipal Water District. However, current water quality and quantity issues do not support the required local water off-set. Schoepe representatives have requested the Board request information approval from the San Diego County Water Authority and MET.

Recommendation: That the Board approve the resolution as presented and Direct staff to proceed with the information approval from CWA and MET.

7. Audit Committee Appointment Knutson

Background: Request for Proposals for Professional Audit Services were mailed on March 3, 2016 to 16 audit firms. Proposals are due May 1st. A meeting of the Ad-hoc committee is tentatively set for 1:00 pm. on May 9th. President Knutson will appoint the ad-hoc audit committee.

Recommendation: That the President appoint an ad-hoc committee consisting of two board members and the General Manager.

8. LAFCO 2015-2016 Run-Off Special Districts Election Knutson

Background: A run-off election between the two top vote getters is necessary per the election rules, because none of the four candidates that participated in the recent election received a majority of the votes cast. Judy Hanson from Leucadia Wastewater District and Dennis Sanford from Rainbow MWD are in the run-off election.

Recommendation: That the President cast the vote for the District

2:15-3:30 P.M. **IV. INFORMATION/REPORTS**

1. **Board Reports/Meetings**

President/JPIA
San Diego County Water Authority/MWD
Other Meetings/Personnel Committee Meeting

Knutson
Watkins

2. **Administrative**

General Information
Production/Consumption/Slippage
Well Levels
District Water Purchased
Conservation Report

Johnson

3. **Capital Improvement Program**

Johnson

4. **Operations, Maintenance & Engineering**

Johnson

General Information
Rainfall Record
Consumer Confidence Report for 2015 – (CCR's Wholesale & Customer Reports)

5. **Counsel** Scott
6. **Finance** Johnson

General Information
Delinquent Accounts
9 Month Budget Report @ 3/31/16
Update – District above ground facilities in IDA

3:30-4:25 P.M. **V.** **OTHER BUSINESS**

Next meeting: Special meeting on Monday, May 9th
Regular meeting Monday, May 23rd

4:25-4:30 P.M. **VI.** **ADJOURNMENT**

NOTE: In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact the General Manager at (760) 742-3704 at least 48 hours before the meeting to enable the District to make reasonable accommodations. The meeting begins at 2:00 p.m. The time listed for individual agenda items is an estimate only. Any writings or documents provided to a majority of the members of the Yuima Municipal Water District Board of Directors regarding any item on this agenda will be made available for public inspection during normal business hours in the office of the General Manager located at 34928 Valley Center Road, Pauma Valley.