

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
YUIMA MUNICIPAL WATER DISTRICT  
April 27, 2015**

The Regular Meeting of the Board of Directors of the Yuima Municipal Water District was held at the office of the District, 34928 Valley Center Road, Pauma Valley, California on Monday, the 27<sup>th</sup> day of April, 2015.

**Regular Meeting  
4/27/15**

**1. ROLL CALL – DETERMINATION OF QUORUM**

**Call to Order  
2:01 pm**

President Knutson called the meeting to order at 2:01 p.m.

Directors Present:

**Present: 5**

W.D. "Bill" Knutson, President  
Ron W. Watkins, Vice-President  
George Stockton, Secretary  
Mike Fitzsimmons, Director  
Laney Villalobos, Director

Directors Absent:

**Absent: 0**

None

Others Present:

**Others Present**

Lori A. Johnson, Director of Finance  
Todd D. Engstrand, Director of Operations & Engineering  
Amy Reeh, Accountant  
Captain Rick Johnson, CalFire  
Charles W. Muse, JPIA  
Peter Kuchinsky, JPIA Risk Mgmt.  
Daren House  
Roland Simpson  
Bobby Graziano

President Knutson declared that a quorum of the Board was present.

**Quorum Present**

**2. Pledge of Allegiance**

**Pledge of Allegiance**

President Knutson led those present in the Pledge of Allegiance.

**3. Approval of Agenda**

No changes to the Agenda were proposed.

#### 4. Public Comments

President Knutson opened the public comment period, noting that comments regarding specific agenda items would be taken up when those items are being considered. Daren House had some questions about closed sessions and why there have not been any lately.

Public Comments

#### 5. JPIA Presentation

JPIA Executive Committee Members Chuck Muse and Bill Knutson presented the District with a large refund check based on a very favorable loss history in the JPIA insurance programs. JPIA Risk Manager Peter Kuchinsky stated that this refund is a direct result of Yuima's staff taking a proactive approach on safety training and management of risk transfer. All of this effort contributes to a favorable loss history record and lower premiums. He thanked the Board for supporting staffs' efforts in this area.

JPIA  
presentation  
Refund of  
premiums

#### I. CONSENT CALENDAR

Director Stockton moved approval of the Consent Calendar, consisting of the *Approval of the Minutes of the Regular meeting of March 23, 2015; Approval of Accounts Paid & Payable and Reporting under Government Code §53065.5 for March 2015; Acceptance of the Monthly Financial Reports (March, 2015 Treasurers Report and Cash Statement); Res. No. 1608-15 Adopting an Annual Statement of Investment Policy and Rescinding Resolution No. 1550-14; and Resolution No. 1609-15 Authorizing signers on the Petty Cash Checking Account with CB&T; 1610-15 Authorizing signers on the Wire Transfer Authorization with CB&T; Resolution 1611-15 Authorizing signers on the Local Agency Investment Fund (LAIF); Resolution No. 1612-15 Adopting a Heat Illness Prevention Program; and Resolution 1613-15 Up-dating the Illness & Injury Prevention Program*). The motion was seconded by Director Watkins and approved by the following roll-call vote, to wit:

Consent Calendar  
Approved

Regular Meeting  
Minutes for 3/23/15

March  
Paid/Payables  
Financial Reports

Res. #1608-15  
Investment Policy

Res #1609-15 Auth.  
Checking/Savings  
Res. # 1610-15

Auth. Wire Trans  
Res. #1611-15 Auth.  
Signers on LAIF  
Res.#1612-15

Adopting Heal  
Illness Prevention  
Program  
Res. 1613-15

Updating IIPP

AYES: Watkins, Fitzsimmons, Villalobos, Stockton, Knutson

NOES: None

ABSTAIN: None

ABSENT: None

## II. SPECIAL REPORTS

Captain Johnson stated Chief Williamson was unable to be at the meeting today. He updated the Board on the Fire Hydrant testing and maintenance program stating that they completed a total of thirty hydrants in March with fifteen more remaining and logged in on the program sheets all of the hydrants located in the Pauma Valley Country Club. He also highlighted the fact the "False Alarm" calls were added to the monthly response listing.

CAL FIRE

Captain Johnson

## III. ACTION/DISCUSSION

### 1. Public Hearing on Proposed Schedule of Water Availability Charges

President Knutson called the hearing to order at 2:13 p.m. Bobby Graziano asked about the deferral process. Director of Finance Johnson explained that the Board has adopted a process that allows the deferral of the water availability charges on parcels not currently receiving water. Daren House asked if water availability was based on planted acres or total acres. It was explained that it is on a parcel basis There being no other members of the public present and wishing to speak, the hearing was closed at 2:20 p.m.

Public Hearing:  
Water  
Availability

#### 1-A. Proposed Ordinance Fixing a Water Availability Charge for 2015/16

Upon a motion by Director Watkins, seconded by Director Stockton, Ordinance No. 119-15 *Fixing a Water Availability Charge for the District (2015/16)* was approved by the following roll-call vote, to wit:

Ord. No. 119-15  
Water  
Availability

AYES: Watkins, Fitzsimmons, Villalobos, Stockton, Knutson  
NOES: None  
ABSTAIN: None  
ABSENT: None

Res. No. 1614-15  
Amador Fire Tax

### 2. Proposed Resolution Levying a Special Fire Tax (Fire Protection) for the Fiscal Year 2015/16 (Amador)

Upon a motion by Director Watkins, seconded by Director

Fitzsimmons, Resolution No. 1614-15 *Levying a Special Fire Tax (Fire Protection) for the Fiscal Year 2015/16 (Amador)* was approved by the following roll call vote, to wit:

AYES: Watkins, Fitzsimmons, Villalobos, Stockton, Knutson  
NOES: None  
ABSTAIN: None  
ABSENT: None

3. Proposed Resolution Establishing a Comprehensive Framework of Response to Governor's Executive Order B-29-15
4. Proposed Resolution Declaring a Drought Response Level 3 – Drought Critical Condition Pursuant to Ordinance No. 100-08

Items 3 & 4  
tabled until the  
next meeting

Director Watkins stated that there are still so many things evolving on what is required at the State and regional levels; for instance, whether or not we are permitted by the State to respond on a regional basis. With that said, he felt it would be in the District's best interest to table this item and item 4, the Proposed Resolution Declaring a Drought Response Level 3 until the next meeting. Upon a motion by Director Watkins, seconded by Director Villalobos, the motion to table Items 3 and 4 until the next meeting was approved by the following roll call vote, to wit:

AYES: Watkins, Fitzsimmons, Villalobos, Stockton, Knutson  
NOES: None  
ABSTAIN: None  
ABSENT: None

5. Proposed Resolution Setting Forth the Time and Place of Hearing and Giving Notice of Hearing for a Water Rate Increase

Res. Setting  
hearing for water  
rate increase  
tabled

After discussion, President Knutson stated this item will be revisited at the next meeting if it is found that an increase for other than a District pass-through of increased cost in the power and purchased water from CWA is anticipated.

#### IV. INFORMATION/REPORTS

IV-1. Board Reports/Meetings

- President Knutson reported that he was pleased that the District received \$8,888 refund due to Yuima’s low loss ratios in the JPIA programs.
- Director Watkins reported that the Water Authority meets again on Thursday. The State Regulations, the revised State Regulations and the MET cutback and allocations are all leading to mass confusion and frustration.

Director Watkins stated that the Personal Committee consisting of himself, Director Villalobos and Manager Burzell met last week and came up with the following recommendations for fiscal year 2015/16:

- a. Grant a 1.9% CPI across-the-board for all employees
- b. Additional full time office support position, Accounting Clerk, not to be filled until January, 2016.
- c. Changes to update required certification and job titles and duties for the positions of: 1) Senior Systems Technician; 2) Accountant; and 3) Customer Services /Administrative Assistant.
- d. Index the current Health Insurance Opt-out incentive payment to 30% of the CalCare HMO plus 1 premium to maintain interest in the program.
- e. Employees to pay an additional 1.5% of their salary for CalPERS cost bringing total employee contribution to 7.2%.
- f. Implement a cap on the District’s contribution to employee medical plan premium at the Cal Care HMO Level.
- g. Grant a 0.5% salary range adjustment for all employees.

He stated the net result of these items would be a savings of \$5,286 over the current fiscal year. This, when added to the additional employer savings on employee benefits could result in a net decrease in District costs of \$19,808 over the current fiscal year.

Director Villalobos noted that she does not support the proposed recommendations.

Upon a motion by Director Stockton, seconded by Director Fitzsimmons, directing staff to use these items in the budget and service contract computations and to bring the request for additional staffing back to the board in December for review

**Board Reports**

**Knutson –  
ACWA/JPIA**

**Watkins – SDCWA**

**Personnel  
Committee**

**2015/16  
Recommendations**

**Cost savings \$5,286**

**Net total savings for  
2015/16 over  
current year  
\$19,808**

and possible approval at that time. The motion was approved by the following roll call vote, to wit:

- AYES: Watkins, Fitzsimmons, Stockton, Knutson
- NOES: Villalobos
- ABSTAIN: None
- ABSENT: None

IV-2. Administrative Report

Manager Burzell was not present. There were no questions on the written report included in the packet.

**Administrative Report**

IV-3. Capital Improvement Program

President Knutson called the board’s attention to the Capital Improvement Program reports. There were no questions.

**Capital Improvements**

IV-4. Operations Report

Director Watkins inquired as to the reason Rancho Pauma MWC was purchasing so much District water at this time when historically they do not purchase any. It is not completely clear to Staff the reason(s) for the water purchases except potential conservation of their groundwater levels for future usage. Director Watkins commented on the dramatic drop in water well levels over the past month. Staff explained that historically there is a recovery of well levels in the spring and then a drop in the summer. It is believed that the prolonged drought has caused the level change to be so dramatic. Director Watkins also asked if an internal inspection of the mainline was being performed and suggested talking to Nathan Faber at SDCWA about the technology they are implementing. Director of Operations Engstrand stated the mainline inspection was only at the ground level and due to the limited access points to the pipe’s interior an internal inspection would be very difficult.

**Operations & Engineering Report**

IV-5. Counsel’s Report.

Counsel Scott was not present

**Counsel’s Report**

IV-6. Finance Report

Director of Finance Johnson reviewed the delinquent account report, noting all customer accounts have been paid current with the exception of one account that the meter has been pulled and a lien filed.

The 9 month budget report was reviewed noting that the General District is at 66% of projected sales, Improvement District A is 65.9% of projected sales. She stated that at 9 months the District is at 68.4% of our actual to budget revenues and 67% of expenditures. She stated that the budgeted deficit should be less than half of projected if the next three months sales come in at around 89% or 7,200 acre feet avoiding having to purchase additional higher cost imported water.

Finance Reports

VI. ADJOURNMENT

There being no further business to come before the board and upon a motion to adjourn the meeting offered by Director Fitzsimmons, seconded by Director Stockton and carried unanimously, the meeting was adjourned at 3:41 p.m. to May 18<sup>th</sup> at 2:00 pm.

Adjourn @ 3:41 p.m.

Meeting adjourned to May 18<sup>th</sup> at 2 p.m.

ATTEST:

  
W.D. "Bill" Knutson, President

  
George Stockton, Secretary