

# Agenda

## Regular Meeting of the Board of Directors of Yuima Municipal Water District

Monday, June 23, 2014 2:00 P.M.  
34928 Valley Center Road, Pauma Valley, California

Bill Knutson, President  
Ron W. Watkins, Vice President  
George Stockton, Secretary/Treasurer

Mike Fitzsimmons, Director  
Douglas K. Anderson, Director

### AGENDA TOPICS

- 2:00-2:05 P.M. 1. **Roll Call** – Determination of Quorum.
2. **Pledge of Allegiance**
3. **Approval of Agenda** – At its option, the Board may approve the agenda, delete an item, reorder items and add an item to the agenda per the provisions of Government Code §54954.2.
4. **Public Comment** – Opportunity for members of the public to address the Board on matters within the Board’s jurisdiction, inquiries pertaining to an item on the agenda will be received during deliberation on that agenda item. No action can be taken unless specifically listed on the agenda (Government Code §54954.3)

2:05-2:08 P.M. **I. CONSENT CALENDAR**

Consent Calendar items will be voted on together by a single motion unless separate action is requested by a Board Member, staff or member of the audience.

1. Approve minutes of the Regular Adjourned Meeting of May 27, 2014 and Special Meeting of June 5, 2014.
2. Approval of Accounts Paid and Payable & Reporting under Government Code §53065.5 for May, 2014
3. Acceptance of Monthly Financial Reports – May, 2014 Treasurers Report and Cash Statement.
4. Proposed Resolution Approving Agreement for Water Service and Management Contract for the Lazy H Mutual Water Company and Rescinding Resolution No. 1492-13.

*Background:* The contract provides for management, recordkeeping and maintenance services. The Lazy H Board requested additional services be

added under the contract. There is a \$230.21 per month increase in the contract cost for fiscal year 2014/15. This item is scheduled for review at the Board Workshop to be held prior to the meeting.

*Recommendation:* That the Board approve the proposed resolution.

5. Proposed Resolution Approving Agreement for Record Keeping and Secretarial Services for the Mootamai Municipal Water District and Rescinding Resolution No. 1493-13.

*Background:* The contract provides for secretarial and recordkeeping services. There is no change in the services provided under the contract. There is a \$41.50 per month increase in the contract cost for fiscal year 2014/15. This item is scheduled for review the Board Workshop to be held prior to the meeting.

*Recommendation:* That the Board approve the proposed resolution.

6. Proposed Resolution Approving Agreement for Record Keeping and Secretarial Services for the Upper San Luis Rey Watershed Authority and Rescinding Resolution No. 1494-13.

*Background:* The contract provides for secretarial and recordkeeping services. There is no change in the services provided under the contract. There is a \$15.71 per month increase in the contract cost for fiscal year 2014/15. This item is scheduled for review at the Board Workshop to be held prior to the meeting.

*Recommendation:* That the Board approve the proposed resolution.

7. Proposed Resolution Approving Agreement for Emergency and Support Services for the Rancho Estates Mutual Water Company and Rescinding Resolution No. 1495-13.

*Background:* Rancho Estates MWC has requested renewal of the emergency and support services agreement for their mutual water company. There is no change in the emergency services provided under the contract. This item is scheduled for review at the Board Workshop to be held prior to the meeting.

*Recommendation:* That the Board approve the proposed resolution.

8. Proposed Resolution Approving Agreement for Emergency and Support Services for the Pauma Valley Water Company and Rescinding Resolution No.1496-13.

*Background:* The Pauma Valley Water Company has requested renewal of the emergency and support services agreement for their mutual water company. There is no change in the emergency services provided under the contract.

This item is scheduled for reviewed at the Board Workshop to be held prior to the meeting.

*Recommendation:* That the Board approve the proposed resolution.

9. Proposed Resolution Authorizing Change to Employer Paid Member Contribution CalPERS #1812

*Background:* This resolution authorizes a change in the amount the District pays to CalPERS, shifting 1% of the Member Contributions to the employees effective the first pay period in July, 2014.

*Recommendation:* That the Board approve the proposed resolution.

10. Proposed Resolution Amending Employee Manual Sections: 4. Mission Statement, Vision and Goals;15-I Welding Differential Pay; 16-B Employee Pension Plan; 16-E Health Ins.; 16-G Dental Ins.;16-H Vision Ins.;16-I Life Ins.; 16-L Self-Improvement Program; 16-O Sick Leave; 16-S (a) Smoking; 17-B Jury Duty;17-G FMLA leave; and 33 Pay Range Schedule

*Background:* This resolution amends the employee manual to reflect actions of the Board.

*Recommendation:* That the Board approve the proposed resolution.

2:08-2:30 P.M. **II. SPECIAL REPORTS**

1. Joint Powers Fire Report Johnson

2:30-3:00 P.M. **III. ACTION/DISCUSSION**

1. Public Hearing to Receive Comments and Consider Adoption of the Proposed Schedule of Water Rates and Charges. Knutson

A public hearing will be held at 2:10 p.m. to hear comments on the proposed Water Rate Schedule.

- 1-A Proposed Resolution Adopting Increases in Water Rates and Charges and Amending Rules and Regulations Governing Water Service (Schedule of Rates, Rentals, Fees, Deposits and Charges (Sections §2.27; 4.1.1; 8.6.2;9.1.2;11.3;11.5;12.14;16.1;16.2;16.3; 16.3.1;16.5 &18.3.6) Knutson

*Background:* The rates and charges were reviewed at the board workshop held earlier in the day. A 7% increase in the base water rate is proposed in order to cover a portion of the added cost of purchasing additional

higher-priced imported water. A 7% increase in the monthly meter charge is necessary in order to maintain the 30% fixed cost recovery. Adjustments to the service hourly rates range from a 1.99% to 12.6% to recover District cost for services performed in the management contracts and other service work. Section 16.3.1 is a direct pass through of the CWA Infrastructure Access Charge (IAC) increase in the amount of 3% (.08 cents per EDU) effective January 1, 2015. The IAC charge is a SDCWA charge based on meter size on all meters in the General District.

*Recommendation:* That the Board approve the proposed resolution as presented or modified.

2. Proposed Resolution Adopting the Operating and Capital Budgets for Fiscal Year 2014-2015 Knutson

*Background:* The Operating and Capital Budgets are scheduled for review at the board workshop to be held earlier in the day. A \$542,000 capital budget and a \$10.5 million dollar operating budget representing a 6.8% increase over prior year projections. The increase is largely due to the increased higher cost imported water purchases.

*Recommendation:* That the Board approve the Resolution as presented or amended.

3. Proposed Resolution Declaring Surplus Property and Authorizing Disposal (West Mesa Bolted Water Storage Tank & 2009 Ford Edge Vehicle) Knutson

*Background:* In accordance with the District's Capital Asset and Surplus Property Policies staff has recommended that the following property be deemed surplus and disposed of in accordance with the policy. (West Mesa Tank 210,000 gallon bolted tank & 2009 Ford Edge (vehicle for manager use))

*Recommendation:* That the board adopt the Resolution as presented.

4. Proposed Resolution Accepting Pump Station, Pipeline and Access Easement from Kenneth A. James (Booster No. 7 Pump Station – APN 132-230-10) Knutson

*Background:* Booster Station No. 7 located on Quail Drive consists of 3 Booster pumps, motors, electrical panels, sound wall, fencing and piping, is located on APN 132-230-10 owned by Kenneth A. James. An appraisal has been completed by Anderson & Company who has determined the fair market value of the area to be acquired by the easement to be \$1,000.

*Recommendation:* That the board adopt the Resolution as presented.

5. Proposed Resolution Accepting Pump Station, Pipeline and Access Easement From Travis J. Johnson, et al. (Booster No. 4 Pump Station APN 132-280-21) Knutson

*Background:* Booster Station No. 4 located on North Mesa Drive consists of 3 Booster pumps, motors, electrical panels, fencing and piping, is located on APN 132-280-21 owned by Travis Johnson, et al. An appraisal has been completed by Anderson & Company who has determined the fair market value of the area to be acquired by the easement to be \$1,000.

*Recommendation:* That the board adopt the Resolution as presented.

2:30-4:00 P.M. **IV. INFORMATION/REPORTS**

1. **Board Reports/Meetings**

President/JPIA Knutson  
San Diego County Water Authority/MWD Watkins  
Other Meetings

2. **Administrative**

General Information Burzell  
Slippage  
Well Levels  
District Water Purchased

3. **Capital Improvement Program**

Burzell

4. **Operations, Maintenance & Engineering**

Engstrand

General Information  
Rainfall Record

5. **Counsel**

Scott

6. **Finance**

Johnson

General Information  
Delinquent Accounts  
Update on Claim for Damages – O’Connor PRV Valve & Vault  
Update on 2013-14 Audit

4:00-4:25 P.M. **V. OTHER BUSINESS**

**CLOSED SESSION: Conference with Legal Counsel – Existing Litigation  
Litigation pursuant to Government Code Section 54956.9(a)  
Name of Case: Strub v. Palomar Mutual Water Company – San Diego  
County Superior Court Case No. 162650**

Consider adjourning July’s regular board meeting to July 30, 2014 at 2:00 pm.

4:25-4:30 P.M. **VI. ADJOURNMENT**

*NOTE: In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact the General Manager at (760) 742-3704 at least 48 hours before the meeting to enable the District to make reasonable accommodations.*

*Any writings or documents provided to a majority of the members of the Yuima Municipal Water District Board of Directors regarding any item on this agenda will be made available for public inspection during normal business hours in the office of the General Manager located at 34928 Valley Center Road, Pauma Valley.*