

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
YUIMA MUNICIPAL WATER DISTRICT  
June 25, 2018**

The Regular Meeting of the Board of Directors of the Yuima Municipal Water District was held at the office of the District, 34928 Valley Center Road, Pauma Valley, California on Monday, the 25<sup>th</sup> day of June 2018.

**Regular Meeting  
06/25/2018**

**1. ROLL CALL – DETERMINATION OF QUORUM**

President Knutson called the meeting to order at 2:01 p.m.

**Call to Order  
2:01 pm**

Directors Present:

**Present: 5**

W.D. "Bill" Knutson, President  
Ron Watkins, Vice-President  
Roland Simpson, Director  
Laney Villalobos, Director  
Don Broomell, Secretary/Treasurer

**Quorum Present**

President Knutson declared that a quorum of the Board was present.

Directors Absent:

NONE

**Absent: 0**

Others Present:

Rich Williamson, General Manager  
Amy Reeh, Finance Manager  
Eric Ortega, CDF Fire Captain  
Jason Malneritch, CDF Battalion Chief  
Allen Simon, YMWD  
Carmen Rodriguez, YMWD  
Doug Anderson, Village Nurseries  
Ernesto Veloz, Ellis Farms  
Lori Johnson- Mootamai  
Kimberly Cucinella

**Others Present**

**2. PLEDGE OF ALLEGIANCE**

President Knutson led those present in the Pledge of Allegiance.

Pledge of Allegiance

**3. APPROVAL OF AGENDA**

Action / Discussion Item number 10 was added to the revised agenda. Action Discussion Item Number 2 was removed from the agenda. Upon motion being offered by Director Simpson, seconded by Director Watkins the agenda was approved by the following roll-call vote, to wit:

Approval of the Agenda

AYES: Watkins, Villalobos, Simpson, Broomell, Knutson  
NOES: None  
ABSTAIN: None  
ABSENT: None

**4. PUBLIC COMMENT**

No speaker requests were received and no other indication to speak was offered by members of the public present.

Public Comment

**I. SPECIAL REPORTS**

**1. Joint Powers Fire Report**

Special Report (Cal Fire)

Eric Ortega, CDF Captain, advised that their engine company responded to Vegetarian fire Agua Tibia Ranch area. The Fire was contained to 60 Acres. Rincon Station 70 has increased staff for the summer. They have also hired 3 new firefighters.

Jason Malneritch, CDF Battalion Chief advised they have transitioned to peak staffing effective June 18, 2018. They have now 26 State Responding Type 3 Fire Engines currently staffed with 3 personnel per piece. Additionally, CDF Rincon Station 70 is starting the defensible space inspections.

**II. CONSENT CALENDAR**

Upon motion being offered by Director Knutson, seconded by Director Simpson, the Minutes of the Regular Meeting of May 21, 2018, Special Meeting on May 21, 2018, Special Meeting Minutes of June 18, 2018 Accounts Paid and Payable for May 2018 and the Monthly Financial Reports for May 2018, Receipt and Acceptance of Auditor's Engagement Letter (SAS 114) were approved by the following roll-call vote, to wit:

Consent Calendar

AYES: Watkins, Villalobos, Simpson, Broomell Knutson  
NOES: None  
ABSTAIN: None  
ABSENT: None

### III. ACTION/DISCUSSION

1. Public Hearing to Receive Comments and Consider Adoption of the Proposed Schedule of Water Rates and Charges.

Finance Manager Reeh reported Notice of this Public Hearing was given no less than 45 days prior to the public hearing by mailing to each property owner and customer within the District boundaries and posted on the District web site and a copy is on file with the District.

1-A. Resolution 1785-18 Adopting Increases in Water Rates and Charges and Amending Rules and Regulations Governing Water Service (Schedule of Rates, Rentals, Fees, Deposits and Charges Section §2.27; 15.3.1; 16.2; 16.3; 16.3.1; & 16.5).

Res. No. 1785-18  
Adopting  
Increase in Water  
Rates and  
Charges and  
Amending Rules  
& Regulations  
Governing Water  
Service

Following discussion and upon motion offered by Director Simpson seconded by Director Villalobos motioned to approve Resolution 1785-18 as amended to eliminate change in Section 16.4 no increase to monthly meter fee. *Adopting Increases in Water Rates and Charges and Amending Rules and Regulations Governing Water Service* was adopted by the following roll-call vote, to wit:

AYES: Watkins, Villalobos, Simpson, Broomell, Knutson  
NOES: None  
ABSTAIN: None  
ABSENT: None

2. Resolution 1786-18 Adopting the Operation, Capital and Fire Budgets for Fiscal Year 2018/19.

Res. No. 1786-18  
Adopting 2018/19  
Operating,  
Capital and Fire  
Budgets

Following discussion and upon motion being offered by Director Watkins seconded by Director Simpson, Resolution No. 1786-18 *Adopting the Operating, Capital and Fire Budgets for Fiscal Year 2018-19* was adopted and carried unanimously, by the following roll call vote to wit;

AYES: Watkins, Villalobos, Simpson, Broomell, Knutson  
NOES: None  
ABSTAIN: None  
ABSENT: None

3. Resolution 1787-18 Establishing the Appropriation Limit for Fiscal Year 2018/19 Pursuant to Article XIII B of California Constitution.

Res. No 1787-18  
Appropriation

Following discussion and upon motion being offered by Director Broomell, second by Director Watkins, Resolution No. 1787-18 *Establishing the Appropriation Limit for Fiscal Year 2018/19 Pursuant to Article XIII B of California Constitution* was adopted and carried unanimously, by the following roll-call vote. to wit:

Limit for FY  
2018-19

AYES: Watkins, Villalobos, Simpson, Broomell, Knutson  
NOES: None  
ABSTAIN: None  
ABSENT: None

4. Resolution No. 1788-18 Approving Agreement for Water Service and Management Contract for the Lazy H Mutual Water Company and Rescinding Resolution No. 1740-17.

Res. 1788-18  
Agreement for  
Water Service  
and Management  
Lazy H MWC

Following discussion and upon motion being offered by Director Simpson seconded by Director Watkins, Resolution No. 1788-18 *Approving Agreement for Water Services and Management Contract for the Lazy H Mutual Water Company and Rescinding Resolution No. 1740-17* was adopted and carried unanimously by the following roll-call vote, to wit:

AYES: Watkins, Villalobos, Simpson, Broomell, Knutson  
NOES: None  
ABSTAIN: None  
ABSENT: None

5. Resolution No. 1789-18 Approving Agreement for Emergency and Support Services for the Pauma Valley Water Company and Rescinding Resolution No. 1742-17.

Res. 1789-18  
Agreement for  
Emergency  
Services Pauma  
Valley Water  
Company

Following discussion and upon motion being offered by Director Broomell second by Director Watkins, Resolution No. 1789-18 *Approving Agreement for Emergency and Support Services for Pauma Valley Water Company and Rescinding Resolution No. 1742-17* was adopted and carried unanimously by the following roll-call vote, to wit:

AYES: Watkins, Villalobos, Simpson, Broomell, Knutson  
NOES: None  
ABSTAIN: None  
ABSENT: None

6. Resolution No. 1790-18 Approving Agreement for Record Keeping and Secretarial Services for the Upper San Luis Rey Resource Conservation District and Rescinding Resolution No. 1770-18.

Res. 1790-18  
Agreement for  
Record Keeping

Following discussion and upon motion being offered by Director

Broomell seconded by Director Watkins, Resolution No. 1790-18 *Approving Agreement for Record Keeping and Secretarial Services for the Upper San Luis Rey Resource Conservation District and Rescinding Resolution No. 1770-18* was adopted and carried unanimously by the following roll-call vote, to wit:

AYES: Watkins, Villalobos, Simpson, Broomell, Knutson  
NOES: None  
ABSTAIN: None  
ABSENT: None

7. Resolution No. 1791-18 Approving Agreement for Management Contract for the Rincon Ranch Road Community Services District and Rescinding Resolution No. 1771-18.

Following discussion and upon motion and being offered by Director Watkins seconded by Director Broomell, Resolution No. 1791-18 *Approving for Management Contract for the Rincon Ranch Road Community Services District and Rescinding Resolution No. 1771-18* was adopted by the following roll-call vote, to wit:

AYES: Watkins, Villalobos, Broomell, Knutson  
NOES: None  
ABSTAIN: Simpson  
ABSENT: None

8. Resolution No. 1792-18 Approving Agreement for Emergency and Support Services for the Rancho Estates Mutual Water Company and Rescinding Resolution No. 1741-17.

Following discussion and upon motion and being offered by Director Simpson and seconded by Director Watkins, Resolution No. 1792-18 *Approving Agreement for Emergency and Support Services for the Rancho Estates Mutual Water Company and Rescinding Resolution No. 1741-17* was adopted by the following roll-call vote, to wit:

AYES: Watkins, Villalobos, Simpson, Knutson  
NOES: None  
ABSTAIN: Broomell  
ABSENT: None

9. Resolution No. 1793-18 Amending Employee Manual Section 6 Organizational Chart, 32 Job Descriptions, and 33(D) Approved Positions and Salary Ranges.

Following discussion and upon motion and being offered by Director Watkins and seconded by Directors Simpson, Resolution No. 1793-18 *Amending*

& Secretarial  
Services  
USLRRCD

Res. 1791-18  
Agreement for  
Management  
Contract for  
RRCSD

Res. 1792-18  
Agreement for  
Emergency  
Services for  
Rancho Estates  
Mutual Water  
Co.

Res. 1793-18  
Amending  
Employee  
Manual

*Employee Manual Section 6 Organization Chart, 32 Job Descriptions, and 33(D) Approved Positions and Salary Range* was adopted by the following roll-call vote, to wit:

AYES: Watkins, Simpson, Knutson  
NOES: Villalobos, Broomell  
ABSTAIN: None  
ABSENT: None

#### **IV. INFORMATION/REPORTS**

##### **1. Board Reports/Meetings**

Director Watkins reported there was a strategic meeting at SDCWA in May with a continuation of discussion in next week's meeting regarding the relationship between SDCWA and MWD. The meeting will also go over any rate changes from SDCWA. SDCWA/MWD

SGMA is focusing on how they are going to go about developing the GSP. The County is pushing the issue on their limitations of purchasing procedures, it cannot be a collaborative process between the local agencies. The County wants the local agencies to take over responsibilities. SGMA

**NOTE:** In response to a request from a member of the public, President Knutson requested to allow a public comment before the Administrative report and too enter into Closed Session after the Administrative Report. Resuming to open session prior to Capital Improvements.

##### **PUBLIC COMMENT**

A member of the public requested, and was granted permission, to address the Board although the allotted time for Public Comment had already occurred. The inquiry referenced an email that had been provided to local water agencies regarding consolidations of local Municipal Water Districts that include Mootamai and Pauma Municipal. Both the President of the Board and General Manager Williamson reiterated to the public that the board's position is to neither condemn nor enter into a consolidation unless requested by a mutual or municipal agency. Public Comment

##### **2. Administrative**

Manager Williamson advised on Annexation results, Rancho Corrido they have decided that they are not going to try for a conservation easement in order to size down what they are annexing. There has been no action with Rancho Estates in the last month. Shadowridge is actively pursuing annexation. Also, Assembly Bill 1944 which combines the Pala and Pauma Basins is moving forward in the senate. Admin.

General Manager Williamson has met with Rancho Pauma MWC and McMillan Farms regarding connection to the district to supplement their supply with district water.

**V. Closed Session**

The Board entered into closed session at 4:05 p.m. - Personal Matters Pursuant to Government Code Section 54957 (b) Public Employee Performance Evaluation: General Manager.

Closed Session

The Board returned to open session at 4:43 p.m.

Director Watkins motioned approval of the First Amendment to the General Manager Contract with the following revisions. 1) Covenant 3-b: Annual Net payments for performance of District Engineer duties will be subject to verification that the disbursements are not made with ratepayer revenue and that the cumulative amount of non- ratepayer funds received from the District during the term of the agreement do not exceed \$200,000. Covenant 7: In place of auto allowance General Manager will turn in receipts for actual expense reimbursement. The motion was seconded by Director Knutson and passed by the following roll-call vote, to wit:

General Manager Contract Amendment

AYES: Watkins, Simpson, Villalobos, Broomell Knutson  
NOES: None  
ABSTAIN: None  
ABSENT: None

After motion from Director Simpson and seconded by Director Broomell, request to authorize General Manager to become the grantee for any governmental grants for funding the preparation of the Groundwater Sustainability Plan, and designation to be the Grant and Contract Manager was adopted by the following roll-call vote, to wit:

Groundwater Sustainability Plan Grants

AYES: Watkins, Simpson, Broomell Knutson  
NOES: Villalobos  
ABSTAIN: None  
ABSENT: None

After roll call Director Villalobos changed her vote to yes.

**3. Capital Improvement Program**

There was no information to report at this time.

Capital Improvement Program

**4. Operations**

No Operations report was presented

Operations

5. Counsel

No counsel was present.

Counsel

6. Finance & Administrative Services

No Finance or Administrative Report was presented

Finance and  
Administrative  
Services

VI. OTHER BUSINESS

No other business was presented

Other Business

VII. ADJOURNMENT

There being no further business to come before the board the meeting was adjourned at 4:50 p.m. to July 23, 2018.

Adjournment  
4:50 pm to July  
23, 2018

  
\_\_\_\_\_  
W.D. Knutson, President  
\_\_\_\_\_  
Don Broomell, Secretary/Treasurer