

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF YUIMA MUNICIPAL WATER DISTRICT

Date: March 25, 2024

Time: 2:01 p.m.

Call to Order

The Regular Meeting of the Board of Directors of the Yuima Municipal Water District was held at the office of the district located at 34928 Valley Center Rd., Pauma Valley, California on Monday, the 25th day of March 2024. The meeting was called to order at 2:01 p.m. and the Pledge of Allegiance was performed.

Roll Call – Determination of Quorum

President Simpson declared that a quorum of the Board was present.

Directors In Attendance

Roland Simpson

Steve Wehr

Laurie Kariya

Bruce Knox

Don Broomell arrived at 2:17 p.m.

Directors Absent

Others In Attendance

Amy Reeh, General Manager, YMWD

Lynette Brewer, Finance and Admin Manager, YMWD

Mark Quinn, Operations Manager, YMWD

Approval of the Agenda

The agenda was approved as revised with change.

Public Comment

There were no public comments.

I. Consent Calendar

1. Approve Minutes of the Regular Meeting of February 26, 2024.
2. Approve of Accounts Paid and Payables for & Reporting under Government Code §53065.5 for February 2024.
3. Acceptance of Monthly Financial Reports – February 2024, Treasurer’s Report and Cash Statements.

Upon motion by Director Kariya and seconded by Director Kox, the *Approval of Minutes of the Regular Meeting of February 26, 2024, Approval of Accounts Paid and Payables for & Reporting under Government Code §53065.5 for February 2024, Acceptance of Monthly Financial Reports – February 2024, Treasurer’s Report and Cash Statements*, was approved and carried unanimously by the following roll-call vote, to wit:

AYES: Simpson, Wehr, Kariya, Knox

NOES: None

ABSTAIN: None

ABSENT: Broomell

II. Action / Discussion

1. [Consideration and Possible Action to Direct Staff to Issue a Request for Proposal for Audit Services.](#)

Due to the retirement of the district’s current auditor, the district was required to issue the RPF. The Board reviewed the RFP then approved and directed the General Manager to release the RPF and select an auditor from the responses. Upon motion by Director Wehr, and seconded by Director Kariya, the *Consideration and Possible Action to Direct Staff to Issue a Request for Proposal for Audit Services* was approved and carried unanimously by the following roll-call vote to wit:

AYES: Simpson, Wehr, Kariya, Knox

NOES: None

ABSTAIN: None

ABSENT: Broomell

2. [Proposed Resolution Setting Forth a Schedule of Water Availability Charges Proposed to be Established for the District \(2024/2025\) and Fixing the Time and Place of Hearing and Giving Notice of Hearing.](#)

The Water Availability charge is an annual assessment on property owners tax bills. The district is required to notify all new property owners of the assessment and hold a public hearing authorizing the Water Availability charge for the next fiscal year. Upon motion by Director Knox, and seconded by Director Wehr, the *Proposed Resolution Setting Forth a Schedule of Water Availability Charges Proposed to be Established for the District (2024/2025) and Fixing the Time and Place of Hearing and Giving Notice of Hearing* was approved and carried unanimously by the following roll-call vote to wit:

AYES: Simpson, Wehr, Kariya, Knox

NOES: None

ABSTAIN: None

ABSENT: Broomell

3. [Discussion: Budget Development Process: Review 2024/2025 Budget Process and Budget Drivers.](#)

The General Manager reviewed the 2024/2025 Budget and Rate drivers that will be considered in developing in the fiscal year budget. A significant part of this development is staffing costs. President Simpson appointed Director Kariya and Director Knox to serve on the Personnel Committee to assist in this endeavor.

4. [Proposed Resolution Approving Emergency Support services Agreement for the Pauma Valley Community Services District.](#)

The District was approached by the Pauma Valley Community Services District to enter into an Emergency services contract. The contract would be to provide emergency aid, specifically an emergency connection for hazard mitigation purposes. Upon motion by Director Simpson, and seconded by Director Kariya, the *Proposed Resolution Approving Emergency Support services Agreement for the Pauma Valley Community Services District* was approved by the following roll-call vote to wit:

AYES: Simpson, Broomell, Wehr, Kariya

NOES: None

ABSTAIN: Knox

ABSENT: None

III. Closed Session

1. The Board entered closed session at 3:02 p.m. and returned to open session at 3:25 p.m. with nothing to report.

IV. Information / Reports

1. Board Reports / Meetings

Administrator Reeh updated the Board on the SDCWA's rate structure change.

2. Administrative

The General Manager's Report was available in the Board Packet.

3. Capital Improvements

The Capital Improvements Report was available in the Board Packet.

4. Operations

The Operations Report was available in the Board Packet.

5. Counsel

Counsel was not in attendance. No report was given.

6. Finance & Administrative Services


Reports were available in the Board Packet.

V. Other Business

The next meeting of the Board of Directors of the Yuima Municipal Water District will be on Tuesday April 22, 2024, at 2:00 p.m. The regular meeting of May 20, 2024, was rescheduled to June 3, 2024, at 2:00 p.m.

VI. Adjournment

The meeting of the Board of Directors of the Yuima Municipal Water District was adjourned at 3:36 p.m. until the next regular meeting on Tuesday April 22, 2024, at 2:00 p.m.



Roland Simpson, President



Don Broomell, Secretary/Treasurer