

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
YUIMA MUNICIPAL WATER DISTRICT
December 28, 2009**

The Regular Meeting of the Board of Directors of the Yuima Municipal Water District was held at the office of the District, 34928 Valley Center Road, Pauma Valley, California on Monday, the 28th day of December, 2009.

**Regular Meeting
12/28/09**

1. ROLL CALL – DETERMINATION OF QUORUM

Call to Order

President Knutson called the meeting to order at 2:04 p.m.

Directors Present:

Present: All

W.D. Knutson, President
Douglas K. Anderson, Vice-President
George Stockton, Secretary
Mike Fitzsimmons
Ron W. Watkins

Directors Absent:

Absent: None

None

Present

Others Present:

Linden A. Burzell, General Manager
Lori A. Johnson, Director of Finance
Bob Fowler, Director of Operations & Maintenance
Richard Teaman, Teaman, Ramirez & Smith
Jolyn Duff, YMWD
Vanessa Velasquez, YMWD
Matt Munaco, YMWD
Allen Simon, YMWD
Jeff Johnson, CDF
Todd Engstrand

President Knutson declared that a quorum of the Board was present.

Quorum Present

2. ADDITIONS TO AGENDA

Director Stockton, seconded by Director Fitzsimmons, moved that Resolution No.

**Additions to agenda:
Res. 1284-09**

1284-09, entitled *Extending Appreciation to Robert V. Fowler for his Distinguished Service as Director of Operations and Maintenance* be added to the Consent Calendar. The motion was approved unanimously.

Recognizing Robert V. Fowler on his Retirement

3. PUBLIC COMMENTS

President Knutson opened the public comment period. No comments from the public were forthcoming.

Public Comments: None

4. EMPLOYEE AWARDS PRESENTATION

President Knutson announced the following certificates of recognition and awards to staff, based upon the recommendations of the Board's Employee Recognition Committee:

Employee Awards Presentation

- Vanessa Velasquez (present):
 - Employee of the Year
 - Length of Service Recognition (3 yrs)
- Robert M. Davis:
 - Employee Suggestions
- Allen Simon:
 - Sick Leave Management (20 hrs or less)
- Mark Quinn
 - Employee Suggestions
- Jolyn Duff (present):
 - Length of Service Award (5 yrs)
 - Management of Sick Leave (30 hrs or less)
- Steve Bell:
 - Management of Sick Leave (30 hrs or less)
- Lori Johnson (present):
 - Length of Service Award (30 yrs)
- Linden Burzell (present):
 - Length of Service Award (5 yrs)
- Robert V. Fowler (present):
 - Length of Service Award (15 yrs)
 - Retirement Recognition Award

I. CONSENT CALENDAR

Following review of the Consent Calendar and upon a motion was offered by Director Stockton, seconded by Director Watkins, the Consent Calendar, namely; approval of the Minutes of the Regular Meeting of November 23, 2009; the Accounts Paid and Payables for November 2009; the monthly financial reports for November, 2009, Resolution No. 1285-09 *Authorizing Execution of Scope of Work of the Planning Study for the Yuima Northern Route Pipeline Connection and Reimbursement of Water Authority Expenses*; Resolution 1286-09 *Setting Forth Water Connection Fees (Capacity Charges) for 2010 and Fixing Time and Place of Hearing and Giving Notice of Hearing*; and 1284-09, entitled *Extending Appreciation to Robert V. Fowler for his Distinguished Service as Director of Operations and Maintenance* were adopted by the following roll-call vote, to wit:

AYES: Knutson, Anderson, Fitzsimmons, Watkins, Stockton

NOES: None

ABSENT: None

At 2:10 pm. Jolyn & Vanessa left the meeting.

II. SPECIAL REPORTS

Battalion Chief Jeff Johnson presented a report on Rincon Station 70 activities for the month. Overall call volume was significantly reduced from the previous month (33 calls in November vs. 44 in October). He advised that Fire Prevention Week is a good time to check home smoke detectors. Effective January 4th, three new shift captains have been promoted. On December 14th, the issuance of new burn permits was initiated.

III. ACTION/DISCUSSION

At 2:20 pm. Allen Simon and Matt Munaco arrived and were presented with their Employee Recognition award and left the meeting. Chief Johnson left the meeting at 2:26 p.m.

III-1 Approval of the Yuima Municipal Water District's Fiscal

Consent
Calendar

Minutes of
Regular
Meeting
11/23/09

Accts paid &
payable Nov '09

Res. 1285-09
No. Rte.
Pipeline
Planning Study/
SDCWA
Reimbursement

Res. 1286-09
Setting Capacity
Charges &
Hearing

Res. 1284-09
R.V. Fowler
Recognition on
Retirement

Year 2008-2009 Audited Financial Statements and 2008-2009 Comprehensive Annual Financial Report (CAFR)

Approval of

2008/09 Audited Financials and CAFR

Following an introduction by Director of Finance Johnson, a presentation by Richard Teaman of Teaman, Ramirez & Smith, Inc., the District's auditing firm, and discussion, and upon a motion by Director Watkins, and seconded by Director Anderson, the *Yuima Municipal Water District's Fiscal Year 2008-2009 Audited Financial Statements and 2008-2009 Comprehensive Annual Financial Report (CAFR)* were approved by the following roll-call vote, to wit:

AYES: Knutson, Anderson, Fitzsimmons, Watkins, Stockton

NOES: None

ABSENT: None

III-2 Resolution Appointing the District's Representative to the Board of Directors of the San Diego County Water Authority.

Upon a motion by Director Fitzsimmons, seconded by Director Anderson, the Board unanimously designated President Knutson as the District's representative to serve as a member of the San Diego County Water Authority Water Authority Board of Directors for a 6-year term by the following roll-call vote, to wit:

Res. 1287-09

Appointment of W. D. Knutson as YMWD's SDCWA Director for a 6-year term

AYES: Knutson, Anderson, Fitzsimmons, Watkins, Stockton

NOES: None

ABSENT: None

III-3 Review and Discussion on the Zone of Influence of IDA Wells and IDA Well Agreement.

After discussion and upon a motion by Director Fitzsimmons, seconded by Director Stockton, the board instructed staff to continue the moratorium on well agreements in IDA through June 30, 2010, during which time the General Manager and District Engineer will review and finalize criteria for determining whether it is in the District's interest to approve any additional well agreements in IDA. The action was approved by the following roll-call vote, to wit:

Board Action to Extend IDA Well Agreement Moratorium through June 30 2010

AYES: Knutson, Anderson, Fitzsimmons, Watkins, Stockton

NOES: None

ABSENT: None

IV. REPORTS/MEETINGS

IV-1 Board Reports/Meetings

Director Knutson reported that:

- The Colorado River Water Users Association met with Interior Secretary Salazar, who called for unity among the beneficial users of the River. This meeting occurred on the same day that Federal Judge Candee ruled portions of the QSA invalid. The SDCWA has assembled a team to address the political and legal issues raised by the judge's decision. President Knutson will be a part of that team.
- The QSA decision is the biggest topic at the Water Authority at present
- There is no resolution yet on the price re-set for IID water
- Litigation continues between the Water Authority and Olivenhain concerning water quality issues involving Lake Hodges
- Wes Bannister, President of JPIA, died on 11 Dec 09. There will be a celebration of his life in Julian on 17 Jan 10.

Director Watkins reported on his discussions with Rancho Pauma Mutual Water Company. RPMWC's General Manager Ogden Watson will be retiring in early 2010, and his duties will be carried out by a consultant under the terms of a short-term contract. Director Watkins has agreed to serve on the RPWWC's board of directors while continuing to serve on Yuima's board; there is historic precedent for dual service and no inherent conflict of interest.

IV-2 Administrative Report

Manager Burzell called the board's attention to his written Administrative report. There were no questions.

Board Reports

SDCWA/MWD

**Director
Watkins report
on Rancho
Pauma Mutual
Water Co.
matters**

**Administrative
Report**

IV-3 Capital Improvement Program Review.

Manager Burzell called the board's attention to the CIP Review; there were no questions.

**Discussion on
Capital
Improvements**

IV-4 Operations Report.

Director of Operations & Maintenance Fowler called the Board's attention to his written Operations Report, which included a summary of the many accomplishments achieved during his tenure as Director of Operations and Maintenance. The Board offered its thanks to Bob for his years of dedicated service and many contributions to the District.

**Operations
Report**

IV-5 Engineer's Report.

The position of District Engineer is vacant, pending Todd Engstrand's reporting to work on February 1, 2010.

**Engineer's
Report**

IV-6 Counsel's Report.

Counsel was not present.

**Counsel's
Report**

IV-7 Finance Report

Director of Finance Johnson stated we are at the end of the 6-month A/B 9/80 schedule trial period and believes that staff has worked out the kinks with the scheduling. She stated that staff likes the schedule and would like to see it continue. Manager Burzell stated that some working issues have been identified and addressed. He stated that with the implementation of the A/B staffing to the 9/80 schedule, of which the key feature is that the field and office staff have a core group of employees that are always present and available during business hours to service customer needs, as well as the office and field being on the same hours and that the schedule has no negative impact on the level of customer service meets the objectives as set by the board last December. He recommended that the A/B 9/80 schedule be approved. Director Knutson stated that the A/B 9/80 be incorporated in the next changes in next employee manual revisions for board approval.

Finance Report
**9/80 working
schedule A/B**

Director of Finance Johnson called the Board's attention to the overhead presentation on the Fund/Reserve Allocation @ June 30, 2009 noting that a total of \$1.376 million was pulled from the various reserve fund allocations. This was largely due to the completion of various capital improvement projects this year. Director Watkins expressed his concerns in regards to the deficit budget that was adopted and where the district's financial condition will be at the 6 month report. Director of Finance Johnson stated the report as well and projections will be presented in January.

Reserve Fund Allocations @ 6/30/09

V. OTHER BUSINESS

There was no other business.

Other Business
None

VI. ADJOURNMENT

There being no further business to come before the board and upon motion to adjourn the meeting offered by Director Fitzsimmons, seconded by Director Anderson and carried unanimously, the meeting was adjourned at 4:14 p.m., the next meeting of the board to be held on January 25, 2010 at 2:00 p.m. at the offices of the District.

Adjourn @ 4:14 p.m.

Original minutes were approved and signed on January 25, 2010.

George Stockton, Secretary

ATTEST:

Original minutes were approved and signed on January 25, 2010.

W.D. Knutson, President

Next meeting:
25 Jan 10