

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
YUIMA MUNICIPAL WATER DISTRICT
March 24, 2008**

The Regular Meeting of the Board of Directors of the Yuima Municipal Water District was held at the office of the District, 34928 Valley Center Road, Pauma Valley, California on Monday, the 24th day of March, 2008.

**Regular Meeting
03/24/08**

1. ROLL CALL – DETERMINATION OF QUORUM

Call to Order

The President, W.D. Knutson called the meeting to order at 2:02 p.m.

Directors Present:

Present

W.D. Knutson, President
Douglas K. Anderson, Vice-President
George Stockton, Secretary
Mike Fitzsimmons
John B. Lyttle

Directors Absent:

Absent

None

Others Present:

Others Present

Linden A. Burzell, General Manager
Lori A. Johnson, Director of Finance
Bob Fowler, Director of Operations & Maintenance
John Kremenski, CalFire
Leigh Wood-Dudash, Layne GeoScience
Lenore Volturmo, Pala Environmental

President Knutson declared that a quorum of the Board was present.

Quorum Present

2. ADDITIONS TO AGENDA

None.

**Additions to Agenda:
None**

3. PUBLIC COMMENTS

President Knutson opened the public comment period. No comments from the public were forthcoming.

I. TANK 8 CONSTRUCTION PROJECT TOUR

The Board adjourned to the Tank 8 construction site, where it was observed that since the last Board meeting the ring-wall foundation has been completed and the steel floor panels, sketch-plates, and three of the four eight-foot high steel wall rings have been erected.

The Board reassembled in the Board room at 2:35 pm.

(As a courtesy to the representatives of CalFire in attendance, President Knutson took up Item IV-8 prior to proceeding with the balance of the posted agenda.)

CalFire Report

Captain John Kremenski reported that

- The fire hydrant maintenance program is proceeding well and should be completed by the end of the month.
- Mike McDonald with McDonald Western Equipment will be donating their time and equipment to do the pad for the new building.
- The crew did a disaster preparedness drill under the evacuation plan with Pauma School which went very well.

II. CONSENT CALENDAR

Following review of the Consent Calendar, a motion was offered by Director Stockton, seconded by Director Anderson to approve the Consent Calendar items as presented, namely; approval of the Minutes of the Regular Adjourned Meeting of February 25, 2008 and the Special Meeting of February 25, 2008; the Accounts Paid and Payables for February, 2008; and Resolutions, entitled:

RESOLUTION NO. 1163-08

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE YUIMA MUNICIPAL WATER DISTRICT

Public
Comments:
None

Tank 8
Construction
Project Tour

CalFire Report
Kremenski

Consent
Calendar
Minutes of
Regular
Adjourned
Meeting
2/25/07 &
Special Meeting
of 2/25/08
Accounts Paid
and Payable
December, 2007

SETTING FORTH THE TIME AND PLACE OF
HEARING AND GIVING NOTICE OF HEARING FOR THE FIRE MITIGATION
FEE MULTI-YEAR FACILITIES AND EQUIPMENT PLAN FOR THE YUIMA, PAUMA
AND MOOTAMAI MUNICIPAL WATER DISTRICTS

**Res. 1163-08:
Fire Mitigation
Fee Hearing**

And

RESOLUTION NO. 1164-08

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
YUIMA MUNICIPAL WATER DISTRICT
MAKING THE ANNUAL REQUIRED FINDINGS OF THE SAN DIEGO COUNTY FIRE
MITIGATION FEE ORDINANCE AND REESTABLISHING A FIRE MITIGATION
PROGRAM FOR FISCAL YEAR 2008-09

**Res. 1164-08:
Annual Fire
Mitigation
Findings**

And

RESOLUTION NO. 1165-08

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
YUIMA MUNICIPAL WATER DISTRICT
APPROVING DESIGN, DETERMINING THE WAGE SCALE, APPROVING PLANS,
SPECIFICATIONS AND OTHER CONTRACT DOCUMENTS AND AUTHORIZING
THE ADVERTISEMENT OF INVITATION FOR BIDS FOR THE STATION 8 PUMP
STATION IMPROVEMENTS – FOUR PUMPS AND MCC

**Res. 1165-08:
Approving pre-
bid actions for
Station 8 Pump
Station**

The motion was carried by the following roll-call vote, to wit:

AYES: Knutson, Anderson, Fitzsimmons, Lyttle, Stockton

NOES: None

ABSENT: None

III. ACTION/DISCUSSION

III-1 Resolution Amending Employee Manual (Vehicle Usage – DMV Employee
Pull Notice/ Automobile Insurance and the Use of Personal Vehicles on
District Business Policy Section 26-C.

**Action/
Discussion**

Following discussion and upon a motion by Director Fitzsimmons, seconded by
Director Lyttle, the Resolution entitled:

RESOLUTION 1166-08

Res. 1166-08

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
YUIMA MUNICIPAL WATER DISTRICT
AMENDING EMPLOYEE MANUAL
*(Vehicle Usage – DMV Employee Pull Notice/ Automobile Insurance and the Use of
Personal Vehicles on District Business Policy Section 26-C)*

**Amending
Employee
Manual – DMV
Pull Prog. &
Insurance**

was adopted by the following roll-call vote, to wit:

AYES: Knutson, Anderson, Fitzsimmons, Lyttle, Stockton

NOES: None

ABSENT: None

III-2 Resolution Setting Time and Place of Hearing for Proposed Ordinance Fixing
Compensation of Directors

Following discussion and upon a motion by Director Fitzsimmons, seconded by Director
Anderson, a motion entitled:

RESOLUTION NO. 1167-08

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
YUIMA MUNICIPAL WATER DISTRICT
SETTING FORTH THE TIME AND PLACE OF HEARING FOR PROPOSED
ORDINANCE FIXING COMPENSATION OF DIRECTORS

**Res. 1167-08
Setting Hearing
for Ordinance
on
Compensation
of Directors**

was adopted by the following roll-call vote, to wit:

AYES: Knutson, Anderson, Fitzsimmons, Lyttle, Stockton

NOES: None

ABSENT: None

III-3. CSDA and Yuima's Scholar Award Committee Report

Committee Chairman Knutson reported that the Scholarship Committee had received
nine scholarship applications and had unanimously agreed to recommend to the full Board
that the application and essay of Torey McMurdo be awarded the Yuima Scholar Award for
2008, and that her essay be forwarded to the California Special Districts Association for

**Yuima and
SCDA Scholar
Awards to
Torey
McMurdo;**

**Alternate:
Terry Semrau**

consideration for one of ten \$1,000 scholarships to be awarded by CSDA, with the essay of Terry Semrau selected as first alternate. Director Lyttle, seconded by Director Fitzsimmons, moved approval of the Committee’s recommendation; the motion passed unanimously.

III-4. Possible Amendment to Employee Manual Section 17(D), Medical Leave Without Pay.

After a discussion in which general satisfaction with the current policy was expressed, the board took no action to amend the Employee Manual.

**Medical Leave Without Pay:
No Action**

III-5. Required Ethics Training.

After discussion, President Knutson directed staff to explore various possibilities for ethics training, including the possibility of a County Water Authority training session at CWA’s facility in Escondido.

Ethics Training

III-6. Biennial Review of Conflict of Interest Code – Proposed Resolution Amending Conflict of Interest Code Appendix of Designated Positions “Exhibit A” and “Exhibit B”

After discussion and upon a motion by Director Anderson, seconded by Director Lyttle, the Resolution entitled:

RESOLUTION NO. 1168-08

RESOLUTION OF THE BOARD OF DIRECTORS OF
THE YUIMA MUNICIPAL WATER DISTRICT
AMENDING ITS CONFLICT OF INTEREST CODE
(Appendix – Exhibit “A” and Exhibit “B”)

**Res. 1168-08
Amending
Appendices to
Conflict of
Interest Code
(add Director of
Finance)**

was adopted by the following roll-call vote, to wit:

AYES: Knutson, Anderson, Fitzsimmons, Lyttle, Stockton

NOES: None

ABSENT: None

IV. INFORMATION/REPORTS

IV-1. Board Reports/Meetings

Director Knutson reported that

- The current SDCWA/MET annexation policy, proposed that annexations of parcels that are within the District's established LAFCO – approved sphere of influence are very likely to be approved.
- Met is conducting an Integrated Area Study which will look in detail at all capital projects to see what can be delayed in order to minimize further rate increases beyond the 14.5% increase already scheduled.
- Additional spot water transfers are being negotiated with Sutter (10,000 AF) and Butte Water Districts (23,000 AF). A \$10.00 per acre-foot option payment is due in April (approximately \$1 million total) in order continue the option until the final exercise date.
- Discussions are being held with DWR to arrange for storage of optioned water in Oroville. Without this storage option, it is possible that the optioned water could not be transferred to southern California because of pumping restrictions imposed on the Banks plant for environmental reasons.
- Former CWA director Nora Jaeschke is pushing a number of measures designed to increase outdoor conservation.
- No major rate changes are expected from JPIA this year
- The Model Drought Response Ordinance, prepared by SDCWA staff in consultation with the Drought Response Work Group, will be presented to the Water Authority Board at its next meeting.

Director Anderson reported that he went on a tour of the Sweetwater Authority and shared pictures of the facilities.

IV- 2. Administrative Report

Manager Burzell called the board's attention to his written Administrative report. He also reported that the developer for the Warner Ranch Property has had further meetings with the Pala Tribal Council, but that the Council remains opposed to the development.

IV-3. Capital Improvement Program

Manager Burzell reviewed progress on the CIP program and stated that with the Tank 8 project well under way, we should expect completion of a high percentage of scheduled capital projects by the end of the fiscal year.

Board Reports

SDCWA/MWD

&

ACWA/JPIA

Admin. Report

CIP

IV-4. Operations

Operations Director Fowler reported on the damage to District facilities caused by the October fires and subsequent rains and mud slides.

Ops Report

IV-5. Engineer's Report

Engineer Burzell was not present.

Engineer Not Present

IV-6. Finance Report

Director of Finance Johnson reviewed the Treasures' report noting that 42% of our Certificates of Deposit matures within a three month period. As of this report the overall earnings on our investments are 14 basis points above our target of the 1 year Treasury.

Finance Report

Treasures Report

Director of Finance Johnson reviewed the FEMA claim for reimbursement for fire and mud/debris removal damages incurred following the Poomacha wild fires. She stated that the damage costs are separated by two different events, fire and mud/debris removal. The claims total approximately \$242,000.

Update on FEMA claim

IV. OTHER BUSINESS

President Knutson stated that a Personnel Committee meeting consisting of himself and Director Stockton is scheduled for Tuesday April 22nd and the Finance Committee consisting of the entire board will be held at noon prior to the regular meeting on April 28th. There was no other business.

**Other Business
Personnel
Comm. Mtg
& Finance
Comm. Mtg.**

V. ADJOURNMENT

**Adjourn @ 4:27
p.m.**

Upon a motion offered by Director Lyttle, seconded by Director Stockton and carried unanimously, the meeting was adjourned at 4:27 p.m.

Original Minutes were signed
and approved on 4/28/2008.
George Stockton, Secretary

ATTEST:

Original Minutes were signed
and approved on 04/28/2008.
W.D. Knutson, President