

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
YUIMA MUNICIPAL WATER DISTRICT
MARCH 26, 2007**

The Regular Meeting of the Board of Directors of the Yuima Municipal Water District was held at the office of the District, 34928 Valley Center Road, Pauma Valley, California on Monday, the 26th day of March, 2007.

**Regular Meeting
3/26/07**

1. ROLL CALL – DETERMINATION OF QUORUM

Call to Order

The President, W.D. Knutson called the meeting to order at 2:06 p.m.

Directors Present:

Present

- W.D. Knutson, President
- Douglas K. Anderson, Vice-President
- George Stockton, Secretary
- Mike Fitzsimmons
- John B. Lyttle

Directors Absent:

Absent

None

Present

Others Present:

- Linden A. Burzell, General Manager
- Lori A. Johnson, Director of Finance
- Bob Fowler, Director of Operations & Maintenance
- Linden R. Burzell, Engineer
- Matt Munaco, Maintenance Technician

President Knutson declared that a quorum of the Board was present.

Quorum Present

2. ADDITIONS TO AGENDA

Additions to Agenda

President Knutson stated that an item has come up since the agenda was posted. He would like the board to consider adding to the agenda an item for discussion and possible action for a revision to the upper end of the salary range for the position of Water Systems Technician II. Upon motion offered by Director Stockton, seconded by Director Anderson and unanimously carried to add Agenda Item II-9 – Revision to Water System Technician II

**Add Item II-9
Revision to Water System Technician II Salary Range**

salary range.

3. PUBLIC COMMENTS

President Knutson opened the public comment period. No comments from the public were forthcoming.

I. CONSENT CALENDAR

Following review of the Consent Calendar, a motion was offered by Director Fitzsimmons, seconded by Director Lyttle, to approve the Consent Calendar items as presented, namely; approval of the Minutes of the Regular Meeting of February 26, 2007; the Accounts Paid and Payables for February; and Resolutions entitled;

RESOLUTION NO. 1097-07
RESOLUTION SETTING FORTH THE TIME
AND PLACE OF HEARING AND GIVING NOTICE
OF HEARING FOR THE FIRE MITIGATION FEE
MULTI-YEAR FACILITIES AND EQUIPMENT PLAN
FOR THE YUIMA, PAUMA AND MOOTAMIA
MUNICIPAL WATER DISTRICTS

and

RESOLUTION NO. 1098-07
RESOLUTION MAKING THE ANNUAL REQUIRED
FINDINGS OF THE SAN DIEGO COUNTY FIRE
MITIGATION FEE ORDINANCE AND REESTABLISHING
A FIRE MITIGATION FEE PROGRAM FOR
FISCAL YEAR 2007-08

and

RESOLUTION NO. 1099-07
RESOLUTION CANCELLING PIPELINE
EASEMENT AND RIGHT OF WAY
MONICA REAL ESTATE HOLDING LP AND
CALAMIA REAL ESTATE HOLDING, LP –
APN 130-050-33 (HAMPTON ROAD)

The motion to approve and adopt the Consent Calendar in its entirety was approved unanimously.

**Public
Comments:
None**

**Consent
Calendar**

**Minutes of
Regular
Meeting
2/26/07**

**Res.#1097-07
Setting Hearing
For Fire
Mitigation Fee
Multi-year
Facilities &
Equip. Plan
(April 23, 2007)**

**Res.#1098-07
Making
required
findings &
reestablishing a
fire mitigation
fee program for
FY 2007-08**

**Res.#1099-07
Canceling
Pipeline
Easement
Monica Real
Estate Holding
& Calamia Real
Estate Holding
(Hampton Rd.)**

II. ACTION/DISCUSSION

II-1 Public Hearing to Receive Comments and Consider adoption of the Ordinance Fixing Compensation of Directors

President Knutson opened the public hearing at 2:11 p.m. on the proposed ordinance to increase the amount of compensation for directors. Manager Burzell stated the notice of hearing was published and posted in accordance with Section §6066 of the Government Code. There were no written or oral comments or objections received. President Knutson closed the hearing at 2:12 p.m. Following discussion and upon motion being offered by Director Stockton, seconded by Director Lyttle, Ordinance No. 93-07, entitled

ORDINANCE NO. 93-07
ORDINANCE OF THE BOARD OF DIRECTORS
OF YUIMA MUNICIPAL WATER DISTRICT FIXING
COMPENSATION OF DIRECTORS, AND
SUPERSEDING ORDINANCE NO. 89-05

was adopted by the following roll-call vote, to wit:

AYES: Knutson, Anderson, Fitzsimmons, Lyttle, Stockton

NOES: None

ABSENT: None

II-2 Proposed Resolution Approving Change Order No. 2 for the Removal and Replacement of the Interior Coating of McNally Tank No. 1 (3.0 MG) and Forebay Tank (0.5 MG) Caulk Interior Roof Top Seams on McNally & Forebay Tanks – Blastco, Inc.

Manager Burzell stated upon further inspection of the roof top seams in McNally Tank No. 1 and Forebay Tank it was found that the interior roof top seams are in need of caulking. A change order in the amount of \$7,200 from Blastco, Inc. has been presented. The original contract was \$278,550, change order #1 for McNally Tank interior floor coating totaled \$79,560, and change order #2 for \$7,200 brings the contract total to \$365,310. Upon motion offered by Director Fitzsimmons, seconded by Director Lyttle,

**Public Hearing
Director
Compensation**

**Ord. 93-07
Fixing
Compensation
of Directors**

Resolution No. 1100-07, entitled

RESOLUTION NO. 1100-07
RESOLUTION OF THE BOARD OF DIRECTORS OF
YUIMA MUNICIPAL WATER DISTRICT
APPROVING CHANGE ORDER NO. 2 FOR
THE REMOVAL AND REPLACEMENT OF THE
INTERIOR COATING OF MCNALLY TANK NO. 1 (3.0 MG)
AND FOREBAY TANK (0.5 MG) CAULK INTERIOR ROOF
TOP SEAMS ON MCNALLY AND FOREBAY TANKS
(BLASTCO, INC.)

**Res. 1100-07
Approving
Change order
No. 2 Caulk
Interior Roof
Top Seams

(Blastco, Inc.)**

was adopted by the following roll-call vote, to wit:

AYES: Knutson, Anderson, Fitzsimmons, Lyttle, Stockton

NOES: None

ABSENT: None

II-3 Resolution Supporting and Application for Matching Grant Funds Under the Local Investigation and Studies Assistance Program of the San Diego County Water Authority (LISA Program)

Manager Burzell stated the District made a preliminary application for matching grant funds under the Water Authority’s LISA program to study the Pala and Pauma groundwater basins. That preliminary application has been accepted and now the District must complete a formal proposal for submittal by April 20, 2007. The SLRIWA has agreed to share in the cost of the matching contribution; the Pauma Valley CSD and some private landowner will be contracted to share in the matching fund cost as well. Manager Burzell recommended that Yuima’s share of the study be charged to Yuima capital item #7 as the project has sufficient funds allocated under the site scope of the project. Following discussion and upon a motion by Director Fitzsimmons, seconded by Director Stockton, Resolution No. 1101-07, entitled

RESOLUTION NO. 1101-07
RESOLUTION OF THE BOARD OF DIRECTORS OF
YUIMA MUNICIPAL WATER DISTRICT
SUPPORTING AN APPLICATION FOR MATCHING GRANT
FUNDS UNDER THE LOCAL INVESTIGATIONS
AND STUDIES ASSISTANCE PROGRAM OF THE

**Res. 1101-07
Supporting an
Application for
Matching Grant
Funds SDCWA
(LISA Program)**

SAN DIEGO COUNTY WATER AUTHORITY (LISA PROGRAM)

was adopted by the following roll-call vote, to wit:

AYES: Knutson, Anderson, Fitzsimmons, Lyttle, Stockton

NOES: None

ABSENT: None

II-4 Resolution Authorizing the General Manager to Amend the Scope of Work of an Existing Contract with PBS&J for Environmental Services in Connection with the Proposed Northern Route Pipeline

Manager Burzell stated subsequent to the approval of the Scope of Work for environmental services presented by PBS&J, certain amendments were presented which would increase the role of the Pala EPA in the work program and otherwise improve the quality of EIR/EA documents for the Northern Route Pipeline. These changes resulted in an increase of the overall project budget of \$19,345. The San Luis Rey Indian Water Authority has agreed to assume fifty percent of the cost. Following discussion and upon motion offered by Director Fitzsimmons, seconded by Director Anderson, Resolution No. 1102-07, entitled

RESOLUTION NO. 1102-07
RESOLUTION OF THE BOARD OF DIRECTORS OF
YUIMA MUNICIPAL WATER DISTRICT
AUTHORIZING THE GENERAL MANAGER TO AMEND
THE SCOPE OF WORK OF AN EXISTING CONTRACT
WITH PBS&J FOR ENVIRONMENTAL SERVICES IN CONNECTION
WITH THE PROPOSED NORTHERN ROUTE PIPELINE

**Res. #1102-07
Authorizing
Amendment to
the Scope of
Work - PBS&J
(Proposed
Northern Route
Pipeline)**

was adopted by the following roll-call vote, to wit:

AYES: Knutson, Anderson, Fitzsimmons, Lyttle, Stockton

NOES: None

ABSENT: None

II-5. Resolution Concerning the Transfer of Fire Protection/Emergency Medical Services Functions to a Successor Agency

Manager Burzell stated that the Board has previously indicated informally that the District would have no objection to surrendering its fire protection/emergency services functions to a new regional agency, provided that the quality of service provided to Pauma Valley residents will be at least as good as it is now and provided and that CDF (now “CalFire”) continues as the service provider. LAFCO has requested a resolution confirming this stance. Following discussion and upon motion offered by Director Fitzsimmons, seconded by Director Anderson, Resolution No. 1103-07, entitled

RESOLUTION NO. 1103-07
RESOLUTION OF THE BOARD OF DIRECTORS OF
YUIMA MUNICIPAL WATER DISTRICT
CONCERNING THE TRANSFER OF FIRE PROTECTION/EMERGENCY
MEDICAL SERVICES FUNCTIONS TO A SUCCESSOR AGENCY

**Res. #1103-07
Authorizing
Concerning the
Transfer of Fire
Protection/
Emergency
Medical Services
Functions to a
Successor Agency**

was adopted by the following roll-call vote, to wit:

AYES: Knutson, Anderson, Fitzsimmons, Lyttle, Stockton

NOES: None

ABSENT: None

II-6. Resolution Authorizing District Membership in the Upper San Luis Rey Watershed Authority

Manager Burzell stated that the Vista Irrigation District, the San Luis Rey Indian Water Authority, the Pauma Valley Community Services District and the Upper San Luis Rey Conservation District have agreed on the formation of the Upper San Luis Rey Watershed Authority. The Authority will be a very useful asset in gaining consensus in support of or opposition to proposed actions in the watershed. Following discussion and upon motion offered by Director Stockton, seconded by Director Lyttle, Resolution No. 1104-07, entitled

RESOLUTION NO. 1104-07
RESOLUTION OF THE BOARD OF DIRECTORS OF
YUIMA MUNICIPAL WATER DISTRICT
AUTHORIZING DISTRICT MEMBERSHIP IN THE
UPPER SAN LUIS REY WATERSHED AUTHORITY

**Res. #1104-07
Authorizing
Membership in
the Upper San
Luis Rey
Watershed
Authority**

was adopted by the following roll-call vote, to wit:

AYES: Knutson, Anderson, Fitzsimmons, Lyttle, Stockton

NOES: None

ABSENT: None

II-7. Resolution Finding that a Violation of Agreement Preventing Water Use and Providing for Deferral of Water Availability Charges Exist and Reinstating the Water Availability Charge – (Cara J. Taft APN 111-130-55)

Manager Burzell reported that during staff's audit of Yuima's deferral agreements it was discovered through aerial photos that the Taft parcel has been partially planted during the last 4 years and water is being used on that parcel in violation of the deferral agreement. Yuima granted a deferral of its \$10 per acre water availability charge on this parcel since fiscal year 1996/07. The amount due to the district for past deferral charges, interest and surcharge totals \$6,122.76, which includes a \$500 processing fee for terminating the agreement. Metropolitan has found that a violation of their exemption agreement has taken place and is processing their deferral termination, collecting past amounts and reinstating their stand-by charge of \$11.51 per acre on this parcel. The San Diego County Water Authority neglected to execute or record their deferral agreement. They have reinstated the charge on this parcel effective 2006/07 fiscal year. Following discussion and upon motion offered by Director Anderson, seconded by Director Lyttle, Resolution No. 1105-07, entitled

RESOLUTION NO. 1105-07
RESOLUTION OF THE BOARD OF DIRECTORS OF
YUIMA MUNICIPAL WATER DISTRICT
FINDING THAT A VIOLATION OF AGREEMENT PREVENTING
WATER USE AND PROVIDING FOR DEFERRAL OF
WATER AVAILABILITY CHARGES EXIST AND
REINSTITUTING THE WATER AVAILABILITY CHARGE
CARA J. TAFT – APN 111-130-55

**Res. #1105-07
Finding Violation
of Deferral
Agreement Exists
& Reinstating
the Water
Availability Cg.**

**(Cara J. Taft
APN 111-130-55)**

was adopted by the following roll-call vote, to wit:

AYES: Knutson, Anderson, Fitzsimmons, Lyttle

NOES: None

ABSENT: Stockton

II-8. CSDA Scholarship and Yuima's Scholar Award Committee Report

Director Stockton reported that only one student, Andreana Garcia submitted an application. Based on the information she submitted with her application the committee recommends Andreana Garcia's name be forwarded to the California Special District Association for consideration for one of their scholarship awards. In addition, that Andreana Garcia be granted Yuima's Scholar award in the amount of \$500, which will be presented at the April 23rd board meeting. A motion was offered by Director Lyttle, seconded by Director Anderson and unanimously carried to forward Andreana Garcia's as Yuima's nominee for the CSDA scholarship and to award her Yuima's \$500 scholar award.

**Andreana Garcia
CSDA nominee
and Yuima's
\$500 Scholar
Award winner**

II-9 Revision to Water System Technician II Salary Range

Manager Burzell stated that the salary ranges are scheduled to be reviewed at the personal committee meeting in April however he has come across a situation that the current salary range for Water Systems Technician II will not allow him to grant a full merit increase to one of our System Technician II's. He stated he would like the board to consider increasing the top range from \$4,956 per month to \$5,035 per month and revisit this one again when the ranges are reviewed next month. Upon a motion offered by Director Anderson, seconded by Director Fitzsimmons and unanimously carried to adjust the high end of the Water System Technician II range to \$5,035 effective March 24th, 2007.

**Change in
Water System
Technician II
salary range
high to \$5,035
per month**

III. REPORTS/MEETINGS

III-1. Board Reports/Meetings

Director Knutson reported that :

SDCWA/MWD

- ✦ Drought conditions persist on the Colorado River and in Northern California. The reservoirs on the Colorado are approximately half full, while California’s reservoirs are in better shape. However, California’s reservoirs have only about 6 million acre-feet of capacity, while the Colorado reservoirs have total capacity of about 60 million acre-feet. The San Diego County Water Authority purchases more Met water than twenty-five of Met’s smaller member agencies.
- ✦ Traditionally, Met has relied almost exclusively on core supplies, e.g. the Colorado River and State Water Project entitlements, to meet its delivery requirements. As these sources have become less reliable, Met has looked increasingly to other types of supply, such as exchanges, spot transfers, etc. The underlying question, which is not yet resolved, is whether or not Met can remain as reliable in the future as it has proved to be in the past.
- ✦ Reliability and Cost Assessment process is proceeding well; the next budget cycle will be grounded in much more accurate cost and reliability data with respect to major elements of the CIP program.
- ✦ Fern Steiner, the new CWA board chairperson, has begun a strategic plan, which will integrate all of the Water Authority’s planning efforts. She has also begun to define the “core issues” of real concern to the Water Authority, and it will be these issues that the Authority’s Met delegation focuses on, rather than side issues such as Diamond Valley development plans.

III-2. Administrative Report

Manager Burzell called the board’s attention to his written Administrative report; there were no questions.

Administrative Report

Also, he asked the board to consider an acceptable date and place for the company picnic. Director Anderson stated he would be willing to host it again this year. Some dates to consider are Saturday, June 9th, June 23rd, July 28th or other suggestions that might work

Company Picnic

with everyone's schedule.

III-3. Capital Improvement Program Review.

Manager Burzell stated that as of March 20th, the current year capital improvement program totals \$2,998,750, of which \$470,052 has been expended to date. The District Engineer continues to work close with staff on the Station 8 pump station project.

**Discussion on
Capital
Improvements**

III-4. Operations Report.

Director of Operations & Maintenance Fowler reported that the Hampton Line project is stalled due to waiting on the CalTrans encroachment permit to complete the project. He stated that he and Customer Service Technician Duff continue to refine the Emergency Response Plan to best work with our district needs. He stated that Blastco, Inc., the contractor for the interior coating of Forebay and McNally Tank #1, is on schedule to be completed in a couple weeks.

**Operations
Report**

**Emergency
Response Plan
Update**

Maintenance Technician, Matt Munaco did a presentation on the maintenance work done at Forebay and McNally tanks. He reviewed pictures showing the new roof hatches that he installed on Forebay and McNally, a new man way on McNally, safety railing on the top of the tanks, a new overflow pipe on Forebay and new gate valves that were installed. He stated he replaced about 521 nuts and bolts on McNally tank rafters. Director of Operations & Maintenance Fowler stated the new service truck and Matt's welding skills have been an asset to the district. The board expressed their appreciation for a job well done and at a large cost savings to the district. *Maintenance Technician Munaco left the meeting at 3:55 p.m.*

**McNally Tank
No.1 & Forebay
tank project**

Director of Operations & Maintenance Fowler reported that progress is moving forward on the emergency response plan.

President Knutson requested staff to explore and bring back policies on employee bonus programs.

III-5. Engineer's Report.

Engineer Burzell reported that the preliminary design for Station 1 pump station modifications that will allow for the local production from the IDA river wells into the

**Engineer's
Report**

Yuima system during the Station 8 construction was completed by district staff. He is currently working on the environmental review and expects to have the Station 8 plans completed to be ready to go to bid by the end of the fiscal year. Discussion regarding a performance specification on the tank specification that will allow both AWWA - D100 steel welded and AWWA - D103 bolted steel tank manufactures to bid the project and provide the District with a longer guaranteed coating system than we have been experiencing on recent projects.

III-6. Counsel's Report.

Counsel was not present.

Counsel's Report

III-7. Treasurer's Report

Director of Finance Johnson called the Board's attention to the Treasurer's report, noting that Certificate of Deposit maturities this month were placed at 5 to 5.1% for time frames ranging from 1 year to 1 ½ year maturities.

Treasurer's Report

III-8. Joint Powers Fire Report

Manager Burzell stated he has been contacted by Assemblyman Jefferies office to see if they can offer support in getting the building project at CDF moved along.

IV. OTHER BUSINESS

President Knutson stated there will be a Personnel Committee, consisting of himself and Director Stockton on April 16th at noon and the Personnel and Finance Committee meeting of the entire board to be held at noon on April 23rd prior to the regular board meeting at 2:00 p.m. the same day.

Other Business

**Personnel Committee Mtg
4/16 @ noon**

**Personnel & Finance Committee Mtg.
4/23 @ noon**

V. ADJOURNMENT

There being no further business to come before the board the meeting was adjourned at 4:27 p.m.

Adjournment

Original minutes were signed
and approved on 4/23/2007
George Stockton, Secretary

ATTEST:

Original minutes were signed
and approved on 4/23/2007
W.D. Knutson, President