

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
YUIMA MUNICIPAL WATER DISTRICT
February 26, 2007**

The Regular Meeting of the Board of Directors of the Yuima Municipal Water District was held at the office of the District, 34928 Valley Center Road, Pauma Valley, California on Monday, the 26th day of February, 2007.

**Regular Meeting
2/26/07**

1. ROLL CALL – DETERMINATION OF QUORUM

Call to Order

The President, W.D. Knutson called the meeting to order at 2:00 p.m.

Directors Present:

Present

- W.D. Knutson, President
- Douglas K. Anderson, Vice-President
- George Stockton, Secretary
- Mike Fitzsimmons
- John B. Lyttle

Directors Absent:

Absent

None

Present

Others Present:

- Linden A. Burzell, General Manager
- Lori A. Johnson, Director of Finance
- Bob Fowler, Director of Operations & Maintenance
- Linden R. Burzell, Engineer
- Lenore Volturmo, Environmental Director, Pala Band of Mission Indians

President Knutson declared that a quorum of the Board was present.

Quorum Present

2. ADDITIONS TO AGENDA

None

Additions to Agenda – none

3. PUBLIC COMMENTS

President Knutson opened the public comment period. No comments from the public were forthcoming.

**Public
Comments:
None**

4. AWARD PRESENTATION

President Knutson presented a plaque and gavel to Director Fitzsimmons for his service as Board President.

**Plac presented
to Fitzsimmons
for service as
President**

I. CONSENT CALENDAR

Following review of the Consent Calendar, a motion was offered by Director Stockton, seconded by Director Anderson, to approve the Consent Calendar items as presented, namely; approval of the Minutes of the Regular Meeting of January 22, 2007; the Accounts Paid and Payables for January; and Resolutions entitled;

**Consent
Calendar**

**Minutes of
Regular
Meeting
1/22/07**

RESOLUTION NO. 1082-07
ACCEPTING PIPELINE EASEMENT AND RIGHT OF WAY
MONICA REAL ESTATE HOLDING LP AND
CALAMIA REAL ESTATE HOLDING, LP –
APN 130-050-33 (HAMPTON ROAD)

**Res.#1082-07
Pipeline
Easement
Monica/Calamia
(Hampton Rd.)**

and

RESOLUTION NO. 1083-07
ACCEPTING PIPELINE EASEMENT AND RIGHT OF WAY
LARA FAMILY TRUST
APN 130-050-37 (HAMPTON ROAD)

**Res.#1083-07
Pipeline
Easement
Lara
(Hampton Rd.)**

and

RESOLUTION NO. 1084-07
ACCEPTING PIPELINE EASEMENT AND RIGHT OF WAY
NUNAMAKER
APN 130-050-38 (HAMPTON ROAD)

**Res.#1084-07
Pipeline
Easement
Nunamaker
(Hampton Rd.)**

and

RESOLUTION NO. 1085-07
ACCEPTING PIPELINE EASEMENT AND RIGHT OF WAY
T-Y NURSERY, INC.

**Res.#1083-07
Pipeline
Easement
T-Y Nursery
(Hampton Rd.)**

APN's 130-050-42,43,44 & 45 (HAMPTON ROAD)

and

RESOLUTION NO. 1086-07
CONCURRING IN NOMINATION TO THE
EXECUTIVE COMMITTEE OF THE ASSOCIATION OF
CALIFORNIA WATER AGENCIES JOINT POWERS
INSURANCE AUTHORITY (ACWA/JPIA)
MERLE J. ALESHIRE

**Res. 1086-07
Concurring in
Nomination
ACWA/JPIA
Merle J. Aleshire**

and

RESOLUTION NO. 1087-07
CONCURRING IN NOMINATION TO THE
EXECUTIVE COMMITTEE OF THE ASSOCIATION OF
CALIFORNIA WATER AGENCIES JOINT POWERS
INSURANCE AUTHORITY (ACWA/JPIA)
MELODY HENRIQUES-MCDONALD

**Res. 1087-07
Concurring in
Nomination
ACWA/JPIA
Melody
Henriques-
McDonald**

and

RESOLUTION NO. 1088-07
AUTHORIZING SECRETARY/TREASURER TO ENTER
INTO CONTRACT FOR DEPOSIT OF MONEYS AND
RESCINDING RESOLUTION NO. 903-03

**Res. 1088-07
Authorizing
Contract for
Deposit of
Moneys**

and

RESOLUTION NO. 1089-07
AUTHORIZING ENTRY INTO WIRE TRANSFER
AUTHORIZATION AND AGREEMENT WITH
CALIFORNIA BANK & TRUST AND
RESCINDING RESOLUTION NO. 949-04

**Res. 1089-07
Authorizing
Wire Transfer
Agreement with
Ca. Bank &
Trust**

and

RESOLUTION NO. 1090-07
AUTHORIZING FUNDS TRANSFER TO OR FROM
ACCOUNTS WITH CALIFORNIA BANK AND TRUST
AND RESCINDING RESOLUTION NO. 950-04

**Res. 1090-07
Authorizing
Transfer
agreement
Ca. Bank &
Trust**

and

RESOLUTION NO. 1091-07
AUTHORIZING INVESTMENT OF MONEYS
IN THE LOCAL AGENCY INVESTMENT FUND
AND RESCINDING RESOLUTION NO. 948-04

**Res. 1091-07
Authorizing
Investment of
Moneys in LAIF**

and

RESOLUTION NO. 1092-07

**Res. 1092-07
Amending
Employee
Manual –Sec. 33
(Pay Range)**

AMENDING EMPLOYEE MANUAL
(PAY RANGE SCHEDULE – SECTION 33)

The motion to approve and adopt the Consent Calendar in its entirety was approved unanimously.

II. ACTION/DISCUSSION

II-1 Resolution Authorizing Execution of Agreement Between the County of San Diego for First Responder and Emergency Medical Services Support – March 1, 2007 through June 30, 2014

Manager Burzell stated the County of San Diego has set aside \$475,000 per fiscal year, in a pool for First Responder funding. The county has presented an agreement to Yuima (Administrator of Joint Powers Agreement) for First Responder and Emergency Medical Services Support. The County will pay an initial base funding of \$5,000 for first responder services and will provide funding each fiscal year based on the percent of the base for first responder services to the remaining funds in the pool. The funds will be held as restricted for use by Rincon Station (CalFire) for first aid supplies and emergency equipment. Following discussion and upon motion being offered by Director Fitzsimmons, seconded by Director Lyttle, Resolution No. 1093-07, entitled

**First Responder
Funding
County of San
Diego**

RESOLUTION NO. 1093-07
RESOLUTION OF THE BOARD OF DIRECTORS OF
YUIMA MUNICIPAL WATER DISTRICT
AUTHORIZING EXECUTION OF AGREEMENT BETWEEN
THE COUNTY OF SAN DIEGO FOR FIRST RESPONDER
AND EMERGENCY MEDICAL SERVICES SUPPORT
MARCH 1, 2007 – JUNE 30, 2014

**Res. 1093-07
Authorizing
Agreement with
County of San
Diego**

was adopted by the following roll-call vote, to wit:

AYES: Knutson, Anderson, Fitzsimmons, Lyttle, Stockton

NOES: None

ABSENT: None

II-2 Proposed Resolution Authorizing Certificate of Acceptance and Disbursement of the Balance of Proceeds – Eastside Tank and Pump Station

Director of Finance Johnson reported that the Eastside Tank and Pump Station Project are now complete. We are requesting the balance of the proceeds to be disbursed to apply to the next debt payment. Upon motion offered by Director Lyttle, seconded by Director Fitzsimmons, Resolution No. 1094-07, entitled

RESOLUTION NO. 1094-07
RESOLUTION OF THE BOARD OF DIRECTORS OF
YUIMA MUNICIPAL WATER DISTRICT
AUTHORIZING CERTIFICATE OF ACCEPTANCE
AND DISBURSEMENT OF THE BALANCE OF PROCEEDS
(EASTSIDE TANK & PUMP STATION)

**Res.No.1094-07
Authorizing
certificate of
Acceptance and
Disbursement of
Balance of
Proceeds
(Eastside Tank
& Pump
Station)**

was adopted by the following roll-call vote, to wit:

AYES: Knutson, Anderson, Fitzsimmons, Lyttle, Stockton

NOES: None

ABSENT: None

II-3 Resolution Authorizing the General Manager to Enter into a Contract with PBS&J to Prepare Environmental Documents in Connection with the Proposed Northern Route Pipeline

Manager Burzell stated he reviewed the proposal and the revised Approach/Scope of Work for the preparation of the environmental documents necessary to proceed with the proposed Northern Route Pipeline, stating he felt the scope of work is appropriate to the task. The proposed cost of the work, including contingencies, is \$360,676, of which one half will be paid by the San Luis Rey Indian Water Authority. The Draft Reports should be completed within 12 to 14 weeks of authorization. The San Luis Rey Indian Water Authority (SLRIWA) is scheduled to take the matter up at their next meeting in March. Upon a motion by Director Lyttle, seconded by Director Stockton, and contingent upon the San Luis Rey Indian Water Authority's approval of same and commitment to pay one half of the cost of the PBS&J's proposal, Resolution No. 1095-07, entitled

**Environmental
work on
Northern Route
PBS&J**

RESOLUTION NO. 1095-07

RESOLUTION OF THE BOARD OF DIRECTORS OF
YUIMA MUNICIPAL WATER DISTRICT
AUTHORIZING THE GENERAL MANAGER TO
ENTER INTO A CONTRACT WITH PBS&J TO
PREPARE ENVIRONMENTAL DOCUMENTS IN
CONNECTION WITH THE PROPOSED
NORTHERN ROUTE PIPELINE

**Res. 1095-07
Authorizing
Contract with
PBS&J for
Environmental
Documents
Northern Route
Pipeline Job**

was adopted by the following roll-call vote, to wit:

AYES: Knutson, Anderson, Fitzsimmons, Lyttle, Stockton

NOES: None

ABSENT: None

II-4 Review of Board Compensation and Meeting Attendance Policies

President Knutson stated it has been a number of years since the Board has reviewed compensation rates for Board member attendance at Board meetings and other functions where a benefit to the District's rate-payers is evident. Director Knutson reviewed the current committee assignments and upon agreement of directors the following committee assignments were made;

**Director
Compensation**

Local Water Ad Hoc Committee - *Director Fitzsimmons & Director Knutson*

Personnel Committee - *Director Knutson & Director Stockton*

Finance Committee - *Entire board*

ACWA-JPIA Representative - *Director Knutson, Alternate Director Stockton*

Economic Study Group – *Manager Burzell & Director Knutson, Alternate Director Anderson*

San Luis Rey Watershed Council - *Manager Burzell & Alternate Director Lyttle*

North County Water Group – *Director Knutson (Attendance by entire board authorized)*

Fire Ad-hoc Committee - *Director Knutson & Director Lyttle*

Council of Water Utilities – *(Attendance by entire board authorized)*

Upper San Luis Rey Watershed Authority - *Manager Burzell & Director Lyttle*

Attendance at Ethics Training

ACWA and other conferences/workshops for board require board approval or approval of the President.

**Director
Committee
Assignments**

Following discussion regarding increasing board member compensation from \$87.50 to \$95.00 for service of less than four (4) hours per day and from \$175 to \$190 per day for attendance at meetings of the board and for each day's service rendered as a member of the board by request of the Board in excess of four (4) hours, and upon motion offered by

Director Anderson, seconded by Director Lyttle, Resolution No. 1096-07, entitled

RESOLUTION NO. 1096-07
RESOLUTION OF THE BOARD OF DIRECTORS OF
YUIMA MUNICIPAL WATER DISTRICT
SETTING FORTH THE TIME AND PLACE OF HEARING
AND GIVING NOTICE OF HEARING FOR PROPOSED ORDINANCE
FIXING COMPENSATION OF DIRECTORS

**Res. #1096-07
Setting Time &
Date of Hearing
For Ordinance
Fixing
Compensation
of Directors
March 26, 2007
2:00 p.m.**

was adopted by the following roll-call vote, to wit:

AYES: Knutson, Anderson, Fitzsimmons, Lyttle, Stockton

NOES: None

ABSENT: None

II-5. Appoint California Special District Association (CSDA) Scholarship and Yuima Scholarship Committee

Manager Burzell stated that the District has published the notice regarding the application process for applying for scholarships offered by the California Special District Association as well as Yuima's \$500 scholarship. All applications are due to the district by 4:00 p.m. on Friday, March 9th. Director Stockton agreed to serve on the committee along with Manager Burzell for both the CSDA and Yuima scholarships and send the nominee to CSDA by the deadline.

**Scholarship
Committee
CSDA &
Yuima's**

III. REPORTS/MEETINGS

III-1. Board Reports/Meetings

Director Knutson reported that :

- ✦ Quagga mussels, which have now been found in the aqueduct system downstream from the Colorado River, will be attacked by draining the aqueduct siphons dry for a minimum of 5 days, which should kill any adults attached to pipe surfaces.
- ✦ Fern Steiner, Chair of SDCWA, has presented the outlines of her proposed MWD Work Plan, designed to focus the attention of the Water Authority's

SDCWA/MWD

Met delegates on CWA’s core institutional objectives; a “work team” consisting of the CWA Executive Committee, the General Manager and the Assistant General Manager has been assembled to work to develop a unified message.

- ✦ CWA denied a request from SLRMWD to join CWA as an independent agency. The most likely outcome is that SLRMWD will annex to Valley Center MWD.
- ✦ JPIA actuaries have indicated that the effects of recent legislation have had a dramatic effect on claims, with losses down across the board on liability, workmen’s comp and property claims. Substantial refunds and additional rate reductions are likely.

III-2. Administrative Report

Manager Burzell called the board’s attention to his written Administrative report; he reported on the violation of the Taft Water Availability Deferral Agreement and stated that a *60 Notice of Intention to Terminate the Deferral Agreement* has been issued. Staff is also working with the San Diego County Water Authority and Met on this issue. Manager Burzell also reported on the McNally tank roof bolts stating that the bolt and nut replacements will be done by staff.

Administrative Report
Violation of the Taft Deferral Agreement
McNally Tank roof bolts

III-3. Capital Improvement Program Review.

Manager Burzell stated that as of February 21st, the current year capital improvement program totals \$2,998,750, of which \$334,509 has been expended to date. The District Engineer and staff have prepared a phased work plan that will prepare the Reservoir 8 site in preparation for construction of the proposed tank, while at the same time providing continuous service to all customers now served by the reservoir.

Discussion on Capital Improvements
Reservoir 8 replacement project

III-4. Operations Report.

Director of Operations & Maintenance Fowler reported that the new Hampton Line construction will start sometime this week. The ICS-100 training has been completed by all

Operations Report
ICS 100

staff members and a majority of the board. Work is continuing on the emergency response plan as time permits.

Training Completed

III-5. Engineer's Report.

Emergency Response Plan Update

Engineer Burzell stated that preliminary design for Station 1 pump station modifications will allow for the local production from the IDA river wells into the Yuima system during the Station 8 construction.

Engineer's Report

III-6. Counsel's Report.

Counsel was not present.

Counsel's Report

III-7. Treasurer's Report

Director of Finance Johnson called the Board's attention to the Treasurer's report, noting that Certificate of Deposit maturities this month were placed at 5.15 to 5.30% for time frames ranging from 6-months to 1-year maturities.

Treasurer's Report

IV. OTHER BUSINESS

Other Business none

V. ADJOURNMENT

There being no further business to come before the board the meeting was adjourned at 3:59 p.m.

Adjournment

Original minutes were signed
and approved March 26, 2007
George Stockton, Secretary

ATTEST:

Original minutes were signed
and approved March 26, 2007

W.D. Knutson, President